

Accepted  
February 10, 2022  
ONTARIO FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS  
ORGANIZATIONAL MEETING  
AGENDA  
JANUARY 06, 2022

The meeting was called to order by Commr. C. Breed at 6:41pm.

Pledge of Allegiance

Commissioners Present: M. Wyse, J. Agnello, C. Breed & A. Thompson

Chief Officer(s) Present: J. Dundon (13-1), S. Trottier (13-2)

OFC Members Present: Lt. Montgomery, Lt. Bellingham

Public Present: None

A motion was made by Commr. M. Wyse, seconded by Commr. C. Breed , nominating Commr. J. Agnello as Chairman of the BOARD OF FIRE COMMISSIONERS for the Ontario Fire District for 2022. 4 ayes 0 nays; Motion Carried.

*Commissioner J. Agnello Assumed the Position of Chairman.*

A motion was made by Commr. M. Wyse, seconded by Commr. C. Breed to appoint P. Matt Prinsen Secretary of the Ontario Fire District for 2022. 4 ayes 0 nays; Motion Carried.

A motion was made by Commr. M. Wyse, seconded by Commr. C. Breed to appoint P. Matt Prinsen Treasurer of the Ontario Fire District for 2022. 4 ayes 0 nays; Motion Carried.

A motion was made by Commr. C. Breed, seconded by Commr. A. Thompson, to appoint Raymond DiRaddo as an attorney for the Ontario Fire District for 2022. 4 ayes 0 nays; Motion Carried.

A motion was made by Commr. M. Wyse, seconded by Commr. C. Breed, to designate the Times of Wayne County, as the official newspapers for the Ontario Fire District for 2022. 4 ayes 0 nays; Motion Carried.

A motion was made by Commr. A. Thompson, seconded by Commr. M. Wyse, to designate the Monthly meetings for the Ontario Fire District for 2022 to be held on the first Thursday following the first Monday of each month. The meetings will be held at the Fire Station, 6160 Walter Cone Drive, Ontario, NY at 7:00pm. 4 ayes 0 nays; Motion Carried.

A motion was made by Commr. C. Breed, seconded by Commr. A. Thompson, to designate Lyons National Bank as the official depository for the Ontario Fire District #1 for 2022. All checks in excess of \$10,000.00 will require two signatures, (1 of the Treasurer and 1 of the appointed Finance Committee person Commr. M. Wyse) 4 ayes 0 nays; Motion Carried.

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A motion was made by Commr. M. Wyse, seconded by Commr. C. Breed to carry a minimum-security bond of \$ 1,000,000.00 on the Treasurer's position. 4 ayes 0 nays; Motion Carried.

A motion was made by Commr. A. Thompson, seconded by Commr. M. Wyse to pay the membership dues of the five commissioners, Chief and two Assistant Chiefs for the NYSAFC. The membership dues of the five commissioners in the AFD of the State of New York and MCFDOA shall be paid by the Ontario Fire District. Membership dues for the Chairman of the Board of Fire Commissioners and the Chief in the IAFC, shall be the responsibility of the Ontario Fire District. 4 ayes 0 nays; Motion Carried.

A motion was made by Commr. M. Wyse, seconded by Commr. A. Thompson to adopt Roberts Rules of Order with a majority of the entire Board of Fire Commissioners (3) carrying all votes. 4 ayes 0 nays; Motion Carried.

A motion was made by Commr. C. Breed, seconded by Commr. A. Thompson authorizing the Treasurer to prepay all utility, telephone, rubbish, and internet bills before audit to avoid late charges. 4 ayes 0 nays; Motion Carried.

A resolution was made by Commr. M. Wyse, seconded by Commr. A. Thompson to adopt the Post-Issuance Tax Compliance Disclosure and Continuing Disclosure Policies and Procedures for Tax Exempt Notes & Bonds as described in appendix A. 4 ayes 0 nays; Motion Carried.

A resolution was made by Commr. M. Wyse, seconded by Commr. C. Breed to adopt the financial policies as described in appendix B and summarized below:

- 1) The Treasurer is the Chief Financial Officer of the Fire District.
- 2) The Treasurer is responsible for making all investments.
- 3) Funds will be invested only in designated depositories, at the highest rate available in Certificates of Deposit or Money Market Savings Accounts.
- 4) All funds in excess of the amount insured by the FDIC will be secured by pledges of collateral.

The vote for the above financial policy; 4 ayes 0 nays; Motion Carried.

A motion was made by Commr. A. Thompson, seconded by Commr. C. Breed to establish the official mileage rate for 2022 at \$0.585 mile for all Ontario Fire District travel, as is the Town and County mileage rate. 4 ayes 0 nays; Motion Carried.

A motion was made by Commr. A. Thompson, seconded by Commr. M. Wyse to designate the Ontario Fire District, responsible for the expenses of the five commissioners, the Secretary/Treasurer and any two Chiefs attending conventions of the NYSAFC, IAFC and the AFD of the State of New York. 4 ayes 0 nays; Motion Carried.

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A motion was made by Commr. C. Breed, seconded by Commr. A. Thompson to authorize the Ontario Fire District to pay the expenses of the five commissioners, the Secretary/Treasurer and the Chief or an Assistant Chief attending MCFDOA meetings and seminars.

4 ayes 0 nays; Motion Carried.

A motion was made by Commr. C. Breed, seconded by Commr. A. Thompson to authorize the Ontario Fire Chief permission to spend funds within his budget up to a maximum of \$1500.00 without prior Board approval. 4 ayes 0 nays; Motion Carried.

A motion was made by Commr. A. Thompson, seconded by Commr. C. Breed to adjourn the meeting. 4 ayes 0 nays; Motion Carried.

Organizational Meeting adjourned by Chairman J. Agnello at 6:51pm.

Respectfully Submitted,

P. Matt Prinsen, Secretary

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Appendix A  
Ontario Fire District No. 1  
Post-Issuance Tax Compliance and Continuing Disclosure  
Policies and Procedures  
For Tax-Exempt Notes & Bonds

Resolution Offered by:

Date: January 6, 2022

Seconded By:

Vote Count: 4 Ayes, 0 Nays.

Ayes: Commr. J. Agnello, Commr. A. Thompson, Commr. C. Breed & Commr. M. Wyse

Nays: none

Absent:

Board Minutes: January 6, 2022

The purpose of these Post-Issuance Tax Compliance and Continuing Disclosure Policies and Procedures is to establish policies and procedures in connection with tax-exempt notes and bonds, or installment purchase agreements, or other tax-exempt or tax-advantaged debt obligations (referred to herein in each case as the “Bonds”) issued by, or on behalf of, the ONTARIO FIRE DISTRICT (the “Issuer”) so as to maximize the likelihood that certain applicable post-issuance requirements of federal income tax law needed to preserve the tax-exempt status of the Bonds are met and so as to likewise maximize the likelihood that certain applicable post-issuance requirements of the federal securities laws Rule, hereinafter defined, are met. The Issuer reserves the right to use its discretion as necessary and appropriate to make exceptions or request additional provisions as circumstances warrant, and as permitted by applicable law. The Issuer also reserves the right to change these policies and procedures from time to time. The Issuer shall review and reconfirm and re-adopt these policies and procedures not less frequently than annually at the same time it adopts or re-adopts its other ongoing policies and procedures.

### **Post-Issuance Tax Compliance Requirements**

#### External Advisors/Documentation

The Issuer shall consult with bond counsel and other legal counsel and with its financial advisor and other advisors, as needed, throughout the Bond issuance process to identify requirements and to establish procedures necessary or appropriate so that the Bonds will continue to qualify for tax-exempt status. Those requirements and procedures shall be documented in the tax arbitrage certificate (the “Arbitrage Certificate”) and/or other documents finalized at or before issuance of the Bonds. Those requirements and procedures shall include future compliance with applicable arbitrage rebate or yield

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restriction requirements and all other applicable post-issuance requirements of federal tax law throughout (and in some cases beyond) the term of the Bonds.

When authorized or required in the Arbitrage Certificate, the Issuer shall engage expert advisors, which may include the financial advisor to the Issuer (each a “Rebate Service Provider”), to assist in the determination of whether yield restriction is required or in the calculation of arbitrage rebate payable in respect of the investment of Bond proceeds, unless the Arbitrage Certificate documents that arbitrage rebate or yield restriction will not be applicable to an issue of Bonds. When authorized or required by the Arbitrage Certificate, the Issuer shall engage bond counsel for consultation to assist the Issuer in meeting its obligations in the Arbitrage Certificate.

The Issuer shall prepare regular, periodic statements regarding the investments and transactions involving Bond proceeds.

#### Arbitrage Rebate and Yield

Unless the Arbitrage Certificate documents that arbitrage rebate will not be applicable to an issue of Bonds, the Issuer shall be responsible for:

- engaging the services of a Rebate Service Provider and, prior to each rebate calculation date, delivering periodic statements concerning the investment of Bond proceeds to the Rebate Service Provider;
- providing to the Rebate Service Provider additional documents and information reasonably requested by the Rebate Service Provider;
- monitoring efforts of the Rebate Service Provider;
- assuring payment of required rebate amounts, if any, no later than 60 days after each 5-year anniversary of the issuer date of the Bonds, and no later than 60 days after the last Bond of each issue is redeemed;
- during the acquisition and construction period of each capital project financed in whole or in part by Bonds, monitoring the investment and expenditure of Bond proceeds and consulting with the Rebate Service Provider to determine compliance with any applicable small issuer or spending exceptions from the arbitrage rebate requirements during each 6-month spending period up to 6 months, 18 months, 24 months, or 36 months, as applicable, following the issue date of the Bonds; and
- retaining copies of all arbitrage reports and spending or investment statements as described below under “Record Keeping Requirements.”

Use of Bond Proceeds and Bond-Financed or Refinanced Assets

The Issuer shall be responsible for:

- monitoring the use of Bond proceeds and the use (including, with particular sensitivity, any use or potential for use by any person or entity other than a governmental unit, such as, a private entity or not-for-profit entity) of Bond-financed or refinanced assets (e.g., facilities, furnishings or equipment) throughout the term of the Bonds to ensure compliance with covenants and restrictions set forth in the Arbitrage Certificate relating to the Bonds;
- maintaining records identifying the assets or portion of assets that are financed or refinanced with proceeds of each issue of Bonds, including a final allocation of Bond proceeds as described below under “Record Keeping Requirements”;
- consulting with bond counsel and other legal counsel and with the financial advisor or other advisors in the review of any contracts or arrangements involving the transfer, or sale, or lease or other use of all or any portion of Bond-financed or refinanced assets to ensure compliance with all covenants and restrictions set forth in the Arbitrage Certificate relating to the Bonds;
- maintaining records for any contracts or arrangements involving the use of Bond-financed or refinanced assets as described below under “Record Keeping Requirements”;
- conferring at least annually with personnel responsible for Bond-financed or refinanced assets to identify and discuss any existing or planned use of Bond-financed or refinanced assets, to ensure that those uses are consistent with all covenants and restrictions set forth in the Arbitrage Certificate relating to the Bonds; and
- to the extent that the Issuer discovers that any applicable tax restrictions regarding use of Bond proceeds and Bond-financed or refinanced assets will or may be violated, consulting promptly with bond counsel and other legal counsel and with the financial advisor or other advisors to determine a course of action to remediate all nonqualified bonds, if such counsel or advisor advises that a remedial action is necessary.

All relevant records and contracts shall be maintained as described below.

Due Diligence Monitoring Compliance

The board of the Issuer will identify in writing the appropriate business official(s) or other

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individual(s) or employee(s) of the Issuer responsible for conducting due diligence review of all outstanding Bonds at regular intervals and will provide a written description of the training provided, or to be provided, to such responsible individual(s) with regard to monitoring compliance and the Issuer shall maintain a record of such training, including the date(s) of attendance and a general description of the training received. The Issuer will assure adequate maintenance of training of the responsible official/employee and will establish such monitoring procedures, with timely reporting to the chief fiscal officer and/or to the Finance Board of the Issuer, reasonably expected to timely identify tax law noncompliance and procedures ensuring that the Issuer will take steps to timely correct any and all discovered noncompliance with the tax law. If the Issuer engages in an activity causing bond-financed property to be used in a manner that violates the applicable use and payment limitations in the internal revenue code, the Issuer may take one or more “self-help” remedial actions. Possible remedial actions include defeasing the non-qualified portion of the outstanding Bonds or using the amounts realized from a sale of bond-financed property for another qualifying use; and if the Issuer fails to timely identify noncompliance early enough to qualify for self-help remedial actions or for matters in which self-help is not available, the Issuer can approach the IRS under its VCAP program which is described in more detail in IRS Notice 2008-31 and Internal Revenue Manual Sections 7.2.3.

The Issuer is aware of its ability, pursuant to Revenue Service Notice 2008-31, as it may be modified by the IRS from time to time, to request a voluntary closing agreement with the IRS to correct failures on the part of the Issuer to comply with the federal tax rules related to tax-exempt debt issuances.

Whenever possible, monitoring of tax law compliance will be integrated with the Issuer’s accounting systems so that those who directly manage Bond-financed or refinanced assets will be prompted to identify relevant facts at the time any changes are contemplated and to communicate such plans to the appropriate finance officials of the Issuer.

#### Record Keeping Requirement

The Issuer shall be responsible for maintaining the following documents for the term of each issue of Bonds (including refunding Bonds, if any) plus at least three years:

- a copy of the Bond closing transcript(s) and other relevant documentation delivered to the Issuer at or in connection with closing of the issue of Bonds;
- a copy of all material documents relating to capital expenditures financed or refinanced by Bond proceeds, including (without limitation) construction contracts, purchase orders, invoices, and payment records, as well as documents relating to costs reimbursed with

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Bond proceeds and records identifying the assets or portion of assets that are financed or refinanced with Bond proceeds, including a final allocation of Bond proceeds;

- a copy of all contracts and arrangements (such as, leases, subleases, management or other service agreements, research contracts, joint venture arrangements, and the like) involving the use of Bond-financed or refinanced assets;
- a copy of all expenditures of Bond proceeds for project expenses and records of all investments, arbitrage reports and underlying documents, including bank statements and copies of all investment bidding documents, if any;
- a copy of expenditure reimbursements incurred for expenditures paid prior to issuing the Bonds; and
- a copy of audited financial statements.

#### Post-Issuance Continuing Disclosure

Under the provisions of SEC Rule 15c2-12 (the “Rule”), Participating Underwriters (as defined in the Rule) are required to determine that each borrower (such as the Issuer) has entered into a written Continuing Disclosure Agreement to make ongoing disclosure in connection with each debt offering subject to the Rule. Unless the Issuer is exempt from compliance with the Rule or the continuing disclosure provisions of the Rule as a result of certain permitted exemptions, the transcript of closing documentation for each issue of related Bonds will include a Continuing Disclosure Agreement executed by the Issuer (“Continuing Disclosure Agreement”).

In addition to the responsibilities of the Issuer set forth in each Continuing Disclosure Agreement, in order to monitor compliance by the Issuer with its Continuing Disclosure Agreements, the appropriate business official(s) or other individual(s) or employee(s) of the Issuer, as designated in writing by the board of the Issuer, will:

- A. Assist in the preparation or review of annual reports of financial information and operating data (“Annual Reports”) in the form required by the related Continuing Disclosure Agreements.
- B. Maintain a calendar, with appropriate reminder notifications, listing the filing due dates relating to dissemination of Annual Reports, which annual due date is generally expressed as a date within a certain number of days (e.g., 180 days) following the end of the Issuer’s fiscal year (the “Annual Report Due Date”), as provided in the related Continuing Disclosure Agreements.



- C. Ensure timely dissemination of the Annual Report by the Annual Report Due Date, in the format and manner provided in the related Continuing Disclosure Agreements, which may include transmitting such filing to the Municipal Securities Rulemaking Board (“MSRB”) through the Electronic Municipal Market Access (“EMMA”) System at [www.emma.msrb.org](http://www.emma.msrb.org) in the format prescribed by the MSRB.
- D. Monitor the occurrence of any event notice (as described in the Continuing Disclosure Agreements) and timely file notice of the occurrence of any such event in the manner provided under the Continuing Disclosure Agreements. Maintain an ongoing, updated list of all "financial obligations" of the Issuer, as defined in the Rule so as to be in a position to timely file any event notice that may be required by the Rule. To be timely filed, any and all such event notices must be transmitted within 10 business days (or such other time period as set forth in the Continuing Disclosure Agreements) of the occurrence of such event.
- E. Ensure timely dissemination of notice of any failure to provide the required Annual Report on or before the date specified in the Continuing Disclosure Agreement, if and as required by the Continuing Disclosure Agreement, and ensure that each official statement of the Issuer describes any instances in the previous five years in which the Issuer failed to comply, in all material respects, with any previous Continuing Disclosure Agreement.
- F. Monitor the performance of any dissemination agent(s) engaged by the Issuer (which may include the financial advisor to the Issuer) to assist in the performance of any obligation under the Continuing Disclosure Agreements.

The Issuer shall provide, or cause to be provided, periodic training of such business official(s) or other individual(s) or employee(s) of the Issuer regarding continuing disclosure obligations pursuant to the Rule to ensure compliance with the federal securities laws and shall maintain a record such training, including the date(s) of attendance and a general description of the training received.

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February 10, 2022  
Appendix B  
**Ontario Fire District No. 1  
Financial Management Policy**

**COMPREHENSIVE FINANCIAL MANAGEMENT POLICY**  
(General Municipal Law §39)  
(Annual Organizational Meeting Policy Re-adoption)

Resolution Offered By: Commr. M. Wyse

Date: January 6, 2022

Seconded By: Commr. C. Breed

Vote Count:

Ayes; Commr. J. Agnello, Commr. C. Breed, Commr. A. Thompson & Commr. M. Wyse

Nays; none

Absent;

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<b>INVESTMENT POLICY</b>
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**1. INVESTMENT POLICY PURPOSE**

The Board of Fire Commissioners desires to provide the finest fire protection services possible to its residents, compatible with the least cost to its taxpayers. To achieve this goal all sources of revenue, other than taxes, must be enhanced. Interest earnings offer a large potential alternative source of revenue.

The Board of Fire Commissioners desires that excess Fire District monies, not needed for immediate payment of bills, be temporarily invested to earn a safe return as provided for within the Town Law, General Municipal Law, Local Finance Law and Banking Law. The criteria for investing Fire District monies, in order of priority, shall be:

- 1.1 **SAFETY** – Funds must not be lost to the Fire District
- 1.2 **LIQUIDITY** – Appropriate amounts must be available for each payroll, debt service, and abstract date. No investment should mature later than the date the invested funds are anticipated to be needed and in no case, more than two years from date of purchase.
- 1.3 **YIELD** – The highest market interest rate available (other conditions being equal) is to be solicited.

**2. PRUDENCE**

All participants in the investment process shall act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the Fire District's ability to serve effectively.

Investments shall be made with judgement and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence would exercise in the management of

their own affairs; not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

**3. DIVERSIFICATION:**

The policy of the Board of fire Commissioners is to reduce risk by diversifying deposits and investments by: (1) bank or trust company, (2) investment instrument, and (3) date of investment maturity.

**4. DELEGATION OF AUTHORITY FOR INVESTING FIRE DISTRICT MONEY AND SIGNING CUSTODIAL/SECURITY AGREEMENTS:**

The Board of fire Commissioners hereby specifically delegates the authority to sign the written security and/or custodial agreements with the designated banks and to make the day-to-day investment decisions within the guidelines and limitations of this policy resolution to the incumbent in the position title of:

**4.1 Treasurer as the Chief Financial Officer**

and /or

**4.2 One Commissioner ( M. Wyse) for transactions over \$10,000.00.**

The above officers and administrators are hereby authorized to utilize the advisory services of municipal consulting firms in planning the timing, amount, maturity, bidding, placement, and reporting on any investments made hereunder.

**5. AUTHORIZED COMMERCIAL BANKS OR TRUST COMPANIES:**

The Board of Fire Commissioners authorizes the use, of the following commercial banks or trust companies (not savings banks or associations), located and authorized to do business in New York State, for placing investments and **specifically prohibits using private brokerage or investment firms.** Diversification of depositories increases the safety and total FDIC coverage of Fire District monies. Consequently, to the extent practical, more than one bank or trust company will be utilized. The Fire District must enter into a written Security Agreement and/or Custodial Agreement with each. (General Municipal Law §10 & §11, Local Finance Law §165.00 (b), Banking Law §107-a).

(Specify at least three:)

<u>Name</u>	<u>Maximum Deposit</u>	<u>Security</u>	<u>Most Recent Agreement Date</u> <u>Custodial</u>
5.1 Bank of America			January 20, 1999
5.3 M & T Bank			July 14, 1994
5.4 Lyons National Bank			January 2002

5.4 And any other commercial banks or trust companies meeting the above requirements when bidding conditions warrant.

## **6. AUTHORIZED INVESTMENT INSTRUMENTS:**

The Board of Fire Commissioners authorizes the following types of investment instruments for investing Fire District monies with commercial banks or trust companies authorized to do business in New York State:

- 6.1 Savings Accounts.
- 6.2 N.O.W. Accounts
- 6.3 Money Market Deposit Accounts.
- 6.4 Super N.O.W. Accounts.
- 6.5 7 to 31 – Day Accounts.
- 6.6 Certificates of Deposit.
- 6.7 Repurchase Agreements.
- 6.8 U.S. Treasury Bonds, Bill, Notes.
- 6.9 Other investment instruments as may be approved by the Office of the State Comptroller from time to time.

## **7. FDIC INSURANCE AND OVERAGE COLLATERALIZATION:**

The primary objectives of this policy are to enhance the safety and availability of any Fire District monies invested. These objectives are partially met by FDIC insurance covering the first \$100,000 of Fire District checking account deposits and an additional \$100,000 for time or savings account deposits with any one specific commercial bank or trust company. (12 Code Federal Regulations 330.8)

Any amounts exceeding the FDIC insurance limit, as presently set or subsequently revised, are to be insured to the Fire District by requiring an allocation and pledging of appropriate collateral by the bank or trust company winning the bid for the investment. All investments must be bid specifying “with collateral”. Written custodial and/or security agreements must be entered into with each bank or trust company (General Municipal Law, §10 & §11, Banking Law §107-a) which require the custodial bank or trust company to keep the securities they purchased as collateral for the Fire District separate and apart from the institution’s own general assets. Banking Law requires the bank or trust company to comply in completing the written agreements.

## **8. SECURITY AGREEMENT**

The security agreement shall provide that eligible securities are being pledged to secure Fire District deposits together with agreed upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon default. The security agreement shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events which will enable the Fire District to exercise its rights against the pledged securities. In the event that the securities are not registered or inscribed in the name of the Fire District, such securities shall be delivered in a form suitable for transfer or with an “assignment in blank” to the Fire District or its custodial bank.

The security agreement and the custodial agreement may be combined in a single document pursuant to §10.3.a of the General Municipal Law.

## **9. CUSTODIAL AGREEMENT**

The custodial agreement shall provide that securities held by the bank or trust company, or agent of and custodian for, the Fire District, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be co-mingled with or become a part of the backing for any other deposit or other liabilities.

The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the Fire District a perfected interest in the securities.

## **10. COLLATERAL**

Fire District deposits and investments may be secured either by obligations or securities or, in whole or in part, by a surety bond or irrevocable letter of credit.

Surety bonds must be issued by an insurance company authorized to do business in this State, the claims-paying ability of which is rated in the highest rating category by at least two nationally recognized rating organizations. The surety bond must be equal to 100% of the aggregate amount of deposits and the agreed upon interest.

Eligible letters of credit will be those issued by a bank or trust company (other than the bank or trust company with which the investment is placed) with the deposits in favor of the government for a term not to exceed 90 days with an aggregate value equal to 140% of the aggregate amount of deposits and the agreed upon interest that either:

- 10.1 has commercial paper or other unsecured short-term debt obligations (or, in the case of a bank which is the principal subsidiary of a holding company, whose holding company has a commercial paper and other unsecured short-term debt obligations) rated in one of the three highest rating categories by at least one nationally recognized rating organization; or
- 10.2 is in compliance with applicable minimum federal risk-based capital requirements.

## **11. ELIGIBLE SECURITIES FOR COLLATERAL PURPOSES:**

The current market value of collateral utilized must equal or exceed the value of the collateralized deposits. The currently permitted collateral may be subsequently supplement by new instruments when approved by the Office of the State Comptroller. Permissible collateral includes (General Municipal Law §11, 31CFR,203.15):

- 11.1 United States obligations.

- 11.2 Obligations of United States agencies, subdivisions, or departments, where payment of principal and interest is guaranteed or insured by the United States.
- 11.3 Obligations of New York State
- 11.4 Obligations of New York municipal corporations, school districts, or district corporations of the State of New York.
- 11.5 Obligations issued or guaranteed by United States agencies or government sponsored corporations.
- 11.6 Obligations issued or fully guaranteed by the International Bank for Reconstruction and Development, the Inter-American Development Bank, the Asian Development Bank and the African Development Bank.
- 11.7 Obligations of states other than New York rated in one of the three highest rating categories by at least one nationally recognized rating agency.
- 11.8 Obligations of Puerto Rico rated in one of the three highest rating categories by at least one nationally recognized rating agency.
- 11.9 Obligations of non-New York local governments having the power to levy taxes that are backed by the full faith and credit of the entity and rated in one of the three highest rated categories by at least one nationally recognized rating agency.
- 11.10 Obligations of domestic corporations rated in one of the two highest rated categories by at least one nationally recognized rating agency.
- 11.11 Commercial paper and bankers' acceptances issued by a bank other than the depository bank, having maturities not to exceed 60 days and rated in the highest short term rating category by at least one nationally recognized rating agency.
- 11.12 Certain mortgage-backed securities.

All investment obligations shall be payable or redeemable at the option of the Fire District within such times as the proceeds will be needed to meet expenditures for purposes for which the moneys were provided; and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the Fire District within two years of the date of purchase.

## **12. TRANSFER OF FUNDS:**

The Board of Fire Commissioners specifically authorizes the designated officials the authority to use electronic transfer of funds, among the approved banking institutions, to assist in obtaining "federal funds" enhanced interest rates. Each such transfer shall be specifically identified in the original journal entry as a "wire transfer" and subsequently supported by the bank statement or confirmation notice to provide an audit trail.

## **13. SAFEKEEPING:**

The Board of Fire Commissioners specifically authorized the designated officials the authority to turn over the physical custody of Certificates of Deposit and other evidences of investments for "safekeeping" possession to the bank, as provided in General Municipal Law §11(3), to facilitate access to funds at maturity and to eliminate having bearer certificates in the Fire District offices.

**14. CO-MINGLING OF FUNDS:**

The co-mingling of various funds into a single common investment is specifically authorized provided that the separate identity of each fund is maintained and the proportionate share of interest is allocated to each upon maturity of the investment. (General Municipal Law §10 & §11).

**15. WRITTEN REPORTS:**

All investments shall be documented in written reports to the Chairman of the Board of Fire Commissioners, for subsequent presentation to the Board of Fire Commissioners outlining the details of each investment including: the amount, dated and maturity dates, interest rate and the unsuccessful quotes received thereon. When investments are placed these reports should be presented no less than monthly (General Municipal Law §10).

Accepted  
February 10, 2022  
Ontario Fire District No. 1  
Financial Management Policy

Resolution Offered by: Commr. M. Wyse

Date: January 6, 2022

Seconded By: Commr. C. Breed

Vote Count

Ayes: Commr. J. Agnello, Commr. A. Thompson, Commr. C. Breed & Commr. M. Wyse

Nays: none

Absent:

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<b>BORROWING POLICY</b>
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**1. BORROWING PURPOSES AND DEBT INSTRUMENTS:**

1.1 The Local Finance Law authorizes OPERATING BORROWINGS to cover cash-flow shortfalls including: Revenue Anticipation Notes, Tax Anticipation Notes, or Budget Notes. These types of borrowings must be authorized by the Board of Fire Commissioners through the adoption of a formal Borrowing Resolution.

1.2 CAPITAL BORROWINGS may include Bond Anticipation Notes, Statutory Installment Bonds, and Serial Bonds. These borrowings are only authorized for items for which a Period of Probable Usefulness has been established by the New York Legislature through Section 11.00 of the Local Finance Law. These borrowings, generally, may only be undertaken after a positive public majority vote at the annual or special election. The Board of Fire Commissioners must formalize special election. The Board of Fire Commissioners must formalize the authority for the indebtedness by adopting a legally complete formal BOND RESOLUTION prior to any borrowing. The text of the Bond Resolution, vote and legal notices should be prepared by a recognized bond counsel. The Board of Fire Commissioners hereby delegates its authority to set the terms and conditions of any borrowing to the Chairman of the Board of Fire Commissioners, as Chief Fiscal Officer of the Fire District.

**2. BORROWING PROCEDURES:**

The Chairman of the Board of Fire Commissioners, assisted by his staff and the District Financial Consultant, shall make recommendations to the Board of Fire Commissioners on the timing, bidding, terms and conditions of, placement and reporting on any borrowings. Operating borrowing recommendations shall be supported by a monthly cash flow estimate covering the time thereof and establishing the amount of such borrowing. The Chairman of the Board of Fire Commissioners is authorized to solicit and use the services of a Financial Consultant and Bond Counsel in planning and completing any borrowing to optimize the number of potential quotes and obtain lower market interest rates.



3. WRITTEN REPORTS:

All borrowings shall be documented in written reports outlining the details of each borrowing and the interest rate quotes received thereon. The written report shall first be presented to the Chairman of the Board of Fire Commissioners who shall report thereon at the next regularly scheduled Board Meeting.

4. LEGAL OPINION:

The use of a recognized "Red Book" Bond Counsel is hereby approved to draft the legal notices, resolutions, borrowing instruments, and render his approving Legal Opinion on the legality and tax status of the debt instruments.

Accepted  
February 10, 2022

**ONTARIO FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS MEETING  
Minutes  
January 6, 2022**

- 1. Meeting Called to Order at 6:55pm by Chairman J. Agnello**
  - a. Pledge of Allegiance
  - b. Commissioners Present: Commr. C. Breed, Commr. J. Agnello, Commr. M. Wyse, & Commr. A. Thompson
  - c. Chief Officer(s) Present: J. Dundon (13-1), S. Trottier (13-2)
  - d. OFC Members Present: Lt. Bellingham (CotW), Lt. Montgomery
  - e. Public / Salesperson Present: None
- 2. Public / Salesperson's Comments: None**
- 3. Motion to accept minutes of previous meeting(s) as presented or with corrections as noted.**
  - a. December 9, 2021 Regular Business Meeting as amended with regard to MRB voucher 1077, charges for additions.
  - b. December 29, 2021 Year End Meeting.
    - i. Motion to accept minutes above by Commr. C. Breed, Second by Commr. J. Agnello; Motion Carries 4-0.
- 4. Chief's Report: Report on File**
  - a. The Chief has requested an account at West Marine; No objections provided that purchasing is limited to the Chiefs, Capt. Morse and Commr. Breed.
- 5. Treasurer's Report: Financial Report on File**
  - a. David McDonald of the McDonald Accounting Firm will be here 1/27/22 to start our audit.
  - b. Jason Schwartz with BPD is scheduled to do the AUD on 1/31/22.
  - c. We currently have a credit balance \$76.02 with Spectrum on the Station 3 account.
  - d. Isaac: phone call resulted in review of account, unknown determination.
    - i. Holding invoice dated 10/25/21.
  - e. Staples: Letter sent regarding late fees, interest and related NYS state law.
    - i. Credit to be issued on a future statement
  - f. Verizon: Credit > mailed letter requesting refund.
    - i. No refund yet.
  - g. Found a notice on the NYS Comptrollers website for money held by the comptroller turned in by Fastenal owed to the Fire District.
    - i. In process
  - h. Motion to Accept the Treasurer's Report made by Commr. C. Breed, Second by Commr. M. Wyse; Motion Carries 4-0.
  - i. Motion to approve paid before audited vouchers: NONE

- j. Motion to Pay Audited Vouchers: #s 7249 – 7252 & 7254 - 7260 totaling \$26,508.86 from General Fund.
    - i. Motion by made by Commr. M. Wyse, Second by Commr. C. Breed;  
Motion Carries 4-0.
  - k. Motion to Pay Station 3 Audited Vouchers: #s 1087 – 1094 totaling \$61,047.11 from Station 3 Construction Fund.
    - i. Motion made by Commr. M. Wyse, Second by Commr. C. Breed;  
Motion Carries 4-0.
  - l. Motion to pay MRB vouchers #1067 for \$11,197.94 and Voucher #1068 for \$3,437.10 made by Commr. M. Wyse, Second by Commr. J. Agnello; Motion Carries 4-0.
  - m. Motion to pay Pinsky Law Group voucher #7262 for \$100.00 for Online Commr. Training made by Commr. M. Wyse, Second by Commr. A. Thompson; Motion Carries 4-0.
- 6. Communications / Correspondence:**
- a. M&T Bank – 12/01/21 Collateral Statement
  - b. Pinsky Law Group – Solicitation
  - c. LNB – Card
  - d. BPD – Calendar
  - e. OSC – Foreign Fire Insurance paperwork> to be delivered to Exempts.
  - f. DeCarolis – Solicitation
  - g. McDonald CPA Firm, PC – Card
  - h. Penn Power Group – Solicitation
  - i. Fleet Owner Magazine
  - j. Conner-Haas – Updated ACORD
  - k. OFC – Membership address changes
  - l. Wayne Central School – News letter
  - m. OFC – Resignation, Neil Ayers
  - n. Mike Mooney – Letter of Interest in open commissioner’s position.
  - o. James Switzer – Letter of Interest in open commissioner’s position.
- 7. Secretary’s Report:**
- a. Bond closing took place and funds were received into the Station 3 Checking account.
- 8. Action Items:**
- a. Resolution to pay the election staff (Chairman, Inspector & Ballot Clerk) \$70.00 person for both the preparation of the rolls of registered voters and for election day for a total of \$560.00 effective November 4, 2021. Vouchers #7230, 7231 & 7232 previously approved on 12/29/21 for \$70.00 each.
    - i. Motion made to approve the election staff resolution made by Commr. C. Breed, Second by Commr. A. Thompson; Motion Carries 4-0.
  - b. A motion to appoint Rich Doyle to fill the position of commissioner for the unexpired term ending 12/31/23, said appointment will expire 12/31/22 and the remainder of the term will be filled by a duly elected commissioner at the December 2022 elections.
    - i. Said motion made by Commr. C. Breed, Second by Commr. M. Wyse; Motion Carries 4-0.

Accepted  
February 10, 2022

- c. Hold on this decision until 1/22/22> Emergency Services Marketing for \$810.00 for 1 year subscription to I Am Responding (2/2/22 – 2/1/23).
- d. The following members have had their addresses submitted by the Fire Company as needing District approval for out of district membership with updated addresses.
  - i. Larry Priest, Haines City, FL.
    - 1. Motion to approve by Commr. A. Thompson, Second by Commr. J. Agnello; Motion Carries 4-0.
  - ii. Don Luteyn, Rochester, NY 14626
    - 1. Motion to approve by Commr. A. Thompson, Second by Commr. J. Agnello; Motion Carries 4-0.
- e. Waste Disposal bids
  - i. K&D \$155.00 / month all 3 locations
    - 1. Motion to accept the waste disposal quote from K&D Disposal for \$155.00 / month for all three stations as quoted made by Commr. M. Wyse, Second by Commr. C. Breed; Motion Carries 4-0.
  - ii. Casella \$228.00 / month all 3 locations
  - iii. Lilac Disposal \$299.68 / month all 3 locations

**9. Committee Reports:**

- a. Legal / Agnello: Report on File prepared by former Commr. Becker.
- b. Buildings / Commr. Thompson:
  - i. LMC Quote received
  - ii. Furniture for the lounge at Station 3 found at Raymour & Flanigan, Motion to approve \$3,264.74 for 2 recliners, 2 love seats and a coffee table made by Commr. M. Wyse, Second by Commr. C. Breed; Motion Carries 4-0.
- c. Property / Commr. Breed: Report on File
  - i. A possible source to surplus and sell the used SCBAs has been discovered and Commr. Breed will be looking into this.
- d. Equipment / Commr. Agnello: Report on File
  - i. Would like to see the cleanup check list added to the Recruitment Trailer borrow form.
- e. Finance / Commr. Wyse: Report on File

**10. Unfinished Business:**

- a. Station 3 Status update:
  - i. Clerk of the Works Report: On File
  - ii. Commr. Wyse Report: On File
    - 1. The following change orders need approval; GC-07, GC-09 & PC-03.
      - a. Motion to approve above made by Commr. C. Breed, Second by Commr. A. Thompson; Motion Carries, 4-0.
    - 2. Training on building systems will be Friday 1/7 starting at 3:00pm.
    - 3. Discussion of substantial completion took place.

Accepted  
February 10, 2022

- b. New Communications Tower.
  - i. Removal of wall and relocation of door will be completed after cable chase is installed by the tower contractor.
  - ii. Tower contractor is Fred Nudd Co.
    - 1. Cable port/chase will be installed week of 1/10/2022.
- c. Linstar – next week for fitness room door.
  - i. Fitness room door is now completed.
- d. Pallet jack is needed, Commr. Thompson to acquire.
  - i. Used \$50.00 and up, New \$200 - \$300. No objections to new purchase.
- e. Installation Dinner, Commr. Thompson to arrange venue.
  - i. The dinner will be held at Cobblestone on Main (Webster) on Saturday January 15<sup>th</sup> at 6:00pm. Due to short time invitations will be emailed.
- f. Moving forward with Station 1 property boundary project. Looking for any documentation.
  - i. Documentation received from Former Commr. Becker. The secretary will scan and give copies to Commr. Thompson.
- g. Getting pricing from highway department for Sta. 3 plowing etc.
  - i. No charge for 2021 – 2022 season as the budget has already been set. Will not start until construction is complete and we are responding from there.
- h. One light pole is missing an access cover.
  - i. Capt. Anderson is making a cover.
- i. Dumpster quotes on going.
  - i. All due in January to include Sta. 3 *Action taken to approve K&D.*
- j. Fitness Center letter status
- k. Station 2 door controller continues to show “offline”.
  - i. This is rectified.
- l. T2 Bay Door Status
  - i. Will get door repaired with existing parts and replace window panel when received.
    - 1. Door was replaced today 1/6/22.
- m. Sta 1 & 2 Backflow Inspection Due.
  - i. Commr. Thompson to arrange.

**11. New Business:**

Accepted  
February 10, 2022

- a. Motion made to surplus the former commissioner's name plaques and donate them to the former commissioners or their families made by Commr. C. Breed, Second by Commr. M. Wyse; Motion Carries 4-0.
- b. Due to the increased fire call volume and larger response area Commr. A. Thompson makes a motion to provide one (1) tank of gas per chief (3) each month from the town highway fuel depot, Second by Commr. C. Breed; motion Carries 4-0.

**12. Upcoming Meetings:**

- a. Next Business Meeting, February 10, 2022 at 7:00pm.

**13. Executive Session (if required):**

- a. Motion by Commr. M. Wyse for discussing the matters pertaining to the appointment of a particular person, Second by Commr. C. Breed; Motion Carries 4-0.
  - i. Time entered 9:00pm
  - ii. Time returned 9:08pm

**14. Motion to Adjourn:**

- a. Made at 9:09pm by Commr. A. Thompson, Second by Commr. M. Wyse; Motion Carries 4-0.

Respectfully Submitted,

P. Matt Prinsen, Secretary

Accepted  
February 10, 2022

**ONTARIO FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS MEETING  
Minutes  
January 20, 2022**

**1. Meeting Called to Order at 6:35pm by Chairman J. Agnello**

- a. Pledge of Allegiance
- b. Commissioners Present: Commr. C. Breed, Commr. J. Agnello, Commr. R. Doyle & Commr. A. Thompson at 6:45pm

Chief Officer(s) Present:

- d. OFC Members Present: Lt. Bellingham (CotW), Lt. Montgomery
- e. Public / Salesperson Present: None

**2. Public / Salesperson's Comments: None**

**3. Treasurer's Report:**

- a. David McDonald of the McDonald Accounting Firm will be here 1/28/22 to start our audit.
- b. Jason Schwartz with BPD is scheduled to do the AUD on 1/31/22.
- c. Motion to approve paid before audited vouchers: #7261 – 7266 totaling \$3,960.97 from General Fund.
  - i. Motion made by Commr. C. Breed, Second by Commr. R. Doyle; Motion Carries 3-0.
- d. Motion to Pay Audited Vouchers: #s 7267 – 7279 totaling \$26,489.33 from General Fund.
  - i. Motion by made by Commr. C. Breed, Second by Commr. J. Agnello; Motion Carries 3-0.
- e. Motion to Pay Station 3 Audited Vouchers: #s 1095 – 1098 totaling \$878.77 from Station 3 Construction Fund.
  - i. Motion made by Commr. C. Breed, Second by Commr. R. Doyle; Motion Carries 3-0.

*Commr. A Thompson joined meeting 6:45pm.*

**4. Action Items:**

- a. Hold on this decision until 1/22/22> Emergency Services Marketing for \$810.00 for 1 year subscription to I Am Responding (2/2/22 – 2/1/23).
  - i. Chairman Agnello will discuss Bryx 911 and Physical tracking with the Chief.
- b. Approve printing of Incentive Point vouchers.
  - i. Motion to award a maximum of 36 points for training made by Commr. A. Thompson, Second by Commr. C. Breed; Motion Carries 4-0.

**5. Committee Reports:**

- a. Legal / Doyle: Discussion of duties for this position.

Accepted  
February 10, 2022

- b. Buildings / Commr. Thompson:
    - i. LMC Quote received, Isaac and Crossfield declined to quote.
      - 1. Motion to accept the proposal for 2022 from LMC made by Commr. A. Thompson, Second by Commr. C. Breed; Motion Carries 4-0.
    - ii. Station 2 tanks pumped (3 months) 2500-gals, meter reads 2700-gals.
  - c. Property / Commr. Breed: No Report
  - d. Equipment / Commr. Agnello: No Report
  - e. Finance / Commr. Wyse: No Report
- 6. Unfinished Business:**
- a. Station 3 Status update:
    - i. Clerk of the Works Report: Report on file
    - ii. Commr. Wyse Report: No Report
  - b. New Communications Tower.
- 7. New Business:**
- a. Motion to pay \$3167.24 to Raymour & Flanigan for furniture in quote provided made by Commr. A. Thompson, Second by Commr. C. Breed; Motion Carries 4-0.
  - b. Trailer clean-up checklist approved to be included in trailer usage agreement.
  - c. Chairman J. Agnello distributed a communications protocol sheet and duties / responsibilities of Secretary, Treasurer & Board Members.
  - d. Grant writing responsibility discussion tabled for all Commissioners to be present.
- 8. Upcoming Meetings:**
- a. Next Business Meeting, February 10, 2022 at 7:00pm.
- 10. Motion to Adjourn:**
- a. Made at 8:06pm by Commr. C. Breed, Second by Commr. A. Thompson; Motion Carries 4-0.

Respectfully Submitted,

P. Matt Prinsen, Secretary



Accepted  
March 10, 2022

**ONTARIO FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS MEETING  
Minutes  
February 10, 2022**

- 1. Meeting Called to Order at 7:03pm by Commr. C. Breed**
  - a. Pledge of Allegiance
  - b. Commissioners Present: Commr. C. Breed, Commr. J. Agnello & Commr. M. Wyse, Commr. A. Thompson joined the meeting at 7:40pm, Commr. J. Agnello is out of town.
  - c. Chief Officer(s) Present: J. Dundon (13-1)
  - d. OFC Members Present: Lt. Bellingham (CotW)
  - e. Public / Salesperson Present: None
- 2. Public / Salesperson's Comments:**
- 3. Motion to accept minutes of previous meeting(s) as presented or with corrections as noted.**
  - a. January 6, 2022 Re-organizational Meeting.
  - b. January 6, 2022 Business Meeting.
  - c. January 20, 2022 Workshop Meeting.
    - i. Motion to accept minutes above by Commr. M. Wyse, Second by Commr. R. Doyle; Motion Carries 3-0.
- 4. Chief's Report: Report on File**
  - a. Motion to approve the Chiefs recommendation for Lt. A. Garcia as a driver for R8 made by Commr. M. Wyse, Second by Commr. R. Doyle; Motion Carries 3-0.
- 5. Treasurer's Report: Financial Report on File**
  - a. David McDonald of the McDonald Accounting Firm was here 1/28/22 to start our audit.
    - i. They discovered a mistake on my part; Claim for \$12,250.00 from S&P with check made out for \$12,500.00. Request for refund of overpayment has been made.
    - ii. Received the draft report today (2/10/22). No amendments are anticipated.
  - b. Jason Schwartz with BPD was here to do the AUD on 1/31/22.
    - i. The AUD has not been filed; we still need the asset update from Industrial appraisal. This was paid for on 6/12/21 and not received.
  - c. The account application at West Marine is in process.
  - d. Isaac: phone call resulted in review of account, unknown determination.
    - i. Holding invoice dated 10/25/21 for \$1584.95.
    - ii. Invoice was re-sent and I sent an email with regards to the earlier phone call. Email reply was that a credit will be issued. Still holding invoice for credit since I don't foresee us using a credit in the future.
    - iii. I would like to pay the invoice less the 3 Hrs labor (\$345.00) in dispute.

Accepted  
March 10, 2022

1. Motion to pay Claim Voucher #7207, Invoice #1856098 in the amount of \$1239.95 made by Commr. M. Wyse, Second by Commr. R. Doyle; Motion Carries 3-0.
  - e. Staples: Letter sent to Staples regarding late fees, interest and related NYS state law.
    - i. Credit to be issued on a future statement.
    - ii. Credit was issued and then new late fee and interest were added to the most recent statement.
  - f. Verizon: Credit > mailed letter requesting refund.
    - i. No refund yet. Still waiting!
  - g. Found a notice on the NYS Comptrollers website for money held by the comptroller turned in by Fastenal owed to the Fire District.
    - i. In process
  - h. Received \$124,780.00 from the Town of Ontario for PILOT collection.
  - i. Motion to Accept the Treasurer's Report made by Commr. M. Wyse, Second by Commr. R. Doyle; Motion Carries 3-0.
  - j. Motion to approve paid before audited vouchers: #(s) 7280 totaling \$3,167.24 from General Fund.
    - i. Motion made by Commr. M. Wyse, Second by Commr. R. Doyle; Motion Carries 3-0.
  - k. Motion to Pay Audited Vouchers: #s 7281 – 7298 & 7300 – 7304 totaling \$12,384.66 from General Fund.
    - i. Motion by Commr. M. Wyse, Second by Commr. R. Doyle; Motion Carries 3-0.
  - l. Motion to Pay Station 3 Audited Vouchers: #s 1099 – 1106 totaling \$26,162.61 from Station 3 Construction Fund.
    - i. Motion made by Commr. M. Wyse, Second by Commr. R. Doyle; Motion Carries 3-0.
    - ii. Motion to pay Linstar Claim #1071 for \$4074.40 from Station 3 Construction Fund made by Commr. M. Wyse, Second by Commr. R. Doyle; Motion Carries 3-0.
- 6. Communications / Correspondence:**
- a. M&T Bank – Collateral Statement (2/1/22)> to be filed
  - b. Cavallaro – Neubauer – 2008 Tahoe Air Bag Recall Corrected
  - c. ES Systems – ACORD)> to be filed
  - d. Verizon – Credit Memo
  - e. Girl Scouts NYPENN Pathways – ACORD)> to be filed
  - f. Witmer Public Safety – Merger announcement with request for updated info. )> to be filed
  - g. AFDSNY – 50 Year Service Award)> to be filed
  - h. Bill Bellingham – Card of Thanks
  - i. MCFDOA – 2022 Meeting Schedule
  - j. AFDSNY – Scholarship Announcement
  - k. McDonald Accounting Firm – Audit Engagement Agreement)> to be filed
  - l. McDonald Accounting Firm – 1099-NEC Forms and summary)> to be filed
  - m. Jerome Fire Equip. Co – ACORD)> to be filed
  - n. LNB – 1099-INT)> to be filed

Accepted  
March 10, 2022

- o. Multiple Sources – 2010 Tahoe recall parts are available
- p. Wayne County – ACORD)> to be filed
- q. McNeil & Co. – Notice of claim (Fuhrmann) given to Commr. Doyle
- r. MES – Updated remittance address. )> to be filed
- s. Geneva FD – Presents: “Engine Company Officer 2022”, Bat. Chief John Salka, FDNY Ret.
- t. AFDSNY – 2022 Leadership Summit
- u. NYS Rural Futures – News Letter
- v. NYS E-ZPass – Statement
- w. RG&E/NYSEG – Natural Gas Program> Given to Chief 13-1
- x. OFC – Notification that Aaron Gardner has been dropped from membership.
- y. OFC – Personal Injury Report> Given to Commr. Doyle
- z. OFC – Insurance Beneficiary Forms> Given to Commr. Doyle

**7. Secretary’s Report:**

- a. A new Class “B” order is being prepared and Code 2 has confirmed pricing to be the same as the original quote.
- b. I noticed that the RedAlert data base is in need of updates, if given update permissions I will maintain the data base. I have already updated the Fire Company Attendance List.
  - i. No objections to member editing permissions to Secretary.
- c. Member Jesse Parks has been having problems with his access FOB. I gave him the FOB that Profetta Overhead Doors left behind. I have his old FOB.
  - i. Profetta FOB needs to be reassigned to Jesse Parks.
- d. NYS Dept. Labor SH 900 report, M. Mooney provided this last year.
  - i. Report received unsigned. Need Mooney’s signature.

**8. Committee Reports:**

- a. Legal / Doyle: Report on File
- b. Buildings / Commr. Thompson: No Report
  - i. Station 3 furniture to be delivered on Tuesday.
  - ii. The town will be charging \$500.00 for snow removal and salting at Sta. 3 for the remainder of 2022 winter season.
- c. Property / Commr. Breed: Report on File
  - i. Only one respondent for Sta 3 epoxy truck guide stripes quote request. The quote received was from CA Reed for \$3000.00.
    - 1. Motion to accept above quote made by Commr. M. Wyse, Second by Commr. R. Doyle; Motion Carries 3-0.
- d. Equipment / Commr. Agnello: Report on File *Submitted via E-mail.*
- e. Finance / Commr. Wyse: No Report

**1. Action Items:**

*Commr. Thompson at 7:40pm*

- a. The new SCBAs are now in service, a motion to declare the old SCBAs as surplus equipment made by Commr. A. Thompson, Second by Commr. M. Wyse; Motion Carries 4-0.

Accepted  
March 10, 2022

- b. An offer of \$1600.00 has been received from Shane Wendt for the 28 SCBAs now declared as surplus equipment. A motion to accept the offer was made by Commr. A. Thompson, Second by Commr. M. Wyse; Motion Carries 4-0.
- c. A motion was offered to authorize acting chairman, Commr. C. Breed to sign the maintenance contract with LMC in the amount of \$2980.00 for 2022 (\$3680 for 2023) made by Commr. M. Wyse, Second by Commr. R. Doyle; Motion Carries 4-0.

*Back up to Buildings report*

**2. Unfinished Business:**

- a. COVID 19: Remove Station restrictions and remove Covid 19 from next agenda.
- b. Grant writing responsibility discussion (tabled for all Commissioners to be present).
- c. Station 3 Status update:
  - i. Clerk of the Works: Report: On File
  - ii. Commr. Wyse Report:
    - 1. Discussion of grand opening.
      - a. Particulars undecided at this time.
- d. New Communications Tower.
  - i. Removal of wall and relocation of door will be completed after cable chase is installed by the tower contractor. Completed
  - ii. Tower contractor is Fred Nudd Co.
    - 1. Cable port/chase will be installed week of 1/10/2022. Completed
  - iii. Electrical work will be completed after receipt of UPS.
- e. Pallet jack is needed, Commr. Thompson to acquire.
  - i. Used \$50.00 and up, New \$200 - \$300. No objections to new purchase.
- f. Moving forward with Station 1 property boundary project. Looking for any documentation.
  - i. Documentation received from Former Commr. Becker. The secretary will scan and give copies to Commr. Thompson. *Scan is done*
- g. One light pole is missing an access cover.
  - i. Capt. Anderson is making a cover.
- h. Fitness Center letter status
- i. Sta 1 & 2 Backflow Inspection Due.
  - i. Commr. Thompson to arrange.
    - 1. Sta 1 failed, repair parts are on order.

**3. New Business:**

- a. Recruitment Trailer: Damage repairs; Cobra quoted \$1100.00.

Accepted  
March 10, 2022

- i. Motion to move forward with repair by Cobra made by Commr. M. Wyse,  
Second by Commr. A. Thompson; Motion Carries 4-0.

**4. Upcoming Meetings:**

- a. Next Business Meeting will be March 10, 2022 at 7:00pm.

**6. Motion to Adjourn:**

- a. Made at 8:24pm by Commr. A. Thompson, Second by Commr. R. Doyle; Motion Carries  
4-0.

Respectfully Submitted,

P. Matt Prinsen, Secretary

Accepted  
April 7, 2022  
**ONTARIO FIRE DISTRICT NO. 1**  
**BOARD OF FIRE COMMISSIONERS MEETING**  
**Minutes**  
**March 10, 2022**

- 1. Meeting Called to Order at 7:07pm by Chairman J. Agnello**
  - a. Pledge of Allegiance
  - b. Commissioners Present: Commr. J. Agnello, Commr. R. Doyle, Commr. M. Wyse & Commr. A. Thompson was present until 8:43pm & Commr. C. Breed excused.
  - c. Chief Officer(s) Present: J. Dundon (13-1), S. Trottier (13-2) & J. Anderson (13-3)
  - d. OFC Members Present: Lt. Bellingham (CotW)
  - e. Public / Salesperson Present:
    - i. Ron & Chris Derks
- 2. Public / Salesperson's Comments:**
  - a. Ron & Chris Derks (Neighbors to Sta 3) Discussing drainage issues at Station 3 and their property.
- 3. Motion to accept minutes of previous meeting(s) as presented or with corrections as noted.**
  - a. February 10, 2022 Business Meeting.
    - i. Motion to accept minutes above by Commr. M. Wyse, Second by Commr. R. Doyle; Motion Carries 4-0.
- 4. Chief's Report: Report on File**
  - a. Motion on the the Chief's request for Nick Fox as having met the requirements as driver/operator of M59 & Gator 7 to be approved made by Commr. M. Wyse, Second by Commr. A. Thompson; Motion Carries 4-0.
  - b. Members will be taking EVOC & FO1 in Ontario County.
    - i. Motion to approve use of M73 & M78 to be taken to these training sessions made by Commr. M. Wyse, Second by Commr. R. Doyle; Motion Carries 4-0.
  - c. Motion to accept the application of Dominique Marrocco; approved for membership by the Ontario Fire Company on 3/7/22 having a favorable background check and pending a favorable physical made by Commr. M. Wyse, Second by Commr. A. Thompson; Motion Carries 4-0.
  - d. Motion to accept the transfer (S. Macedon) application of Patrick Bruton approved for membership by the Ontario Fire Company on 3/7/22 having a favorable background check and pending a favorable physical made by Commr. M. Wyse, Second by Commr. A. Thompson; Motion Carries 4-0.
  - e. Motion to allow the purchase of 9 SCBA masks from Dival for the state bid price of \$2900.70 made by Commr. M. Wyse, Second by Commr. R. Doyle; Motion Carries 4-0.
- 5. Treasurer's Report: Financial Report on File**
  - a. The check for \$1600.00 has been received from Shane Wendt for the 28 SCBAs declared as surplus equipment.

Accepted  
April 7, 2022

- b. David McDonald of the McDonald Accounting Firm was here 1/28/22 to start our audit.
  - i. The Audit was received 3/5/22 with copies distributed to the commissioners.
  - ii. The Audit was forwarded to OSC, S&P and BPD.
- c. Jason Schwartz with BPD was here to do the AUD on 1/31/22.
  - i. The AUD was filed 2/23/22.
- d. The account application at West Marine is active, the account signer cards are in communications. Chief Dundon has his Card.
- e. Staples: Letter sent to Staples regarding late fees, interest and related NYS state law.
  - i. Credit to be issued on a future statement.
  - ii. Credit was issued and then new late fee and interest were added to the most recent statement.
  - iii. Resolved by moving up the billing closing date so that the statement gets mailed in order for us to receive it by the 3<sup>rd</sup> of the month.
  - iv. Updated Names were supplied to Staples and new cards are in the communications folder.
- f. Verizon: Credit > mailed letter requesting refund.
  - i. No refund yet. Still waiting! NO CHANGE
- g. Found a notice on the NYS Comptrollers website for money held by the comptroller turned in by Fastenal owed to the Fire District.
  - i. In process since 1/7/22.
  - ii. 3/9/22 received a notice of receipt of the claim.
- h. Credit Memo received from Isaac in the amount of the deduction we took on the last payment.
- i. Station 3 RG&E bill from 10/1/21 through 2/1/22 needed adjustments. After conversation w/ RG&E adjustments made and presented for payment.
- j. The 2021 Audit has been forwarded to OSC, S&P and BPD.
- k. Real Property Tax collection check received from the town in the budgeted amount of \$668,547.00.
- l. Motion to Accept the Treasurer's Report made by Commr. A. Thompson, Second by Commr. M. Wyse; Motion Carries 4-0.
- m. Motion to approve paid before audited vouchers: #(s) 7305 - 7307 totaling \$482.26 from General Fund.
  - i. Motion by Commr. M. Wyse, Second by Commr. R. Doyle; Motion Carries 4-0.
- n. Motion to Pay Audited Vouchers: #s 7308 – 7335 totaling \$44,727.19 from General Fund.
  - i. Motion by Commr. M. Wyse, Second by Commr. R. Doyle; Motion Carries 4-0.
- o. Motion to Pay Station 3 Audited Vouchers: #s 1107 – 1115 totaling \$32,060.11 from Station 3 Construction Fund (this total includes Plumbing Contractor Final Payment).
  - i. Motion by Commr. M. Wyse, Second by Commr. A. Thompson; Motion Carries 4-0.

**6. Communications / Correspondence:**

- a. M&T Bank – Collateral Statement (3/1/22)> to be filed
- b. McDonald Accounting Firm – 2021 Audit truth in information provided statement > to be filed
- c. McDonald Accounting Firm – 2021 Audit 1 copy to each Commissioner > to be filed
- d. NYS E-ZPass – Statement

Accepted  
April 7, 2022

- e. Town of Ontario assessor's Office – Request for property exemption forms > Commissioner Wyse Notified.
- f. AFDSNY – Proposed by-law changes
- g. NYSAFC – Notice of Receipt of Dues & \$40.00 off for State Conference 6/15-18/2022.
- h. LMC – ACORD> to be filed
- i. Harvey Strassner Contracting – ACORD> to be filed.
- j. McNeil & Co. – CC of letter to Melinda Fuhrmann
- k. McNeil & Co. – Notice that the Fuhrmann claim has been closed.
- l. Town of Ontario – Copy of Building Permit for Tower Project> Commr. A. Thompson posted the permit
- m. LNB – Notice of inactive account, issue resolved 2/21/22 via email.
- n. Dival Safety – Notice of Pack Finders delivered.
- o. H. Prinsen – Email notification of change of address.
- p. Staples – Account signer cards> filed
- q. West Marine – Account signer cards> filed, Chief Dundon has his.

**7. Secretary's Report:**

- a. The new Class "B" order has been sent to Code-2, the order includes uniforms for the Explorers that the Fire Company will be paying for.
- b. NYS Dept. Labor SH 900 report, received posted and filed.

**8. Chairman's Report:**

- a. Ron Dirks regarding drainage issues at Station 3
- b. Bill Shaver is requesting use of the meeting room on 3/29/22 at 7:00pm for Furnaceville Cemetery Assoc. meeting (Line officers meet that night but will meet elsewhere)  
Approved
- c. Cub Scouts would like to continue to use the meeting room once a month on Thursdays 6-7pm. OK for now, make new request for next season.
- d. OFC Pres. would like to meet with commissioners regarding policy issues. Date yet to be determined.
- e. Put out bid request for lawn service at Sta 2 & 3 with a return due date of 4/6/22.  
Secretary to do.

**9. Committee Reports:**

- a. Legal / Commr. R. Doyle: Report on File
- b. Buildings / Commr. A. Thompson: Report on File
  - i. Sta 3 floor chipping and slippery, 2 falls already. Commr. Wyse will be addressing with DCI.
  - ii. Recommend canceling 2<sup>nd</sup> north wall hose reel. All agreed.
  - iii. Base roller cabinet for tool chest, approved.
  - iv. No gear beyond this point sign approved for Sta 3.
  - v. Channel 3 radio for Sta 3 not approved.
  - vi. 6 folding tables approved with corresponding chairs.
  - vii. A baker's style cabinet as a coffee bar for Kurig to be placed in front of pre-plumbed water source approved.
  - viii. Range is in, need receptacle installed (see Station 3 reports).



Accepted  
April 7, 2022

- ix. Would like to know the name of the flooring subcontractor to get bids for Sta 1.
- x. Sta. 2 compressor motor installed, still needs a regulator.

c. Property / Commr. Breed: No Report

d. Equipment / Commr. Agnello: Report on File

e. Finance / Commr. Wyse: Report on File

- i. Station 1 is listed with the assessor as belonging to the town.
  - 1. The Secretary emailed the scanned property documents to Commrs. Wyse & Doyle.
- ii. The chief is notified of a \$5000.00 grant available through Rotary, short time for application.

**10. Action Items:**

- a. Proposal for cleaning of common areas at Station 3 for \$200.00 / mos. from John Anderson
  - i. Motion to accept proposal made by Commr. M. Wyse, Second by Commr. A. Thompson; Motion Carries 4-0.
- b. Proposal for onsite revaluation of Fire District Property received from Industrial Appraisal Company for \$3,940.00 as described in proposal.
  - i. Would like to get other bids, Secretary to contact McNeil for recommendations.  
*Commr. A. Thompson left the meeting at 8:43pm.*

**11. Unfinished Business:**

- a. Grant writing responsibility discussion (tabled for all Commissioners to be present).
  - b. Station 3 Status update:
    - i. Clerk of the Works: Report on File
    - ii. Commr. Wyse Report: Report on File
      - 1. Change Orders discussed in Report:
        - a. CO for the PVC door jambs \$4098.00.
        - b. CO for the generator rental \$1758.00.
        - c. CO for eaves modification on the truck bays \$9803.88.
          - i. Motion to approve COs a. b. & c. above made by Commr. M. Wyse, Second by Commr. J. Agnello; Motion Carries 3-0.
  - iii. Station 3 floor:
    - 1. Aware of issues, Commr. Wyse to address with DCI
- c. New Communications Tower.
  - i. Electrical work will be completed after receipt of UPS.
- d. Pallet jack is needed, Commr. Thompson to acquire.
  - i. Used \$50.00 and up, New \$200 - \$300. No objections to new purchase.

Accepted  
April 7, 2022

- e. Moving forward with Station 1 property boundary project. Looking for any documentation.
    - i. Documentation received from Former Commr. Becker. The secretary will scan and give copies to Commr. Thompson. *Scan is done*
    - ii. Documentation also forwarded to Commr. Wyse & Commr. Doyle 3/10/22.
  - f. One light pole is missing an access cover.
    - i. Capt. Anderson is making a cover.
  - g. Fitness Center letter status
  - h. Sta 1 & 2 Backflow Inspection Due.
    - i. Commr. Thompson to arrange.
      - 1. Sta 1 failed, repair parts are on order.
      - 2. All repaired and passed inspection.
2. **New Business:**
- a. Property Maintenance Bids
    - i. Station 2 Lawn care
    - ii. Station 3 Lawn care
      - 1. Ad for above to be put out by the Secretary.
3. **Upcoming Meetings:**
- a. Next Business Meeting will be April 7, 2022 at 7:00pm.

5. **Motion to Adjourn:**

- a. Made at 9:19pm by Commr. M. Wyse, Second by Commr. R. Doyle; Motion Carries 3-0.

Respectfully Submitted,

P. Matt Prinsen, Secretary

UNAPPROVED

**ONTARIO FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS MEETING**

**Agenda  
April 7, 2022**

**1. Meeting Called to Order at 7:07pm by Commr. C. Breed**

- a. Pledge of Allegiance
- b. Commissioners Present: Commr. C. Breed, Commr. R. Doyle, Commr. M. Wyse & Commr. A. Thompson was present until 8:45pm.

Chief Officer(s) Present: J. Dundon (13-1)

- d. OFC Members Present:
- e. Public / Salesperson Present: None

**2. Public / Salesperson's Comments:**

**3. Motion to accept minutes of previous meeting(s) as presented or with corrections as noted.**

- a. March 10, 2022 Business Meeting.
  - i. Motion to accept minutes above by Commr. M. Wyse, Second by Commr. R. Doyle; Motion Carries 4-0.

**4. Chief's Report: Report on File**

- a. Motion by Commr. M. Wyse, Second by Commr. A. Thompson to approve out of county training with apparatus at Perinton Joint Training Facility on April 30, 2022: Motion Carries 4-0.
- b. Motion by Commr. A. Thompson, Second by Commr. M. Wyse to approve out of county use (Webster, NY) of the recruitment trailer on April 16, 2022; Motion Carries 4-0.
- c. A request was made to open accounts with Castle Chemical and Laferty Equipment Mfg. for cleaning supplies and equipment. Motion to approve by Commr. A. Thompson, Second by Commr. M. Wyse; Motion Carries 4-0.

**5. Treasurer's Report: Financial Report on File**

- a. I have received a request US Census Bureau for Public Employment & Payroll information.
- b. A member of the fire company purchased fire company items on the district Interstate Account. The fire company paid the invoice directly.
- c. Regarding the statement received from Cincinnati Insurance, I have not received a reply to my request for more information. I will be disregarding this for now unless told differently.
- d. I have updated the Grainger "Bill To" address.
- e. We received invoices from Witmer with tax, issue resolved.
- f. S&P sent Payment Remittance Advice dated 4/4/22 for \$250.00, awaiting actual funds in hand. Deposit confirmed 4/6/22.

## UNAPPROVED

- g. Staples: billing issues continue with a finance charge & tax appearing. The listed total will be paid and I will verify credits on the next statement.
- h. Verizon: Credit > mailed letter requesting refund.
  - i. No refund yet. Still waiting! NO CHANGE
- i. I found a notice on the NYS Comptrollers website for money held by the comptroller turned in by Fastenal owed to the Fire District.
  - i. 3/9/22 received a notice of receipt of the claim.
- j. Motion to Accept the Treasurer's Report made by Commr. M. Wyse, Second by Commr. R. Doyle; Motion Carries 4-0.

*At 7:17 Commr. A. Thompson left the meeting*

- k. Motion to approve paid before audited vouchers: #(s) 7351 & 7352 totaling \$381.13 from General Fund.
  - i. Motion by Commr. M. Wyse, Second by Commr. R. Doyle; Motion Carries 3-0.

*At 7:22 Commr. A. Thompson returned to the meeting*

- l. Motion to Pay Audited Vouchers: #s 7336 – 7350, 7353, 7354 & 7356 - 7364 totaling \$11,203.34 from General Fund.
  - i. Motion by Commr. A. Thompson, Second by Commr. M. Wyse; Motion Carries 4-0. *Colden claim # 7355, Invoice #82798 for \$2154.52 removed for clarity.*
- m. Motion to Pay Station 3 Audited Vouchers: #s 1116 – 1118 totaling \$19,605.86 from Station 3 Construction Fund.
  - i. Motion by Commr. M. Wyse, Second by Commr. R. Doyle; Motion Carries 4-0.

*At 7:32 Commr. A. Thompson left the meeting*

### **6. Communications / Correspondence:**

- a. M&T Bank – Collateral Statement (4/1/22)> to be filed
- b. NYS E-ZPass – Statement> FIO
- c. West Marine – The additional originally approved account signer cards arrived> given to Chief Dundon.
- d. NYS Dept. Health has approved the Station 3 Backflow. )> to be filed
- e. Spectrum – Billing changes coming> FIO
- f. Ontario Assessor – Sta. 3 updated assessed value> to be filed.
- g. Wayne County Board of Elections – Request for info & MOU> referred to Commr. M. Wyse
- h. First Due Services – Hose testing proposal> referred to Commr. C. Breed
- i. Personal Injury Report – FF given to Commr. Doyle.
- j. BSA – ACORD> To be filed
- k. Jerry Becker – Letter to Board of Fire Commissioners RE: Posted Minutes, request approved.

### **7. Secretary's Report:**

- a. The new Class "B" order has been sent to Code-2.
  - i. The order is complete and received with the exception of 2 pair of pants for the explorers.
  - ii. A member put their name and sizes in for this order of class B when they already had a Class B uniform. Cost to the district \$93.00. This member has \$80.00 remaining in incentive points. Other members have ordered their additional Class B with their incentive points. Chief Dundon to discuss with member.

## UNAPPROVED

- b. I sent First Due Services an updated claim instruction letter. They have been using 6160 Walter Cone Dr. for billing and contract mail.
- c. I received updated (4/1/22-4/1/23) ACORD forms and supplied them to Ontario Exempts, Williamson Fire, Lincoln Fire, NEJFD and Perinton Joint Training Center.
- d. I have received confirmation of filing from MRB on our behalf to EMMA. Notice filed

### 8. Chairman's Report:

- a. John Anderson has info on truck washing materials; resolved in Chief's report.
- b. Alan Sabernick would like to meet with us on policy issues vs by-laws.
  - i. Saturday 4/23 @ 10:00am, will that work for all? Yes
- c. Remember to register yourself with Len's (email on file)
  - At 7:40 Commr. A. Thompson returned to the meeting*
- d. Station 3 update on floor, do we need signs for no running or policy or both?
  - i. Commr. M. Wyse will be addressing this issue.

### 9. Committee Reports:

- a. Legal / Commr. R. Doyle: Report on File
- b. Buildings / Commr. A. Thompson: Report on File
  - i. Found 2 used pallet jacks at \$200.00 ea. Motion to approve both by Commr. A. Thompson, Second by Commr. C. Breed; Motion Carries 4-0.
  - ii. Station 3 - Sign for the building decision. Same as 2
  - iii. Station 3 - 2nd radio for channel 3? Hardware in place will not support.
  - iv. Station 3 - Dining table Dylan presented; investigating options
  - v. Station 3 - First Aid kits needed
  - vi. Station 3 - Park Stops needed along east building
- c. Property / Commr. Breed: Report on File
- d. Equipment / Commr. Agnello: Report on File
- e. Finance / Commr. Wyse: Report on File

### 10. Action Items:

- a. Proposal for onsite revaluation of Fire District Property received from Industrial Appraisal Company for \$3,940.00 as described in proposal.
  - i. Would like to get other bids, Secretary to contact McNeil for recommendations.
  - ii. Request made of McNeil for recommendations. No recommendations or other.
  - iii. Secretary to do a search.
- b. Request by S. Trottier to use Station 3 for a birthday Party on 4/17/22.
  - i. Motion to approve by Commr. A. Thompson, Second by Commr. R. Doyle; Motion Carries 4-0.
- c. Motion to approve proposal received from First Due Services for hose testing at \$.29 / foot by Commr. A. Thompson, Second by Commr. M. Wyse; Motion Carries 4-0.

UNAPPROVED

**11. Unfinished Business:**

- a. Grant writing responsibility discussion (tabled for all Commissioners to be present).
  - i. Tabled
  
- b. Station 3 Status update:
  - i. Commr. Wyse Report: Report on File
  
  - ii. Station 3 floor:
    - 1. Aware of issues, Commr. Wyse to address with DCI
  
  - iii. Raymour Flanigan - Has the order been completed? Table
  
  - iv. Lowe's – Range Status? To be delivered week of 4/18
  
- c. New Communications Tower.
  - i. See property report.
  
- d. Pallet jack is needed, Commr. Thompson to acquire.
  - i. See building report.
  
- e. Moving forward with Station 1 property boundary project. Looking for any documentation.
  - i. Documentation received from Former Commr. Becker. The secretary will scan and give copies to Commr. Thompson. *Scan is done*
  - ii. Documentation also forwarded to Commr. Wyse & Commr. Doyle 3/10/22.
  
- f. One light pole is missing an access cover.
  - i. Capt. Anderson is making a cover.
  
- g. Fitness Center letter status.
  - i. A. MacIntosh is now helping with this.
  
- h. Proposal for onsite revaluation of Fire District Property received from Industrial Appraisal Company for \$3,940.00 as described in proposal.
  - i. Would like to get other bids, Secretary to contact McNeil for recommendations.
  - ii. Request made of McNeil for recommendations, none given

**2. New Business:**

- a. Property Maintenance Bids
- b. Ad for above to be put out by the Secretary. Return due date 4/7/22 at 12:00pm.
  - i. Station 2 & 3 Lawn care
    - 1. One bid received from AJ Lawn Care for \$75.00 / trip for both properties.
      - a. Motion to accept AJ's bid by Commr. A. Thompson, Second by Commr. R. Doyle; Motion Carries 4-0.
- c. Commr. Thompson expressed a need to form a Truck 2 replacement committee.
- d. M78 is in rough looking condition and replacement of 13-3 vehicle should be considered.

UNAPPROVED

*At 8:45 Commr. A. Thompson left the meeting*

**3. Upcoming Meetings:**

- a. Next Business Meeting will be May 5, 2022 at 7:00pm.

**4. Executive Session (if required):**

- a. Motion by Commr. M. Wyse for discussion of specific personnel matters, Second by Commr. A. Thompson; Motion Carries 4-0.
  - i. Time entered 7:07
  - ii. Time returned 7:14

**5. Motion to Adjourn:**

- a. Made at 8:55pm by Commr. M. Wyse, Second by Commr. R. Doyle; Motion Carries 3-0.

Respectfully Submitted,

P. Matt Prinsen, Secretary

Reports attached;

Chief's Report

Legal / Commr. R. Doyle

Buildings / Commr. A. Thompson

Property / Commr. Breed

Equipment / Commr. Agnello

Finance / Commr. Wyse

## Chiefs Report

04/07/2022

- Mileage for Chiefs vehicles:
  - 2020 Tahoe 26100
  - 2018 Tahoe 38094
  - 2010 Tahoe 135734
- There were three night time fire schools with an average attendance of 25. There was one daytime fire school as well. There was also one probationary firefighter training and a hands on cold/ice water rescue training in the month of March.
- The fire company responded to 41 calls in the month of March. Average number of responders for March was 7
- April trainings are 11<sup>th</sup>- Haz-mat refresher, 18<sup>th</sup>- Active shooter training at Walworth FD, 19<sup>th</sup>- Handlines and the Blitzfire, 25<sup>th</sup>- Ginna Tour, 30<sup>th</sup>- Live fire
- I am asking permission to take apparatus to Monroe County on April 30<sup>th</sup> for live fire. This will be for the morning with hopes of being done by noon. I will have a fill in company providing coverage for our district.
- I would also like permission to take M59 and the trailer out of county to Webster Park for the AP easter egg hunt. AP has requested OFC to assist with the egg hunt. Webster FD has been made aware that we will be in their district and are ok with it.
- Assistant Chief Anderson has researched and came up with an idea for cleaning trucks. We would like an account set up for Castle for cleaning products. There is also a wash system that costs around 413 dollars and we would like to get one to try at station 1. Asst. Chief Anderson has 5 of them at his work and they work well. I have some information on it if anyone would like to view it.
- I respectfully request an executive session to discuss a couple personal matters.

Respectfully submitted,

Joshua P. Dundon

Fire Chief



April 7, 2022

Legal Committee Report

1. All insurance policies with McNeil and Company are renewed, (See Attached list)
2. Attached is a copy of a deed and map relating to Station One.

Respectfully submitted

Rich Doyle

## Richard Doyle

---

**From:** Stacy, Sarah <sstacy@mcneilandcompany.com>  
**Sent:** Thursday, April 7, 2022 3:40 PM  
**To:** Richard Doyle  
**Subject:** list of policies- Ontario

### Policies

11VLF8113210	A&H	04/01/2022	04/01/2023
MEPK06297117	CommPkge	04/01/2022	04/01/2023
MEIM06151517	CommInM	04/01/2022	04/01/2023
MEUM06446317	CommUmb	04/01/2022	04/01/2023
445153	GRLIF	03/01/2022	03/01/2023
11CAN21112-03	CANC	01/01/2022	01/01/2023

Hi Rich,

Here is the list of policies for you. The renewals for 4-1-2022 have not been billed yet.

Please let me know if you need anything else.

Thank you,  
Sarah

**Sarah Blackburn Stacy, ACSR, AINS, CMSR**

Licensed Account Manager

Posters: <http://www.mcneilandcompany.com/risk-management/resources/>

\*\*\*ESIP Webinars: <https://www.mcneilandcompany.com/webinars-ESIP/> \*\*\*

 **McNeil & Co.**

800-822-3747 x 560 main

607-428-1560 direct

607-756-6225 -fax

[mcneilandcompany.com](http://mcneilandcompany.com)

# This Indenture,

Made the  
October Nineteen Hundred and Seventy-one  
Between TOWN OF ONTARIO, COUNTY OF WAYNE AND STATE OF  
NEW YORK

16<sup>th</sup> day of

Municipal  
a/corporation organized under the laws of the State of New York

part J of the first part, and  
ONTARIO FIRE DISTRICT in the Town of Ontario,  
County of Wayne and State of New York

part J of the second part,  
Witnesseth that the part J of the first part, in consideration of  
One and more Dollar s (\$ 1.00+ )

lawful money of the United States,  
paid by the party of the second part, does hereby grant and release unto the  
part J of the second part, its successors and assigns forever, all  
THAT TRACT OR PARCEL OF LAND situate in the Town of Ontario, County  
of Wayne and State of New Ygrk, being a part of Town Lot No. 12 in  
the east division of Township 14, Range 3, more particularly bounded  
and described as follows: Commencing at a point in the southwest  
corner of a parcel of land conveyed to Melvin Van Hoover by deed  
recorded in the Wayne County Clerk's Office in Liber 377 of Deeds  
at page 56, which point is also the northwest corner of a parcel of  
land conveyed to the Town of Ontario by warranty deed recorded in the  
Wayne County Clerk's Office in Liber 617 of Deeds at page 103;  
running thence south 72° 07' 30" east along the southerly boundary  
of said Van Hoover's property a distance of 170.30 feet and continuing  
along the said course a further distance of 10.20 feet to an iron  
pipe for a total distance of 180.50 feet; running thence south  
13° 35' 30" west and forming an interior angle of 94° 17' and passing  
through a wooden stake set 60.17 feet distant therefrom a total dis-  
tance of 266.69 feet to an iron stake; running thence north 76° 24'  
30" west and forming an interior angle of 90° a distance of 180.0  
feet to a wooden stake; running thence north 13° 35' 30" east and  
passing through a wooden stake set 220.00 feet distart therefrom  
and continuing along said course an additional 60.17 feet for a total  
distance of 280.17 feet to an iron stake and the point and place  
of beginning.

RESERVING unto the grantor its successors and assigns forever  
the following described easement for the purpose of ingress and egress  
in common with the grantee herein and others bounded and described as  
follows: ALL THAT TRACT OR PARCEL OF LAND situate in the Town of  
Ontario, County of Wayne and State of New York, being a part of Town  
Lot No. 12, in the east division of Township 14, Range 3, more  
particularly bounded and described as follows: Commencing at a point  
in the southwest corner of a parcel of land conveyed to Melvin Van  
Hoover by warranty deed recorded in the Wayne County Clerk's Office  
in Liber 377 of Deeds at page 56, which point is also the northwest  
corner of a parcel of land conveyed to the Town of Ontario by warranty  
deed recorded in the Wayne County Clerk's Office in Liber 617 of Deeds  
at page 103; running then south 72° 07' 30" east along the southerly  
boundary of said Van Hoover's property a distance of 170.30 feet and  
continuing along said course a further distance of 10.20 feet for a  
total distance of 180.50 feet to an iron stake; running thence south  
13° 35' 30" west and forming an interior angle of 94° 17' a distance  
of 60.17 feet to a wooden stake; running thence north 72° 07' 30"  
west to a point in the westerly boundary of property conveyed to the  
Town of Ontario by warranty deed recorded in the Wayne County Clerk's  
Office in Liber 617 of Deeds at page 103; running thence north 13° 35'  
30" east a distance of 60.17 feet to the point and place of beginning  
said last course forming an interior angle with the first course of  
85° 43'.

Being and intending to convey a portion of the same premises conveyed  
to the Town of Ontario by deed recorded in the Wayne County Clerk's  
Office in Liber 617 of Deeds at page 103, and liber 556 of deeds at  
page 151.

According to a survey prepared by Edgar H. Cook, Jr., dated August 14, 1970 and  
filed in the Wayne County Clerk's Office on October 19, 1971.

400  
1670

1747

LIBER 617 PAGE 210

Together with the appurtenances and all the estate and rights of the party of the first part in and to said premises,

To have and to hold the premises herein granted unto the party of the second part, its successors and assigns forever.

And the party of the first part covenants as follows:

First, That the party of the second part shall quietly enjoy the said premises;

Second, That the party of the first part will forever Warrant the title to said premises.

Third, That, in Compliance with Sec. 13 of the Lien Law, the grantor will receive the consideration for this conveyance and will hold the right to receive such consideration as a trust fund to be applied first for the purpose of paying the cost of the improvement and will apply the same first to the payment of the cost of the improvement before using any part of the total of the same for any other purpose.

In Presence of

In Witness Whereof, the party of the first part has caused its corporate seal to be hereunto affixed, and these presents to be signed by its duly authorized officer this 16th day of October Nineteen Hundred and Seventy-One.

TOWN OF ONTARIO

By Bruce E. Thompson Supervisor

State of New York County of Wayne before me personally came

On this 16th day of October, Nineteen Hundred and Seventy-one Bruce E. Thompson

to me personally known, who, being by me duly sworn, did depose and say that he resides in Ontario, New York that he is the Municipal Supervisor of Town of Ontario the corporation described in, and which executed, the within Instrument; that he knows the seal of said corporation; that the seal affixed to said Instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation; and that, he signed name thereto by like order.

Richard E. Chace

MAP REFERRED TO IN THIS INSTRUMENT IS FILED PIGEONHOLE

FRANK E. CHASE Notary Public, State of N.Y. - Wayne County My Commission Expires March 30, 1974

30



CORPORATION WARRANT

TOWN OF ONTARIO, COUNTY OF WAYNE AND STATE OF NEW YORK

TO ONTARIO FIRE DISTRICT

Dated, October 16, 1972

County of Wayne State of New York

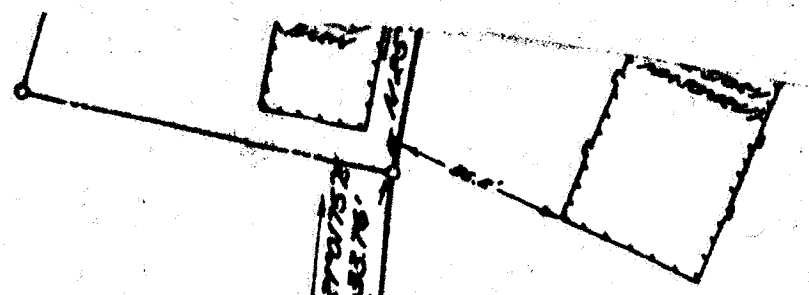
RECORDED THE 19th day of Oct at 12 o'clock P.M. in LIBER 642 of DEEDS at PAGE 416 undetermined.

mailed to: Richard E. Chace Notary Public, 37 Robert Street - St Albans, N.Y.

RECORDED UNDER 642 PAGE 417

OCT 19 PM 1:21

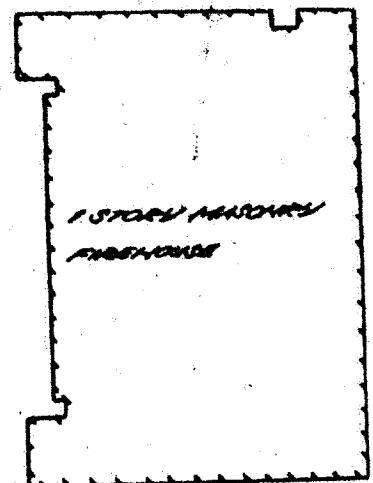
WALTER CONE DRIVE



$N76^{\circ}19'45''W$  170.00'  
 $N72^{\circ}19'45''W$  10.00'

ALIGNMENT TO  
TOWN OF OVIKINDO

OVIKINDO FIRE DISTRICT



1 STORY MASONRY  
FIREHOUSE

60.00'

65.00'

$N72^{\circ}19'45''W$

$S76^{\circ}36'45''E$  100.00'

AREA: 5.181 AC  
TO STREETS

Scale: 1" = 40'

157.27'

2'



Matt Prinsen &lt;matt.prinsen@gmail.com&gt;

## Fwd: Report

1 message

**Aron Thompson** <athompson7@rochester.rr.com>  
To: Matt Prinsen <matt.prinsen@gmail.com>

Thu, Apr 7, 2022 at 6:49 PM

Aron F. Thompson

Begin forwarded message:

**From:** Aron Thompson <athompson7@rochester.rr.com>  
**Date:** April 7, 2022 at 6:47:15 PM EDT  
**To:** ontario Fire <OntarioFD@rochester.rr.com>  
**Subject:** Report

April Building Report

- Floor at station 3 chipping and water leaking in.
- Runners for st. 3 conversation.
- Sign for the building decision. *done no 3*
- List of surplus items is still being worked on.
- Pallet Jack conversation.
- Lift?
- Looking at different options for R8 repair/replacement door. *MAN DOOR*
- Station 1 property deed is still ongoing.
- Work bench still has to be picked out and purchased. *w/ VISE*
- Bottom base of tool chest in in.
- Signs for no gear beyond the doors at station 3
- 2nd radio for channel 3? *NOT SET UP FOR DUAL RADIO*
- Dining table Dylan presented conversation. *HEW LETS SUMMIT*
- cameras for station 3.
- KD dropped off station 3 dumpster.
- tables and chairs for station 3 are delivered and have to turn in the voucher.
- cabinets got delivered and will be in this weekend, counter will be traced next week.
- still looking for a table/counter for the Kurig, almost like a coffee station
- stove is in, delivery will be next week.

*STN 3 FIRST BID RIES YES*  
*STN 3 PARK STOPS AROUND BUILDING IS*  
Commissioner

Aron F. Thompson

# Property Report

4/7/2022

1. Tower Project:

- a. Nudd dug the foundation down to bedrock, and installed the rock anchors. The next step will be to apply 120,000 psi to the anchors, and to pour the foundation. This will be followed by a two-week curing period.
- b. Jeff Kunzer is currently working on electrical installation.

2. After the counter has been installed in the office at Station 3, I will finish the installation of the video extender equipment to support the monitor in the truck bay.

3. Where do we stand on replacing the fire door at Station 3? As you may recall: Tim VerSchage's supplier quoted \$1,770.00 for the door equipped with a vision panel. Tim's installation fee would be \$50

APPARATUS REPORT April 2022

All Apparatus and Vehicles are in good shape and up to date

T-2 Retarder operation looks like water in system

E-67, T-2 & M-73 have been deconned

R-8 and E-57, E67 having paint issues working with Colden

BR30 Vac gauge and hour meter need to be replace

M-78, 13-3, M-59 radios to be rewired so battery won't drain— simple fix

67,57, R-8 working on Drivers and Passenger doors

Respectfully Submitted,

John R. Agnello

Commissioner

Ontario Fire District #1



Ontario Fire District #1

Finance and Station #3 Project Report

April 7, 2022

Finance:

1. The pay from LMC is correct and ok to pay.

Station #3:

1. I have emailed Nirav from DCI asking for a date when they will be back to complete the spring work.
2. LMC completed their work at Station #3 yesterday with the installing of the condensers. They are tested and everything is good to go.
3. I have contacted the company that manufactured the door going between the office and the truck bay. They are a capable in modifying the door with a fire rated window and recertifying the doors fire rating for 1 ½ hours. The cost of modifying the door rough estimate is \$150 to \$180 provided we deliver the door to their shop in Syracuse and bring it back. Estimate on a replacement door is around \$900. I am proposing that we take the door to them, have them modify it and then bring it back. *OK*

Respectfully submitted,

Mark Wyse

Commissioner

## Ontario Fire District #1

## Balance Sheet

As of March 31, 2022

	<u>Mar 31, 22</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Checking Acct - Lyons#0006	18,525.67
Restr. Cash - CD - Lyons #0184	2,709.47
Restr. Cash - CD - Lyons #0192	285,490.90
Savings Acct. - Lyons #5396	1,130,889.98
<b>Total Checking/Savings</b>	<u>1,437,616.02</u>
<b>Other Current Assets</b>	
Due from Capital Fund	380,259.42
<b>Total Other Current Assets</b>	<u>380,259.42</u>
<b>Total Current Assets</b>	<u>1,817,875.44</u>
<b>Other Assets</b>	
Amount to be Provided for Bonds	450,000.00
<b>Total Other Assets</b>	<u>450,000.00</u>
<b>TOTAL ASSETS</b>	<u><u>2,267,875.44</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Long Term Liabilities</b>	
Bond Payable - Station #2	450,000.00
<b>Total Long Term Liabilities</b>	<u>450,000.00</u>
<b>Total Liabilities</b>	<u>450,000.00</u>
<b>Equity</b>	
Fund Equity - Capital Reserve	288,182.61
Fund Equity - Unreserved	
Equity - Not in Spendable Form	397,562.50
<b>Total Fund Equity - Unreserved</b>	<u>397,562.50</u>
Unrestricted Fund Equity	457,924.64
Net Income	674,205.69
<b>Total Equity</b>	<u>1,817,875.44</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>2,267,875.44</u></u>

## Ontario Fire District, Station 3 Construction

04/06/22

## Profit &amp; Loss

Accrual Basis

## All Transactions

	Mar 11, 22
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
H3410.600 - BAN Principal	-2,120,000.00
H3410.700 - BAN Interest	-4,098.67
H5710 - 2021 Serial Bond	2,120,002.03
H5730 - Bond Anticipation Note	2,120,000.00
<b>Total Income</b>	<b>2,115,903.36</b>
<b>Expense</b>	
<b>Facilities H3410.200</b>	
H3410.210 General Contractor	1,050,311.17
H3410.220 Plumbing Contractor	195,105.48
H3410.230 Electrical Contractor	118,303.25
H3410.240 HVAC Contractor	62,391.25
H3410.250 Other Construction	98,658.13
<b>Total Facilities H3410.200</b>	<b>1,524,769.28</b>
<b>H3410.400 Contractual Expense</b>	
H3410.401 Travel	1,514.84
H3410.408 Office Expense	145.09
H3410.410 Project Design	800.00
<b>H3410.420 Const. Management</b>	
H3410.425 Additional Services	29,890.44
H3410.420 Const. Management - Other	96,472.64
<b>Total H3410.420 Const. Management</b>	<b>126,363.08</b>
H3410.460 Financial Services	34,660.60
H3410.470 Legal Services	6,573.62
<b>Total H3410.400 Contractual Expense</b>	<b>170,057.23</b>
<b>Total Expense</b>	<b>1,694,826.51</b>
<b>Net Ordinary Income</b>	<b>421,076.85</b>
<b>Net Income</b>	<b>421,076.85</b>

## Ontario Fire District #1

## Balance Sheet

As of March 31, 2022

	Mar 31, 22
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Checking Acct - Lyons#0006	18,525.67
Restr. Cash - CD - Lyons #0184	2,709.47
Restr. Cash - CD - Lyons #0192	285,490.90
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Due from Capital Fund	380,259.42
<b>Total Other Current Assets</b>	380,259.42
<b>Total Current Assets</b>	1,817,875.44
<b>Other Assets</b>	
Amount to be Provided for Bonds	450,000.00
<b>Total Other Assets</b>	450,000.00
<b>TOTAL ASSETS</b>	<b>2,267,875.44</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Long Term Liabilities</b>	
Bond Payable - Station #2	450,000.00
<b>Total Long Term Liabilities</b>	450,000.00
<b>Total Liabilities</b>	450,000.00
<b>Equity</b>	
Fund Equity - Capital Reserve	288,182.61
Fund Equity - Unreserved	
Equity - Not in Spendable Form	397,562.50
<b>Total Fund Equity - Unreserved</b>	397,562.50
Unrestricted Fund Equity	457,924.64
Net Income	674,205.69
<b>Total Equity</b>	1,817,875.44
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>2,267,875.44</b>

**Ontario Fire District #1**  
**Reconciliation Detail**  
**Checking Acct - Lyons#0006, Period Ending 03/31/2022**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						15,458.54
<b>Cleared Transactions</b>						
<b>Checks and Payments - 30 items</b>						
Bill Pmt -Check	01/22/2022	10271	AFDSNY	X	-125.00	-125.00
Bill Pmt -Check	02/11/2022	10293	Isaac H & AC	X	-1,239.95	-1,364.95
Bill Pmt -Check	02/28/2022	10304	K&D Disposal	X	-105.00	-1,469.95
Bill Pmt -Check	03/07/2022	10305	Charter Sta 1	X	-277.29	-1,747.24
Bill Pmt -Check	03/07/2022	10306	Charter Sta 3	X	-99.97	-1,847.21
Bill Pmt -Check	03/11/2022	10320	McNeil & Company	X	-26,443.08	-28,290.29
Bill Pmt -Check	03/11/2022	10319	McDonald CC, LLP	X	-4,800.00	-33,090.29
Bill Pmt -Check	03/11/2022	10324	RG&E	X	-4,534.17	-37,624.46
Bill Pmt -Check	03/11/2022	10318	Lowe's	X	-2,336.44	-39,960.90
Bill Pmt -Check	03/11/2022	10316	John Lockwood Plu...	X	-1,339.57	-41,300.47
Bill Pmt -Check	03/11/2022	10322	Ontario Highway	X	-785.52	-42,085.99
Bill Pmt -Check	03/11/2022	10308	Altra Rental	X	-740.97	-42,826.96
Bill Pmt -Check	03/11/2022	10323	Prinsen, P. Matt	X	-625.00	-43,451.96
Bill Pmt -Check	03/11/2022	10331	Witmer Public Safety	X	-505.00	-43,956.96
Bill Pmt -Check	03/11/2022	10317	Linstar	X	-420.00	-44,376.96
Bill Pmt -Check	03/11/2022	10315	Innovations Electro ...	X	-400.00	-44,776.96
Bill Pmt -Check	03/11/2022	10310	C&D Automotive	X	-326.76	-45,103.72
Bill Pmt -Check	03/11/2022	10309	Anderson, John	X	-300.00	-45,403.72
Bill Pmt -Check	03/11/2022	10314	Industrial Appraisal	X	-200.00	-45,603.72
Bill Pmt -Check	03/11/2022	10311	Cam's Pizzeria	X	-144.96	-45,748.68
Bill Pmt -Check	03/11/2022	10327	SYNCB/AMAZON	X	-127.99	-45,876.67
Bill Pmt -Check	03/11/2022	10312	Charter Sta 2	X	-127.69	-46,004.36
Bill Pmt -Check	03/11/2022	10329	Tops Markets, LLC	X	-126.87	-46,131.23
Bill Pmt -Check	03/11/2022	10330	United Uniform	X	-124.00	-46,255.23
Bill Pmt -Check	03/11/2022	10313	Grainger	X	-102.72	-46,357.95
Bill Pmt -Check	03/11/2022	10326	Sunny's Donuts and ...	X	-75.00	-46,432.95
Bill Pmt -Check	03/11/2022	10328	Times of WC	X	-45.00	-46,477.95
Bill Pmt -Check	03/11/2022	10325	Secor	X	-36.47	-46,514.42
Bill Pmt -Check	03/11/2022	10321	NAPA	X	-30.01	-46,544.43
Bill Pmt -Check	03/11/2022	10307	Advance Auto Parts	X	-29.97	-46,574.40
Total Checks and Payments					-46,574.40	-46,574.40
<b>Deposits and Credits - 2 items</b>						
Bill Pmt -Check	02/11/2022		Misc.	X	0.00	0.00
Transfer	03/09/2022			X	50,000.00	50,000.00
Total Deposits and Credits					50,000.00	50,000.00
Total Cleared Transactions					3,425.60	3,425.60
Cleared Balance					3,425.60	18,884.14
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 2 items</b>						
Bill Pmt -Check	11/05/2021	10165	Josh Geotz		-86.18	-86.18
Bill Pmt -Check	02/11/2022	10289	Charter Sta 1		-272.29	-358.47
Total Checks and Payments					-358.47	-358.47
Total Uncleared Transactions					-358.47	-358.47
Register Balance as of 03/31/2022					3,067.13	18,525.67
<b>Ending Balance</b>					<b>3,067.13</b>	<b>18,525.67</b>

Ontario Fire District #1

4/6/2022 4:36 PM

Register: Checking Acct - Lyons#0006

From 03/01/2022 through 03/31/2022

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
03/07/2022	10305	Charter Sta 1	Accounts Payable	202-45787100...	277.29	X		13,711.30
03/07/2022	10306	Charter Sta 3	Accounts Payable	202-14853940...	99.97	X		13,611.33
03/09/2022			Savings Acct. - Lyons ...	Funds Transfer		X	50,000.00	63,611.33
03/11/2022	10307	Advance Auto Parts	Accounts Payable	0654 692441	29.97	X		63,581.36
03/11/2022	10308	Altra Rental	Accounts Payable	01-913000	740.97	X		62,840.39
03/11/2022	10309	Anderson, John	Accounts Payable	Feb. 2022 clea...	300.00	X		62,540.39
03/11/2022	10310	C&D Automotive	Accounts Payable	Invoice #(s) 32...	326.76	X		62,213.63
03/11/2022	10311	Cam's Pizzeria	Accounts Payable	Order # B-4045	144.96	X		62,068.67
03/11/2022	10312	Charter Sta 2	Accounts Payable	202-85606830...	127.69	X		61,940.98
03/11/2022	10313	Grainger	Accounts Payable	847886645	102.72	X		61,838.26
03/11/2022	10314	Industrial Appraisal	Accounts Payable	5-540-545	200.00	X		61,638.26
03/11/2022	10315	Innovations Electro ...	Accounts Payable	Inv. # 7806 / St...	400.00	X		61,238.26
03/11/2022	10316	John Lockwood Plu...	Accounts Payable	Inv. # 1265-37...	1,339.57	X		59,898.69
03/11/2022	10317	Linstar	Accounts Payable	ONC012	420.00	X		59,478.69
03/11/2022	10318	Lowe's	Accounts Payable	9800 527682 3	2,336.44	X		57,142.25
03/11/2022	10319	McDonald CC, LLP	Accounts Payable	Audit for the Y...	4,800.00	X		52,342.25
03/11/2022	10320	McNeil & Company	Accounts Payable	Inv. # 4744512...	26,443.08	X		25,899.17
03/11/2022	10321	NAPA	Accounts Payable	72661	30.01	X		25,869.16
03/11/2022	10322	Ontario Highway	Accounts Payable	Feb. 2022 Fuel	785.52	X		25,083.64
03/11/2022	10323	Prinsen, P. Matt	Accounts Payable	Secretary / Tre...	625.00	X		24,458.64

Ontario Fire District #1

4/6/2022 4:36 PM

Register: Checking Acct - Lyons#0006

From 03/01/2022 through 03/31/2022

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
03/11/2022	10324	RG&E	Accounts Payable		4,534.17	X		19,924.47
03/11/2022	10325	Secor	Accounts Payable	4231	36.47	X		19,888.00
03/11/2022	10326	Sunny's Donuts and ...	Accounts Payable	Order #(s) 220...	75.00	X		19,813.00
03/11/2022	10327	SYNCB/AMAZON	Accounts Payable	60457 8781 04...	127.99	X		19,685.01
03/11/2022	10328	Times of WC	Accounts Payable	Renewal - 390...	45.00	X		19,640.01
03/11/2022	10329	Tops Markets, LLC	Accounts Payable	322689	126.87	X		19,513.14
03/11/2022	10330	United Uniform	Accounts Payable	3014964	124.00	X		19,389.14
03/11/2022	10331	Witmer Public Safety	Accounts Payable	FIRONT	505.00	X		18,884.14

**Ontario Fire District #1**  
**Reconciliation Detail**  
**Savings Acct. - Lyons #5396, Period Ending 03/31/2022**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						510,724.66
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Transfer	03/09/2022			X	-50,000.00	-50,000.00
Total Checks and Payments					-50,000.00	-50,000.00
<b>Deposits and Credits - 2 items</b>						
Deposit	03/11/2022			X	670,147.00	670,147.00
Deposit	03/31/2022			X	18.32	670,165.32
Total Deposits and Credits					670,165.32	670,165.32
Total Cleared Transactions					620,165.32	620,165.32
Cleared Balance					620,165.32	1,130,889.98
Register Balance as of 03/31/2022					620,165.32	1,130,889.98
<b>Ending Balance</b>					<b>620,165.32</b>	<b>1,130,889.98</b>



## Ontario Fire District #1 Reconciliation Detail

Restr. Cash - CD - Lyons #0184, Period Ending 03/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						2,709.41
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	03/31/2022			X	0.06	0.06
Total Deposits and Credits					0.06	0.06
Total Cleared Transactions					0.06	0.06
Cleared Balance					0.06	2,709.47
Register Balance as of 03/31/2022					0.06	2,709.47
<b>Ending Balance</b>					<b>0.06</b>	<b>2,709.47</b>

## Ontario Fire District #1 Reconciliation Detail

Restr. Cash - CD - Lyons #0192, Period Ending 03/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						285,484.84
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	03/31/2022			X	6.06	6.06
Total Deposits and Credits					6.06	6.06
Total Cleared Transactions					6.06	6.06
Cleared Balance					6.06	285,490.90
Register Balance as of 03/31/2022					6.06	285,490.90
<b>Ending Balance</b>					<b>6.06</b>	<b>285,490.90</b>

**Ontario Fire District, Station 3 Construction**  
**Reconciliation Detail**  
**Station 3 Construction Checking, Period Ending 03/31/2022**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						457,617.94
<b>Cleared Transactions</b>						
<b>Checks and Payments - 9 items</b>						
Bill Pmt -Check	02/11/2022	605	Timothy R. McGill	X	-4,352.10	-4,352.10
Bill Pmt -Check	03/11/2022	613	Thurston Dudek	X	-22,442.98	-26,795.08
Bill Pmt -Check	03/11/2022	607	C.A. Reed	X	-2,989.00	-29,784.08
Bill Pmt -Check	03/11/2022	609	Finger Lakes Comm...	X	-2,185.00	-31,969.08
Bill Pmt -Check	03/11/2022	611	MRB	X	-1,642.50	-33,611.58
Bill Pmt -Check	03/11/2022	606	Bellingham, Wm.	X	-1,500.97	-35,112.55
Bill Pmt -Check	03/11/2022	610	Licciardi Radio Servi...	X	-1,123.00	-36,235.55
Bill Pmt -Check	03/11/2022	612	SYNCB/AMAZON	X	-162.67	-36,398.22
Bill Pmt -Check	03/11/2022	608	Crown Electric Supp...	X	-13.99	-36,412.21
Total Checks and Payments					-36,412.21	-36,412.21
Total Cleared Transactions					-36,412.21	-36,412.21
Cleared Balance					-36,412.21	421,205.73
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Bill Pmt -Check	12/30/2021	581	Agnello, John		-28.88	-28.88
Total Checks and Payments					-28.88	-28.88
Total Uncleared Transactions					-28.88	-28.88
Register Balance as of 03/31/2022					-36,441.09	421,176.85
<b>Ending Balance</b>					<b>-36,441.09</b>	<b>421,176.85</b>

Ontario Fire District, Station 3 Construction

4/6/2022 4:51 PM

Register: Station 3 Construction Checking

From 03/01/2022 through 03/31/2022

Sorted by: Date, Type, Number/Ref

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
03/11/2022	606	Bellingham, Wm.	Accounts Payable		1,500.97	X		451,735.99
03/11/2022	607	C.A. Reed	Accounts Payable	Inv. # 2202-73...	2,989.00	X		448,746.99
03/11/2022	608	Crown Electric Suppl...	Accounts Payable	2661	13.99	X		448,733.00
03/11/2022	609	Finger Lakes Commu...	Accounts Payable	Invoice # 1060...	2,185.00	X		446,548.00
03/11/2022	610	Licciardi Radio Servi...	Accounts Payable	Invoice # 2918...	1,123.00	X		445,425.00
03/11/2022	611	MRB	Accounts Payable		1,642.50	X		443,782.50
03/11/2022	612	SYNCB/AMAZON	Accounts Payable	60457 8781 04...	162.67	X		443,619.83
03/11/2022	613	Thurston Dudek	Accounts Payable	Pay App 3 FIN...	22,442.98	X		421,176.85

## Ontario Fire District, Station 3 Construction

04/06/22

## Profit &amp; Loss

Accrual Basis

## All Transactions

	Mar 11, 22
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
H3410.600 - BAN Principal	-2,120,000.00
H3410.700 - BAN Interest	-4,098.67
H5710 - 2021 Serial Bond	2,120,002.03
H5730 - Bond Anticipation Note	2,120,000.00
<b>Total Income</b>	<b>2,115,903.36</b>
<b>Expense</b>	
<b>Facilities H3410.200</b>	
H3410.210 General Contractor	1,050,311.17
H3410.220 Plumbing Contractor	195,105.48
H3410.230 Electrical Contractor	118,303.25
H3410.240 HVAC Contractor	62,391.25
H3410.250 Other Construction	98,658.13
<b>Total Facilities H3410.200</b>	<b>1,524,769.28</b>
<b>H3410.400 Contractual Expense</b>	
H3410.401 Travel	1,514.84
H3410.408 Office Expense	145.09
H3410.410 Project Design	800.00
<b>H3410.420 Const. Management</b>	
H3410.425 Additional Services	29,890.44
H3410.420 Const. Management - Other	96,472.64
<b>Total H3410.420 Const. Management</b>	<b>126,363.08</b>
H3410.460 Financial Services	34,660.60
H3410.470 Legal Services	6,573.62
<b>Total H3410.400 Contractual Expense</b>	<b>170,057.23</b>
<b>Total Expense</b>	<b>1,694,826.51</b>
<b>Net Ordinary Income</b>	<b>421,076.85</b>
<b>Net Income</b>	<b>421,076.85</b>

**Ontario Fire District #1**  
**Profit & Loss Budget Performance**  
**March 2022**

	Mar 22	Budget	Jan - Mar 22	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
Interest Earnings	18.32	0.00	35.93	250.00	250.00
Interest Income - Restricted	6.12		17.76		
PILOT Revenue - Ginna	0.00	0.00	124,780.00	124,488.00	124,488.00
Real Property Tax Assessments	668,547.00	0.00	668,547.00	668,547.00	668,547.00
Rentals (RG&E)	0.00	0.00	0.00	200.00	200.00
Sale of Assets	1,600.00		1,600.00		
<b>Total Income</b>	<b>670,171.44</b>	<b>0.00</b>	<b>794,980.69</b>	<b>793,485.00</b>	<b>793,485.00</b>
<b>Gross Profit</b>	<b>670,171.44</b>	<b>0.00</b>	<b>794,980.69</b>	<b>793,485.00</b>	<b>793,485.00</b>
<b>Expense</b>					
Association Dues - A-3410.414	0.00	0.00	525.00	800.00	800.00
<b>Contract Services</b>					
Accounting Fees - A-3410.456	4,800.00	0.00	4,800.00	10,000.00	10,000.00
Grant Writing - A-3410.201	0.00	0.00	0.00	2,500.00	2,500.00
Legal Fees - A-3410.456	0.00		5,455.78		
<b>Total Contract Services</b>	<b>4,800.00</b>	<b>0.00</b>	<b>10,255.78</b>	<b>12,500.00</b>	<b>12,500.00</b>
Drills, Parades, - A-3410.417	0.00	0.00	2,056.25	2,500.00	2,500.00
Election Inspect. - A-3410.413	0.00	0.00	420.00	420.00	420.00
Equipment Purch - A-3410.200	1,316.97	0.00	22,379.20	82,000.00	82,000.00
<b>Facilities and Equipment</b>					
Bldg Repair/Maint - A-3410.442	4,939.02	0.00	23,524.29	75,000.00	75,000.00
Building Utilities - A-3410.422	4,534.17	0.00	7,082.55	30,000.00	30,000.00
Gasoline, Oil etc - A-3410.421	785.52	0.00	1,188.68	6,000.00	6,000.00
Repairs -Equipment - A-3410.444	786.74	0.00	2,802.67	35,000.00	35,000.00
<b>Total Facilities and Equipment</b>	<b>11,045.45</b>	<b>0.00</b>	<b>34,598.19</b>	<b>146,000.00</b>	<b>146,000.00</b>
Fire Training - A-3410.470	0.00	0.00	225.00	7,500.00	7,500.00
Insurance - A-3410.432	26,643.08	0.00	45,395.16	68,000.00	68,000.00
Medical - A-3410.441	0.00	0.00	990.00	9,000.00	9,000.00
<b>Operations</b>					
Office Supplies - A-3410.418	45.00	0.00	45.00	5,000.00	5,000.00
Postage - A-3410.411	0.00	0.00	176.36	350.00	350.00
Public Notices - A-3410.412	0.00	0.00	0.00	300.00	300.00
Telephone, Telecom - A-3410.420	504.95	0.00	1,884.86	7,000.00	7,000.00
<b>Total Operations</b>	<b>549.95</b>	<b>0.00</b>	<b>2,106.22</b>	<b>12,650.00</b>	<b>12,650.00</b>
Other - A-3410.499	0.00	0.00	59.95	6,000.00	6,000.00
Payroll - Treasurer A-3410.100	625.00	0.00	1,250.00	7,500.00	7,500.00

4:45 PM

04/06/22

Accrual Basis

**Ontario Fire District #1**  
**Profit & Loss Budget Performance**  
**March 2022**

	<u>Mar 22</u>	<u>Budget</u>	<u>Jan - Mar 22</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Travel and Meetings</b>					
<b>Convention/Seminar - A-3410.415</b>	0.00	0.00	0.00	4,000.00	4,000.00
<b>Travel - A-3410.416</b>	0.00	0.00	0.00	2,000.00	2,000.00
<b>Total Travel and Meetings</b>	0.00	0.00	0.00	6,000.00	6,000.00
<b>Uniforms - A-3410.419</b>	124.00	0.00	514.25	8,000.00	8,000.00
<b>Total Expense</b>	45,104.45	0.00	120,775.00	368,870.00	368,870.00
<b>Net Ordinary Income</b>	625,066.99	0.00	674,205.69	424,615.00	424,615.00
<b>Other Income/Expense</b>					
<b>Other Expense</b>					
<b>Bond Interest - A-9711.700</b>	0.00	0.00	0.00	67,615.00	67,615.00
<b>Bond Redemption - A-9711.600</b>	0.00	0.00	0.00	285,000.00	285,000.00
<b>Total Other Expense</b>	0.00	0.00	0.00	352,615.00	352,615.00
<b>Net Other Income</b>	0.00	0.00	0.00	-352,615.00	-352,615.00
<b>Net Income</b>	<u>625,066.99</u>	<u>0.00</u>	<u>674,205.69</u>	<u>72,000.00</u>	<u>72,000.00</u>

## Ontario Fire District #1

### Profit & Loss Budget vs. Actual

#### January through March 2022

	Jan - Mar 22	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Interest Earnings	35.93	250.00	-214.07	14.4%
Interest Income - Restricted	17.76			
PILOT Revenue - Ginna	124,780.00	124,488.00	292.00	100.2%
Real Property Tax Assessments	668,547.00	668,547.00	0.00	100.0%
Rentals (RG&E)	0.00	200.00	-200.00	0.0%
Sale of Assets	1,600.00			
<b>Total Income</b>	<b>794,980.69</b>	<b>793,485.00</b>	<b>1,495.69</b>	<b>100.2%</b>
<b>Gross Profit</b>	<b>794,980.69</b>	<b>793,485.00</b>	<b>1,495.69</b>	<b>100.2%</b>
<b>Expense</b>				
Association Dues - A-3410.414	525.00	800.00	-275.00	65.6%
<b>Contract Services</b>				
Accounting Fees - A-3410.456	4,800.00	10,000.00	-5,200.00	48.0%
Grant Writing - A-3410.201	0.00	2,500.00	-2,500.00	0.0%
Legal Fees - A-3410.456	5,455.78			
<b>Total Contract Services</b>	<b>10,255.78</b>	<b>12,500.00</b>	<b>-2,244.22</b>	<b>82.0%</b>
Drills, Parades, - A-3410.417	2,056.25	2,500.00	-443.75	82.3%
Election Inspect. - A-3410.413	420.00	420.00	0.00	100.0%
Equipment Purch - A-3410.200	22,379.20	82,000.00	-59,620.80	27.3%
<b>Facilities and Equipment</b>				
Bldg Repair/Maint - A-3410.442	23,524.29	75,000.00	-51,475.71	31.4%
Building Utilities - A-3410.422	7,082.55	30,000.00	-22,917.45	23.6%
Gasoline, Oil etc - A-3410.421	1,188.68	6,000.00	-4,811.32	19.8%
Repairs -Equipment - A-3410.444	2,802.67	35,000.00	-32,197.33	8.0%
<b>Total Facilities and Equipment</b>	<b>34,598.19</b>	<b>146,000.00</b>	<b>-111,401.81</b>	<b>23.7%</b>
Fire Training - A-3410.470	225.00	7,500.00	-7,275.00	3.0%
Insurance - A-3410.432	45,395.16	68,000.00	-22,604.84	66.8%
Medical - A-3410.441	990.00	9,000.00	-8,010.00	11.0%
<b>Operations</b>				
Office Supplies - A-3410.418	45.00	5,000.00	-4,955.00	0.9%
Postage - A-3410.411	176.36	350.00	-173.64	50.4%
Public Notices - A-3410.412	0.00	300.00	-300.00	0.0%
Telephone, Telecom - A-3410.420	1,884.86	7,000.00	-5,115.14	26.9%
<b>Total Operations</b>	<b>2,106.22</b>	<b>12,650.00</b>	<b>-10,543.78</b>	<b>16.6%</b>
Other - A-3410.499	59.95	6,000.00	-5,940.05	1.0%
Payroll - Treasurer A-3410.100	1,250.00	7,500.00	-6,250.00	16.7%



4:40 PM

04/06/22

Accrual Basis

**Ontario Fire District #1**  
**Profit & Loss Budget vs. Actual**  
**January through March 2022**

---

	<u>Jan - Mar 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Travel and Meetings</b>				
<b>Convention/Seminar - A-3410.415</b>	0.00	4,000.00	-4,000.00	0.0%
<b>Travel - A-3410.416</b>	0.00	2,000.00	-2,000.00	0.0%
<b>Total Travel and Meetings</b>	0.00	6,000.00	-6,000.00	0.0%
<b>Uniforms - A-3410.419</b>	514.25	8,000.00	-7,485.75	6.4%
<b>Total Expense</b>	120,775.00	368,870.00	-248,095.00	32.7%
<b>Net Ordinary Income</b>	674,205.69	424,615.00	249,590.69	158.8%
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
<b>Bond Interest - A-9711.700</b>	0.00	67,615.00	-67,615.00	0.0%
<b>Bond Redemption - A-9711.600</b>	0.00	285,000.00	-285,000.00	0.0%
<b>Total Other Expense</b>	0.00	352,615.00	-352,615.00	0.0%
<b>Net Other Income</b>	0.00	-352,615.00	352,615.00	0.0%
<b>Net Income</b>	<u>674,205.69</u>	<u>72,000.00</u>	<u>602,205.69</u>	<u>936.4%</u>

UNAPPROVED

**ONTARIO FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS MEETING  
Minutes  
May 5, 2022**

- 1. Meeting Called to Order at 7:00pm by Chairman Agnello**
  - a. Pledge of Allegiance
  - b. Commissioners Present: Commr. C. Breed, Commr. R. Doyle, Commr. M. Wyse & Commr. A. Thompson
  - c. Chief Officer(s) Present: J. Dundon (13-1), S. Trottier (13-2)
  - d. OFC Members Present: A. Sabernick
  - e. Public / Salesperson Present: None
  
- 2. Public / Salesperson's Comments:** None
  
- 3. Motion to accept minutes of previous meeting(s) as presented or with corrections as noted.**
  - a. April 7, 2022 Business Meeting.
    - i. Motion to accept minutes above by Commr. M. Wyse, Second by Commr. C. Breed; Motion Carries 5-0.
  
- 4. Chief's Report:** Report on File
  - a. Motion to approve the parade schedule as presented made by Commr. M. Wyse, Second by Commr. A. Thompson; Motion Carries 5-0.
  - b. Motion to approve P. Colasanti as a driver for E57 & E67 as recommended made by Commr. A. Thompson, Second by Commr. M. Wyse; Motion Carries 5-0.
  - c. Motion to approve N. Arena as a driver for R8 as recommended made by Commr. A. Thompson, Second by Commr. M. Wyse; Motion Carries 5-0.
  
- 5. Treasurer's Report: Financial Report on File**
  - a. I have received a request US Census Bureau for Public Employment & Payroll information. Completed 4/22/22
  - b. Regarding the statement received from Cincinnati Insurance, I have not received a reply to my request for more information. I will be disregarding this for now unless told differently. Cancellation notice received 4/22/2022.
  - c. Staples: billing issues continue with a finance charge & tax appearing. The listed total will be paid and I will verify credits on the next statement. Letter acknowledging credits received 4/22/2022.
  - d. Verizon: Credit > mailed letter requesting refund.
    - i. No refund yet. Still waiting! NO CHANGE
  - e. I found a notice on the NYS Comptrollers website for money held by the comptroller turned in by Fastenal owed to the Fire District.
    - i. Check for \$38.33 received 4/22/2022.

## UNAPPROVED

- f. I have been receiving notices for late payments from both Liccardi and Graingers Neither one has been sending invoices to the PO Box or to district email. I have notified both of proper address and procedure to submit claims.
- g. Motion requested to reissue check #10289 to Charter Communications for \$272.29 due to lost check.
  - i. Motion made by Commr. M. Wyse, Second by Commr. C. Breed; Motion Carries 5-0.
- h. Motion to Accept the Treasurer's Report made by Commr. M. Wyse, Second by Commr. R. Doyle; Motion Carries 5-0.
- i. Motion to approve paid before audited vouchers: #(s) 7365 - 7367 totaling \$2,561.35 from General Fund.
  - i. Motion by Commr. C. Breed, Second by Commr. M. Wyse; Motion Carries 5-0.
- j. Motion to Pay Audited Vouchers: #s 7368 – 7386 totaling \$44,830.61 from General Fund.
  - i. Motion by Commr. M. Wyse, Second by Commr. C. Breed; Motion Carries 5-0.
- k. Motion to Pay Station 3 Audited Vouchers: #s 1119 – 1122 totaling \$11,315.90 from Station 3 Construction Fund.
  - i. Motion by Commr. M. Wyse, Second by Commr. R. Doyle; Motion Carries 5-0.

### 6. Communications / Correspondence:

- a. NYS E-ZPass – Statement> FIO
- b. Colden Enterprises – Inspection reports on R8, T2, E57, E67 & E67 from October 2021> given to Commr. J. Agnello.
- c. IDVille – Solicitation> Given to Commr. C. Breed.
- d. Bellingham – Marked for Commr. Doyle> given to Commr. R. Doyle.
- e. FF Injury Report - Given to Commr. R. Doyle.
- f. Jerry Becker – Letter regarding financial reports not posted. This was corrected 4/22/22.
- g. Tricia Shields – Request for support for AFDSNY Secretary / Treasurer
- h. Wayne County Board of Elections – Primary Elections; State & Local 6/28/22, Federal 8/23/22 both 6:00am to 9:00pm. > Given to Commr. M. Wyse

### 7. Secretary's Report:

- a. The 2022 Tax Cap Compliance Report was filed 4/25/22.

### 8. Chairman's Report: Report on File

### 9. Committee Reports:

- a. Legal / Commr. R. Doyle: No Report
- b. Buildings / Commr. A. Thompson: Report on File
  - i. Motion to go ahead with sign (3x4) and flag pole both with lighting for Station 3 made by Commr. A. Thompson, Second by Commr. M. Wyse; Motion Carries 5-0.
  - ii. Motion to surplus the turnout gear located by the work bench at Station 1 and donate it to Explorer Post 739 made by Commr. A. Thompson, Second by Commr. M. Wyse; Motion Carries 5-0.

## UNAPPROVED

- iii. Discussion to prioritize building projects with Station 1 flooring and East Facade leading the list.
- c. Property / Commr. Breed: Report on File
- d. Equipment / Commr. Agnello: Report on File
- e. Finance / Commr. Wyse: Report on File
  - i. Did not get Rotary Grant.

### 10. Action Items:

### 11. Unfinished Business:

- a. Grant writing responsibility discussion (tabled for all Commissioners to be present).
  - i. Tabled
- b. Station 3 Status update:
  - i. Commr. Wyse Report: Report on File
  - ii. Raymour Flanigan - Has the Table order been completed?
    - 1. Delivery expected next week.
- c. New Communications Tower.
  - i. See property report.
- d. Moving forward with Station 1 property boundary project. Looking for any documentation.
  - i. Documentation received from Former Commr. Becker. The secretary will scan and give copies to Commr. Thompson. *Scan is done*
  - ii. Documentation also forwarded to Commr. Wyse & Commr. Doyle 3/10/22.
- e. One light pole is missing an access cover.
  - i. Capt. Anderson is making a cover.
  - ii. Commr. M. Wyse to investigate.
- f. Fitness Center letter status.
  - i. A. MacIntosh is now helping with this.
  - ii. Need updated letterhead.
- g. Proposal for onsite revaluation of Fire District Property received from Industrial Appraisal Company for \$3,940.00 as described in proposal.
  - i. Motion by Commr. M. Wyse, Second by Commr. C. Breed to accept the proposal from Industrial Appraisal Company; Motion Carries 5-0.

### 2. New Business:

- a. Discussion of OFC by-laws needing to agree with the fire district policies.
- b. Further discussion of the district needing to review current policies.

UNAPPROVED

- c. A. Sabernick was there to discuss IT and data security and shared ideas on servers.

**3. Upcoming Meetings:**

- a. Next Business Meeting will be June 9, 2022 at 7:00pm.

**4. Executive Session (if required):**

- a. Motion by Commr. J. Agnello for discussion of Specific Personnel, Second by Commr. A. Thompson; Motion Carries 5-0.
  - i. Time entered 8:38pm.
  - ii. Time returned 9:27pm

**5. Motion to Adjourn:**

- a. Made at 9:28pm by Commr. J. Agnello, Second by Commr. C. Breed; Motion Carries 5-0.

Respectfully Submitted,

P. Matt Prinsen, Secretary

Reports attached;  
Chief's Report  
Chairman's / J. Agnello  
Legal / Commr. R. Doyle  
Buildings / Commr. A. Thompson  
Property / Commr. C. Breed  
Equipment / Commr. J. Agnello  
Finance / Commr. M. Wyse  
Station 3 / Commr. M. Wyse  
Treasurer's Financial Report

# Chief's Report

May 5<sup>th</sup>, 2022

- Chief's vehicle mileage
  - 2020 Tahoe 27420
  - 2018 Tahoe 39005
  - 2010 Tahoe 136601
- There were five training sessions in April. Average attendance was 20.
- We responded to 31 calls in April with an average attendance of 10.
- Our May trainings are as follows
  - 5/9- Marine 7 boat training
  - 5/17- Hydrant operations
  - 5/23- Solar power
  - 5/31- RGE Gas awareness presentation
- Attached is the parade schedule for 2022. I am requesting permission from the district to allow us to bring equipment to the parades.
- FF Pat Colasanti has passed all requirements to be qualified on Engine 57 and Engine 67. I respectfully request district approval for FF Colasanti to be cleared to drive Engine 57 and Engine 67.
- FF Nick Arena has passed all requirements to be qualified on Rescue 8. He was originally put through the training when we got the new rescue, but the paperwork never made it into his file. He was tested on it to make sure he was qualified. I request district approval for FF Arena.
- I respectfully request an executive session to discuss a personal matter.

Respectfully submitted

Joshua P. Dundon

Fire Chief

## OFC 2022 Parade Schedule

What	When (parade start)	When (trucks leave station 1)	Apparatus
Williamson Apple Blossom	Saturday, May 21st at 3PM	2:10PM	Rescue 8, M 73, Engine 18, Gator 7
Ontario Memorial Day Parade	TBD	TBD	All
Webster Parade (line up on Phillips Rd)	Thursday, July 14th at 6:30PM (line up starts at 5PM)	5:30PM	Rescue 8, M 73, Engine 18, Gator 7, Truck 2
Walworth Festival in the Park	Friday, July 22 <sup>nd</sup> at 7PM	6:10PM	Rescue 8, M 73, Engine 18, Gator 7
Wayne County Fair	Friday, August 12 <sup>th</sup> at 7PM	5:30PM	Rescue 8, M 73
Clyde Parade (High school on glasgow st)	Saturday, August 13 <sup>th</sup> at 7PM (line up 6:30pm)	5:30PM	Rescue 8, M 73

1. Drivers may not consume any Alcohol

**Chairman Issues**

**District Policies and Rules to be reviewed ?**

**Station 2 landscaping bid out ?**

**Station 3 Sign and update on punch list**

**Station 3 update floor do we need signs for no running or policy**

**And rugs?**

**Station 1 property line issue**

**FYI training Quotes for ventilation**

**Respectfully Submitted,**

**John R. Agnello**



Legal Committee May 5, 2022

No Report

Respectfully submitted

Rich Doyle



Matt Prinsen &lt;att.prinsen@gmail.com&gt;

---

**(no subject)**

1 message

---

**Aron Thompson** <athompson7@rochester.rr.com>

Thu, May 5, 2022 at 7:00 PM

To: Ontario Fire District &lt;ontariofiredi@rochester.rr.com&gt;, Matt Prinsen &lt;att.prinsen@gmail.com&gt;

May Building Report

- Runners for st. 3 conversation.
- Sign for the building information
- List of surplus items is still being worked on.
- Pallet Jack are in
- Station 1 property deed is still ongoing.
- Work bench still has to be picked out and purchased.
- Signs for no gear beyond the doors at station 3
- Dining table for station 3 status?
- cameras for station 3.
- cabinet conversation.
- still looking for a table/counter for the Kurig, almost like a coffee station
- stove is in.

Commissioner

Aron F. Thompson

# Property Report

5/5/2022

## 1. Tower Project:

- a. The foundation was poured on April 22<sup>nd</sup>, and the tower sections were put up today. The next step will be the installation of the cables and antennas.
- b. Jeff Kunzer has finished the electrical installation. He will also install the UPS after it is delivered.

## 2. Hose testing will take place on June 9<sup>th</sup>. Chief: please make sure that all spare hose is relocated to Station 1 by the day before.

**APPARATUS REPORT**

**May 2022**

All Apparatus and Vehicle's are in good shape and up to date

T-2 Retarder operation looks like water in system

E-57, R-8 Air-Pak Reader have been installed  
*FINOEN*

R-8 and E-57 , E67 having paint issues working with Colden

BR30 Vac gauge and hour meter need to be replace

M-78, 13-3, M-59 radios to be rewired so battery won't drain- simple fix  
*BODAC WAITING ON A CABLE*

67,57, R-8 working on Drivers and Passenger doors  
*R8 DOOR GOT GAUGED BY WIND*

Ontario Fire District #1

Finance and Station #3 Project Report

May 5, 2022

Finance:

1. I had the Wayne County Real Property Tax Property department run a report of fire tax rates across the county. See attached. I don't think they have us filed correctly but I am not sure where the real issue on that is.

Station #3:

1. I have met with Nirav from DCI and Pat from MRB and gone through the hit list that still needs to be completed.
2. Looked over the ditch that Mr. Derks came and talked us about with both Pat Nicoleta and Nirav. It was raining when we looked at it and the ditch was handling to water. It would be better if we widened the east end of it a little and put stone in the ditch to stop some of the erosion issues. I have asked Nirav to come back to me with a cost for the work. The part of the ditch that is owned by Mr. Derks is full of heavy grass which is limiting his flow.
3. Nirav has informed me that there is paint in the back room to paint the window frame in the door.
4. Review of the punch list.

Respectfully submitted,

Mark Wyse

Commissioner

## 2022 SPECIAL DISTRICT

## RATES

ARCADIA		
	FD209	ARCADIA RFP \$0.81
BUTLER		
	FD229	BUTLER FIRE \$0.63
	FD221	SO. BUTLER FIRE \$1.51
GALEN		
	FD249	GALEN-CLYDE FIRE \$0.73
HURON		
	FD262	HURON-ALTON FIRE 2 \$0.58
	FD269	HURON-WOL FIRE 1 \$0.32
	FD261	HURON-N ROSE FIRE \$0.60
LYONS		
	FD289	LYONS FIRE \$1.97
MACEDON		
	FD302	MAC CTR FIRE \$0.87
	FD309	MAC-FARM FIRE \$1.07
	FD301	MAC-WAL FIRE \$1.69
	FD303	FIRE PROTECTION \$1.00
MARION		
	FD320	MARION FIRE \$1.00
ONTARIO		
	FD340	ONTARIO FIRE \$0.68
PALMYRA	FD369	PALMYRA FIRE \$0.54
	FD361	EAST PALMYRA FIRE \$0.89
	FD362	PORT GIBSON FIRE \$0.64
ROSE	FD381	N.ROSE-HURON FIRE \$0.58
	FD382	ROSE FIRE 2 \$1.30
SAVANNAH	FD409	SAV FIRE DIST. \$1.07
	FD400	SO. BUTLER FIRE \$1.48

SODUS	FD429	FIRE PROTECTION	\$0.70
	FD423	SODUS CENTER FIRE	\$1.68
	FD424	WALLINGTON FIRE	\$1.57
	FD422	ALTON FIRE	\$1.37
WALWORTH	FD441	WAL-MAC FIRE DIST	\$1.39
	FD442	W WAL FIRE PROTECTION	\$0.69
	FD443	LINCOLN FIRE PROTECTION	\$1.30
WILLIAMSON	FD461	WILLIAMSON FIRE	\$1.07
	FD462	E WILLIAMSON FIRE	\$1.64
	FD463	PULTNEYVILLE FIRE	\$0.89
WOLCOTT	FD489	WOLCOTT FIRE	\$0.64

TOWN	DISTRICT	RATES 2020	Percentage of Ontario Rate	Amount over Ontario Rate
Arcadia				
Butler	Butler Fire	0.63	79%	\$ (0.17)
	So. Butler Fire	1.68	210%	\$ 0.88
Galen	Galen-Clyde Fire	0.99	124%	\$ 0.19
Huron	Huron-Wol Fire 1	0.32	40%	\$ (0.48)
	Huron-Alton Fire 2	0.57	71%	\$ (0.23)
	Huron-N Rose Fire	0.58	73%	\$ (0.22)
Lyons	Lyons Fire	1.98	248%	\$ 1.18
Macedon	Mac Ctr Fire	0.85	1%	\$ 0.05
	Mac-Farm Fire	1.04	130%	\$ 0.24
	Fire Hamlet	0.89	111%	\$ 0.09
	Mac-Wal Fire 1	1.57	196%	\$ 0.77
Marion	Marion Fire	0.97	121%	\$ 0.17
Ontario	Union Hill Fire	0.00		
	Ontario Fire	0.80	100%	\$ -
Palmyra	Palmyra Fire	0.50	63%	\$ (0.30)
	East Palmyra Fire	0.87	109%	\$ 0.07
	Port Gibson Fire	0.62	78%	\$ (0.18)
Rose	N Rose-Huron Fire	0.63	79%	\$ (0.17)
	Rose Fire 2	1.54	193%	\$ 0.74
Savannah	Sav Fire	1.39	174%	\$ 0.59
	So. Butler Fire	1.68	210%	\$ 0.88
Sodus	Fire Protection	0.71	89%	\$ (0.09)
	Sodus Center Fire	1.74	218%	\$ 0.94
	Wallington Fire	1.59	199%	\$ 0.79
	Alton Fire	1.37	171%	\$ 0.57
Walworth	Wal-Mac Fire	1.60	200%	\$ 0.80
	W Wal Fire	0.74	93%	\$ (0.06)
	Lincoln Fire	1.55	194%	\$ 0.75
Williamson	Rural Fire	0.00		
	Williamson Fire	1.05	131%	\$ 0.25
	E Williamson Fire	1.52	190%	\$ 0.72
	Pultneyville Fire	0.90	113%	\$ 0.10
Wolcott	Wolcott Fire	0.62	78%	\$ (0.18)



## DCI PUNCHLIST

- **WEST BUILDING**
  - Caulk sidewalk/building transition (Completed)
  - Gap under West Door (current fix is completely unacceptable) (Ordering a new sweep that is a little longer and Bob will install)
  - The handicap door push buttons need to be installed; this is something that Conner-Hass has informed us that they cannot do. Needs to go to DCI's door supplier to get the work done. (Nirav to look into what can be done and get back to me)
- **OFFICE**
  - Provide missing back plate for window opening crank (Completed)
  - Remove pink debris on window frame (Completed)
- **WOMEN'S ROOM**
  - Grout top, back, left corner of shower (Completed)
- **APPARATUS BAY**
  - Caulk bottom of OH door trim (Completed)
  - Remove paint spills from floor (Completed)
  - ~~Provide Metal Interior Wall Touch-up Paint or Formulation to Connor Haas (Completed)~~
  - Caulk Exterior Southwest corner where Apparatus Bay and West Bldg meet (Completed)
  - Leaks under the door seals for the overhead doors.

## IN THE SPRING

### DCI

- Replace dark brown fascia trim with white trim provided with new soffit (south side of east building)
- Provide Downspout Boots (Completed)
- Knock off/clean CMU excess mortar joints (Completed)
- CMU final cleaning (Completed)
- Final Grading around building
- Top Soil/final grade/seeding
- Position leader discharge/splash blocks after final grading
- Remove Temp & Silt Fencing, Re-Bar Stakes
- What about the grading work from the new pavement work at Station #2.

## Ontario Fire District #1

## Balance Sheet

As of April 30, 2022

	Apr 30, 22
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Checking Acct - Lyons#0006	24,379.85
Restr. Cash - CD - Lyons #0184	2,709.53
Restr. Cash - CD - Lyons #0192	285,496.77
Savings Acct. - Lyons #5396	1,110,912.89
<b>Total Checking/Savings</b>	1,423,499.04
<b>Other Current Assets</b>	
Due from Capital Fund	380,259.42
<b>Total Other Current Assets</b>	380,259.42
<b>Total Current Assets</b>	1,803,758.46
<b>Other Assets</b>	
Amount to be Provided for Bonds	450,000.00
<b>Total Other Assets</b>	450,000.00
<b>TOTAL ASSETS</b>	<b>2,253,758.46</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Long Term Liabilities</b>	
Bond Payable - Station #2	450,000.00
<b>Total Long Term Liabilities</b>	450,000.00
<b>Total Liabilities</b>	450,000.00
<b>Equity</b>	
Fund Equity - Capital Reserve	288,182.61
Fund Equity - Unreserved	
Equity - Not in Spendable Form	397,562.50
<b>Total Fund Equity - Unreserved</b>	397,562.50
Unrestricted Fund Equity	457,924.64
Net Income	660,088.71
<b>Total Equity</b>	1,803,758.46
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>2,253,758.46</b>

## Ontario Fire District #1 Profit & Loss Budget Performance April 2022

	Apr 22	Budget	Jan - Apr 22	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
Interest Earnings	22.91	0.00	58.84	250.00	250.00
Interest Income - Restricted	5.93		23.69		
PILOT Revenue - Ginna	0.00	0.00	124,780.00	124,488.00	124,488.00
Real Property Tax Assessments	0.00	0.00	668,547.00	668,547.00	668,547.00
Rentals (RG&E)	0.00	0.00	0.00	200.00	200.00
Sale of Assets	0.00		1,600.00		
<b>Total Income</b>	<b>28.84</b>	<b>0.00</b>	<b>795,009.53</b>	<b>793,485.00</b>	<b>793,485.00</b>
<b>Gross Profit</b>	<b>28.84</b>	<b>0.00</b>	<b>795,009.53</b>	<b>793,485.00</b>	<b>793,485.00</b>
<b>Expense</b>					
Association Dues - A-3410.414	0.00	0.00	525.00	800.00	800.00
<b>Contract Services</b>					
Accounting Fees - A-3410.456	0.00	0.00	4,800.00	10,000.00	10,000.00
Grant Writing - A-3410.201	0.00	0.00	0.00	2,500.00	2,500.00
Legal Fees - A-3410.456	0.00		5,455.78		
<b>Total Contract Services</b>	<b>0.00</b>	<b>0.00</b>	<b>10,255.78</b>	<b>12,500.00</b>	<b>12,500.00</b>
Drills, Parades, - A-3410.417	0.00	0.00	2,056.25	2,500.00	2,500.00
Election Inspect. - A-3410.413	0.00	0.00	420.00	420.00	420.00
Equipment Purch - A-3410.200	1,504.46	0.00	23,883.66	82,000.00	82,000.00
<b>Facilities and Equipment</b>					
Bldg Repair/Maint - A-3410.442	3,757.74	0.00	27,282.03	75,000.00	75,000.00
Building Utilities - A-3410.422	2,648.85	0.00	9,731.40	30,000.00	30,000.00
Gasoline, Oil etc - A-3410.421	1,007.55	0.00	2,196.23	6,000.00	6,000.00
Repairs -Equipment - A-3410.444	2,922.91	0.00	5,725.58	35,000.00	35,000.00
<b>Total Facilities and Equipment</b>	<b>10,337.05</b>	<b>0.00</b>	<b>44,935.24</b>	<b>146,000.00</b>	<b>146,000.00</b>
Fire Training - A-3410.470	10.00	0.00	235.00	7,500.00	7,500.00
Insurance - A-3410.432	0.00	0.00	45,395.16	68,000.00	68,000.00
Medical - A-3410.441	675.00	0.00	1,665.00	9,000.00	9,000.00
<b>Operations</b>					
Office Supplies - A-3410.418	189.79	0.00	234.79	5,000.00	5,000.00
Postage - A-3410.411	0.00	0.00	176.36	350.00	350.00
Public Notices - A-3410.412	33.68	0.00	33.68	300.00	300.00
Telephone, Telecom - A-3410.420	381.13	0.00	2,265.99	7,000.00	7,000.00
<b>Total Operations</b>	<b>604.60</b>	<b>0.00</b>	<b>2,710.82</b>	<b>12,650.00</b>	<b>12,650.00</b>
Other - A-3410.499	13.61	0.00	73.56	6,000.00	6,000.00
Payroll - Treasurer A-3410.100	625.00	0.00	1,875.00	7,500.00	7,500.00

## Ontario Fire District #1 Profit & Loss Budget Performance April 2022

	Apr 22	Budget	Jan - Apr 22	YTD Budget	Annual Budget
<b>Travel and Meetings</b>					
Convention/Seminar - A-3410.415	0.00	0.00	0.00	4,000.00	4,000.00
Travel - A-3410.416	11.12	0.00	11.12	2,000.00	2,000.00
<b>Total Travel and Meetings</b>	11.12	0.00	11.12	6,000.00	6,000.00
<b>Uniforms - A-3410.419</b>	364.98	0.00	879.23	8,000.00	8,000.00
<b>Total Expense</b>	14,145.82	0.00	134,920.82	368,870.00	368,870.00
<b>Net Ordinary Income</b>	-14,116.98	0.00	660,088.71	424,615.00	424,615.00
<b>Other Income/Expense</b>					
<b>Other Expense</b>					
Bond Interest - A-9711.700	0.00	0.00	0.00	67,615.00	67,615.00
Bond Redemption - A-9711.600	0.00	0.00	0.00	285,000.00	285,000.00
<b>Total Other Expense</b>	0.00	0.00	0.00	352,615.00	352,615.00
<b>Net Other Income</b>	0.00	0.00	0.00	-352,615.00	-352,615.00
<b>Net Income</b>	<b>-14,116.98</b>	<b>0.00</b>	<b>660,088.71</b>	<b>72,000.00</b>	<b>72,000.00</b>

**Ontario Fire District #1**  
**Profit & Loss Budget vs. Actual**  
 January through April 2022

	Jan - Apr 22	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Interest Earnings	58.84	250.00	-191.16	23.5%
Interest Income - Restricted	23.69			
PILOT Revenue - Ginna	124,780.00	124,488.00	292.00	100.2%
Real Property Tax Assessments	668,547.00	668,547.00	0.00	100.0%
Rentals (RG&E)	0.00	200.00	-200.00	0.0%
Sale of Assets	1,600.00			
<b>Total Income</b>	<b>795,009.53</b>	<b>793,485.00</b>	<b>1,524.53</b>	<b>100.2%</b>
<b>Gross Profit</b>	<b>795,009.53</b>	<b>793,485.00</b>	<b>1,524.53</b>	<b>100.2%</b>
<b>Expense</b>				
Association Dues - A-3410.414	525.00	800.00	-275.00	65.6%
<b>Contract Services</b>				
Accounting Fees - A-3410.456	4,800.00	10,000.00	-5,200.00	48.0%
Grant Writing - A-3410.201	0.00	2,500.00	-2,500.00	0.0%
Legal Fees - A-3410.456	5,455.78			
<b>Total Contract Services</b>	<b>10,255.78</b>	<b>12,500.00</b>	<b>-2,244.22</b>	<b>82.0%</b>
Drills, Parades, - A-3410.417	2,056.25	2,500.00	-443.75	82.3%
Election Inspect. - A-3410.413	420.00	420.00	0.00	100.0%
Equipment Purch - A-3410.200	23,883.66	82,000.00	-58,116.34	29.1%
<b>Facilities and Equipment</b>				
Bldg Repair/Maint - A-3410.442	27,282.03	75,000.00	-47,717.97	36.4%
Building Utilities - A-3410.422	9,731.40	30,000.00	-20,268.60	32.4%
Gasoline, Oil etc - A-3410.421	2,196.23	6,000.00	-3,803.77	36.6%
Repairs -Equipment - A-3410.444	5,725.58	35,000.00	-29,274.42	16.4%
<b>Total Facilities and Equipment</b>	<b>44,935.24</b>	<b>146,000.00</b>	<b>-101,064.76</b>	<b>30.8%</b>
Fire Training - A-3410.470	235.00	7,500.00	-7,265.00	3.1%
Insurance - A-3410.432	45,395.16	68,000.00	-22,604.84	66.8%
Medical - A-3410.441	1,665.00	9,000.00	-7,335.00	18.5%
<b>Operations</b>				
Office Supplies - A-3410.418	234.79	5,000.00	-4,765.21	4.7%
Postage - A-3410.411	176.36	350.00	-173.64	50.4%
Public Notices - A-3410.412	33.68	300.00	-266.32	11.2%
Telephone, Telecom - A-3410.420	2,265.99	7,000.00	-4,734.01	32.4%
<b>Total Operations</b>	<b>2,710.82</b>	<b>12,650.00</b>	<b>-9,939.18</b>	<b>21.4%</b>
Other - A-3410.499	73.56	6,000.00	-5,926.44	1.2%
Payroll - Treasurer A-3410.100	1,875.00	7,500.00	-5,625.00	25.0%

**Ontario Fire District #1**  
**Profit & Loss Budget vs. Actual**  
 January through April 2022

	Jan - Apr 22	Budget	\$ Over Budget	% of Budget
<b>Travel and Meetings</b>				
Convention/Seminar - A-3410.415	0.00	4,000.00	-4,000.00	0.0%
Travel - A-3410.416	11.12	2,000.00	-1,988.88	0.6%
<b>Total Travel and Meetings</b>	11.12	6,000.00	-5,988.88	0.2%
<b>Uniforms - A-3410.419</b>	879.23	8,000.00	-7,120.77	11.0%
<b>Total Expense</b>	134,920.82	368,870.00	-233,949.18	36.6%
<b>Net Ordinary Income</b>	660,088.71	424,615.00	235,473.71	155.5%
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
Bond Interest - A-9711.700	0.00	67,615.00	-67,615.00	0.0%
Bond Redemption - A-9711.600	0.00	285,000.00	-285,000.00	0.0%
<b>Total Other Expense</b>	0.00	352,615.00	-352,615.00	0.0%
<b>Net Other Income</b>	0.00	-352,615.00	352,615.00	0.0%
<b>Net Income</b>	<b>660,088.71</b>	<b>72,000.00</b>	<b>588,088.71</b>	<b>916.8%</b>

## Ontario Fire District, Station 3 Construction

05/04/22

## Profit &amp; Loss

Accrual Basis

## All Transactions

	Apr 7, 22
Ordinary Income/Expense	
Income	
H3410.600 - BAN Principal	-2,120,000.00
H3410.700 - BAN Interest	-4,098.67
H5710 - 2021 Serial Bond	2,120,002.03
H5730 - Bond Anticipation Note	2,120,000.00
Other Types of Income	250.00
<b>Total Income</b>	<b>2,116,153.36</b>
Expense	
Facilities H3410.200	
H3410.210 General Contractor	1,050,311.17
H3410.220 Plumbing Contractor	195,105.48
H3410.230 Electrical Contractor	118,303.25
H3410.240 HVAC Contractor	79,917.80
H3410.250 Other Construction	98,787.44
<b>Total Facilities H3410.200</b>	<b>1,542,425.14</b>
H3410.400 Contractual Expense	
H3410.401 Travel	1,514.84
H3410.408 Office Expense	145.09
H3410.410 Project Design	800.00
H3410.420 Const. Management	
H3410.425 Additional Services	30,910.44
H3410.420 Const. Management - Other	97,402.64
<b>Total H3410.420 Const. Management</b>	<b>128,313.08</b>
H3410.460 Financial Services	34,660.60
H3410.470 Legal Services	6,573.62
<b>Total H3410.400 Contractual Expense</b>	<b>172,007.23</b>
<b>Total Expense</b>	<b>1,714,432.37</b>
<b>Net Ordinary Income</b>	<b>401,720.99</b>
<b>Net Income</b>	<b>401,720.99</b>

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05/04/22

**Ontario Fire District, Station 3 Construction**  
**Reconciliation Detail**  
**Station 3 Construction Checking, Period Ending 04/30/2022**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						421,205.73
<b>Cleared Transactions</b>						
<b>Checks and Payments - 3 items</b>						
Bill Pmt -Check	04/07/2022	615	LMC	X	-17,526.55	-17,526.55
Bill Pmt -Check	04/07/2022	616	MRB	X	-1,950.00	-19,476.55
Bill Pmt -Check	04/07/2022	614	Breed, Tina	X	-129.31	-19,605.86
Total Checks and Payments					-19,605.86	-19,605.86
<b>Deposits and Credits - 1 item</b>						
Deposit	04/04/2022		S&P Global Ratings	X	250.00	250.00
Total Deposits and Credits					250.00	250.00
Total Cleared Transactions					-19,355.86	-19,355.86
Cleared Balance					-19,355.86	401,849.87
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Bill Pmt -Check	12/30/2021	581	Agnello, John		-28.88	-28.88
Total Checks and Payments					-28.88	-28.88
Total Uncleared Transactions					-28.88	-28.88
Register Balance as of 04/30/2022					-19,384.74	401,820.99
<b>Ending Balance</b>					<b>-19,384.74</b>	<b>401,820.99</b>



Ontario Fire District, Station 3 Construction

5/4/2022 7:13 PM

Register: Station 3 Construction Checking

From 04/01/2022 through 04/30/2022

Sorted by: Date, Type, Number/Ref

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
04/04/2022		S&P Global Ratings	Other Types of Income	Refund of over...		X	250.00	421,426.85
04/07/2022	614	Breed, Tina	Accounts Payable		129.31	X		421,297.54
04/07/2022	615	LMC	Accounts Payable	Pay App 3 / 67...	17,526.55	X		403,770.99
04/07/2022	616	MRB	Accounts Payable		1,950.00	X		401,820.99

**Ontario Fire District #1**  
**Reconciliation Detail**  
**Checking Acct - Lyons#0006, Period Ending 04/30/2022**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						18,884.14
<b>Cleared Transactions</b>						
<b>Checks and Payments - 27 items</b>						
Bill Pmt -Check	04/07/2022	10332	Charter Sta 1	X	-281.16	-281.16
Bill Pmt -Check	04/07/2022	10333	Charter Sta 3	X	-99.97	-381.13
Bill Pmt -Check	04/08/2022	10341	Colden Enterprises, ...	X	-1,391.92	-1,773.05
Bill Pmt -Check	04/08/2022	10337	C&D Automotive	X	-1,349.23	-3,122.28
Bill Pmt -Check	04/08/2022	10355	Thompson, Aron	X	-1,088.24	-4,210.52
Bill Pmt -Check	04/08/2022	10344	Grainger	X	-1,064.41	-5,274.93
Bill Pmt -Check	04/08/2022	10348	Ontario Highway	X	-1,007.55	-6,282.48
Bill Pmt -Check	04/08/2022	10339	Churchville Fire Equi...	X	-960.00	-7,242.48
Bill Pmt -Check	04/08/2022	10342	Family Health NP	X	-675.00	-7,917.48
Bill Pmt -Check	04/08/2022	10350	Prinsen, P. Matt	X	-636.12	-8,553.60
Bill Pmt -Check	04/08/2022	10335	Anderson, John	X	-500.00	-9,053.60
Bill Pmt -Check	04/08/2022	10346	Lowe's	X	-485.36	-9,538.96
Bill Pmt -Check	04/08/2022	10340	Code 2	X	-364.98	-9,903.94
Bill Pmt -Check	04/08/2022	10354	SYNCB/AMAZON	X	-352.58	-10,256.52
Bill Pmt -Check	04/08/2022	10358	Witmer Public Safety	X	-265.00	-10,521.52
Bill Pmt -Check	04/08/2022	10338	Canaan Fire Protecti...	X	-211.00	-10,732.52
Bill Pmt -Check	04/08/2022	10334	Altra Rental	X	-165.98	-10,898.50
Bill Pmt -Check	04/08/2022	10353	Staples	X	-147.56	-11,046.06
Bill Pmt -Check	04/08/2022	10345	K&D Disposal	X	-105.00	-11,151.06
Bill Pmt -Check	04/08/2022	10349	Ontario Water Utilities	X	-87.50	-11,238.56
Bill Pmt -Check	04/08/2022	10336	Breed, Chris	X	-74.15	-11,312.71
Bill Pmt -Check	04/08/2022	10351	Secor	X	-52.88	-11,365.59
Bill Pmt -Check	04/08/2022	10347	NAPA	X	-45.51	-11,411.10
Bill Pmt -Check	04/08/2022	10357	West Marine	X	-35.98	-11,447.08
Bill Pmt -Check	04/08/2022	10356	Times of WC	X	-33.68	-11,480.76
Bill Pmt -Check	04/08/2022	10343	Finger Lakes Region...	X	-10.00	-11,490.76
Bill Pmt -Check	04/11/2022	10359	RG&E	X	-2,561.35	-14,052.11
Total Checks and Payments					-14,052.11	-14,052.11
<b>Deposits and Credits - 1 item</b>						
Transfer	04/07/2022			X	20,000.00	20,000.00
Total Deposits and Credits					20,000.00	20,000.00
Total Cleared Transactions					5,947.89	5,947.89
Cleared Balance					5,947.89	24,832.03
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 3 items</b>						
Bill Pmt -Check	11/05/2021	10165	Josh Geotz		-86.18	-86.18
Bill Pmt -Check	02/11/2022	10289	Charter Sta 1		-272.29	-358.47
Bill Pmt -Check	04/08/2022	10352	Signs of Fire		-93.71	-452.18
Total Checks and Payments					-452.18	-452.18
Total Uncleared Transactions					-452.18	-452.18
Register Balance as of 04/30/2022					5,495.71	24,379.85
<b>Ending Balance</b>					<b>5,495.71</b>	<b>24,379.85</b>

Ontario Fire District #1

5/4/2022 6:58 PM

Register: Checking Acct - Lyons#0006

From 04/01/2022 through 04/30/2022

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
04/07/2022	10332	Charter Sta 1	Accounts Payable	202-45787100...	281.16	X		18,602.98
04/07/2022	10333	Charter Sta 3	Accounts Payable	202-14853940...	99.97	X		18,503.01
04/07/2022			Savings Acct. - Lyons ...	Funds Transfer		X	20,000.00	38,503.01
04/08/2022	10334	Altra Rental	Accounts Payable	01-913000	165.98	X		38,337.03
04/08/2022	10335	Anderson, John	Accounts Payable	March 2022 Cl...	500.00	X		37,837.03
04/08/2022	10336	Breed, Chris	Accounts Payable	Reimbursement...	74.15	X		37,762.88
04/08/2022	10337	C&D Automotive	Accounts Payable		1,349.23	X		36,413.65
04/08/2022	10338	Canaan Fire Protection	Accounts Payable	Inv. #9834	211.00	X		36,202.65
04/08/2022	10339	Churchville Fire Equ...	Accounts Payable	ONT300	960.00	X		35,242.65
04/08/2022	10340	Code 2	Accounts Payable	4871	364.98	X		34,877.67
04/08/2022	10341	Colden Enterprises, I...	Accounts Payable		1,391.92	X		33,485.75
04/08/2022	10342	Family Health NP	Accounts Payable	Inv. No. 1103 /...	675.00	X		32,810.75
04/08/2022	10343	Finger Lakes Region...	Accounts Payable	Inv. No. 12135...	10.00	X		32,800.75
04/08/2022	10344	Grainger	Accounts Payable	847886645	1,064.41	X		31,736.34
04/08/2022	10345	K&D Disposal	Accounts Payable		105.00	X		31,631.34
04/08/2022	10346	Lowe's	Accounts Payable	9800 527682 3	485.36	X		31,145.98
04/08/2022	10347	NAPA	Accounts Payable	72661	45.51	X		31,100.47
04/08/2022	10348	Ontario Highway	Accounts Payable	March 2022 Fu...	1,007.55	X		30,092.92
04/08/2022	10349	Ontario Water Utilities	Accounts Payable	01-1532-00	87.50	X		30,005.42
04/08/2022	10350	Prinsen, P. Matt	Accounts Payable	Secretary / Tre...	636.12	X		29,369.30

Ontario Fire District #1

5/4/2022 6:58 PM

Register: Checking Acct - Lyons#0006

From 04/01/2022 through 04/30/2022

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
04/08/2022	10351	Secor	Accounts Payable	4231	52.88	X		29,316.42
04/08/2022	10353	Staples	Accounts Payable	6035 5178 163...	147.56	X		29,168.86
04/08/2022	10354	SYNCB/AMAZON	Accounts Payable	60457 8781 04...	352.58	X		28,816.28
04/08/2022	10355	Thompson, Aron	Accounts Payable	Reimbursement...	1,088.24	X		27,728.04
04/08/2022	10356	Times of WC	Accounts Payable	Inv. # 52914 / ...	33.68	X		27,694.36
04/08/2022	10357	West Marine	Accounts Payable	12397971	35.98	X		27,658.38
04/08/2022	10358	Witmer Public Safety	Accounts Payable	FIRONT	265.00	X		27,393.38
04/11/2022	10359	RG&E	Accounts Payable		2,561.35	X		24,832.03
04/08/2022	10352	Signs of Fire	Accounts Payable	Inv. # S22.018...	93.71			24,379.85

**Ontario Fire District #1**  
**Reconciliation Detail**  
**Savings Acct. - Lyons #5396, Period Ending 04/30/2022**

---

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						1,130,889.98
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Transfer	04/07/2022			X	-20,000.00	-20,000.00
Total Checks and Payments					-20,000.00	-20,000.00
<b>Deposits and Credits - 1 item</b>						
Deposit	04/30/2022			X	22.91	22.91
Total Deposits and Credits					22.91	22.91
Total Cleared Transactions					-19,977.09	-19,977.09
Cleared Balance					-19,977.09	1,110,912.89
Register Balance as of 04/30/2022					-19,977.09	1,110,912.89
<b>Ending Balance</b>					<b>-19,977.09</b>	<b>1,110,912.89</b>

## Ontario Fire District #1 Reconciliation Detail

Restr. Cash - CD - Lyons #0184, Period Ending 04/30/2022

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Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						2,709.47
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	04/30/2022			X	0.06	0.06
Total Deposits and Credits					0.06	0.06
Total Cleared Transactions					0.06	0.06
Cleared Balance					0.06	2,709.53
Register Balance as of 04/30/2022					0.06	2,709.53
<b>Ending Balance</b>					<b>0.06</b>	<b>2,709.53</b>

## Ontario Fire District #1 Reconciliation Detail

Restr. Cash - CD - Lyons #0192, Period Ending 04/30/2022

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Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						285,490.90
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	04/30/2022			X	5.87	5.87
Total Deposits and Credits					5.87	5.87
Total Cleared Transactions					5.87	5.87
Cleared Balance					5.87	285,496.77
Register Balance as of 04/30/2022					5.87	285,496.77
<b>Ending Balance</b>					<b>5.87</b>	<b>285,496.77</b>

UNAPPROVED

**ONTARIO FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS MEETING  
Minutes  
June 9, 2022**

- 1. Meeting Called to Order at 7:02pm by Chairman J. Agnello**
  - a. Pledge of Allegiance
  - b. Commissioners Present: Commr. J. Agnello, Commr. C. Breed, Commr. R. Doyle, Commr. M. Wyse & Commr. A. Thompson
  - c. Chief Officer(s) Present: J. Dundon (13-1) & S. Trottier (13-2)
  - d. OFC Members Present: None
  - e. Public / Salesperson Present: None
  
- 2. Public / Salesperson's Comments:** None
  
- 3. Motion to accept minutes of previous meeting(s) as presented or with corrections as noted.**
  - a. May 5, 2022 Business Meeting.
    - i. Motion to accept minutes above by Commr. M. Wyse, Second by Commr. C. Breed; Motion Carries 5-0.
  
- 4. Chief's Report:** Report on File
  - a. Motion to approve T2 & M73 to Sodus for the Battalion 3 Drill on June 12<sup>th</sup> made by Commr. A. Thompson, Second by Commr. M. Wyse; Motion Carries 5-0.
  - b. Motion to adopt proposal #55 to the Rules and Regulations of The Ontario Fire District made by Commr. M. Wyse, Second by Commr. R. Doyle; Motion Carries 5-0.
  
- 5. Treasurer's Report: Financial Report on File**
  - a. Verizon: Credit > mailed letter requesting refund.
    - i. No refund yet. Still waiting! NO CHANGE
  - b. Motion to Accept the Treasurer's Report made by Commr. M. Wyse, Second by Commr. A. Thompson; Motion Carries 5-0.
  - c. Motion to approve paid before audited claims: #(s) 7387 - 7392 totaling \$2,035.61 from General Fund.
    - i. Motion by Commr. M. Wyse, Second by Commr. R. Doyle; Motion Carries 5-0.
  - d. Motion to pay audited claims: #s 7393 – 7426 totaling \$35,187.70 from General Fund.
    - i. Motion by Commr. M. Wyse, Second by Commr. C. Breed; Motion Carries 5-0.
  - e. Motion to pay Station 3 audited claims: #(s) 1123 totaling \$630.00 from Station 3 Construction Fund.
    - i. Motion by Commr. A. Thompson, Second by Commr. J. Agnello; Motion Carries 5-0.
  
- 6. Communications / Correspondence:**
  - a. NYS E-ZPass – Statement > FIO



## UNAPPROVED

- b. NYS Assoc. of Fire Chiefs – Chief’s reminder of Conference & Expo 6/15-18/22.> Given to Chief.
- c. Fire-End & Croker – Catalog> Given to Chief
- d. Monroe County Fire Districts Officers Assoc. – 3 copies of the 2022 Directory
- e. “Inside Wayne Central”
- f. IRS – Acknowledgement of receipt of April 28, 2021 Form 8038-G (2021 Bond)
- g. E-ZPass Statement – Balance \$18.50
- h. Larry Priest – Address Update (entered)
- i. National Fuel – Free Training opportunities > Given to Chief
- j. Business Radio Licensing – Renewal Service Company. Given to Commr. Breed.
- k. Girl Scouts of NYPENN Pathways, Inc. – ACORD to be filed
- l. M&T Bank – Month End Collateral Statement to be filed
- m. Staples - Credit to be filed

### **7. Secretary’s Report:**

- a. While updating the recent approved drivers I noticed that Chief Anderson is not listed as qualified on 1301, 1302, 1303 & M78. And Chief Trottier is not listed as qualified on M78. Looking for authorization to make these changes.
- b. Also, since the Vehicles may now be assigned to Captains during extended absence of a chief, should they be added as qualified on these vehicles?
  - i. Motion to approve both requests above made by Commr. M. Wyse, Second by Commr. J. Agnello; Motion Carries 5-0.

### **8. Chairman’s Report:**

### **9. Committee Reports:**

- a. Legal / Commr. R. Doyle: Report on file
- b. Buildings / Commr. A. Thompson: Report on File
- c. Property / Commr. Breed: Report on File
- d. Equipment / Commr. Agnello: Report on File
- e. Finance / Commr. Wyse: No Report

### **10. Action Items:**

- a. Approval of new member to Ontario Fire Company; Amy Hillyard
  - i. Motion made by Commr. M. Wyse, Second by Commr. A. Thompson; Motion Carries 5-0.
- b. Town Highway Department Agreement for ice and snow removal from parking lots and driveways at all 3 stations for winter 2022 – 2023 in the amount of \$3000.00.
  - i. Motion made by Commr. M. Wyse, Second by Commr. A. Thompson; Motion Carries 5-0.

UNAPPROVED

**11. Unfinished Business:**

- a. Grant writing responsibility discussion.
  - i. Tabled for all Commissioners to be present
  
- b. Station 3 Status update:
  - i. Commr. Wyse Report: Report on File
  
  - ii. Raymour Flanigan - Has the Table order been completed?
    - 1. Table received.
  
- c. New Communications Tower.
  - i. See property report.
  
- d. Moving forward with Station 1 property boundary project. Looking for any documentation.
  - i. Documentation received from Former Commr. Becker. The secretary will scan and give copies to Commr. Thompson. *Scan is done and distributed*
  - ii. Documentation also forwarded to Commr. Wyse & Commr. Doyle 3/10/22.
  
- e. One light pole is missing an access cover.
  - i. Capt. Anderson is making a cover.
  - ii. Commr. M. Wyse to investigate.
  
- f. Fitness Center letter status.
  - i. A. MacIntosh is now helping with this.
  - ii. Need updated letterhead.

**2. New Business: None**

**3. Upcoming Meetings:**

- a. Next Business Meeting will be July 7, 2022 at 7:00pm.

**4. Executive Session (if required):**

- a. Motion by Commr. J. Agnello for the discussion of specific personnel, Second by Commr. R. Doyle; Motion Carries 5-0.
  - i. Time entered 8:38 pm.
  - ii. Time returned 9:25 pm.

**5. Motion to Adjourn:**

- a. Made at 9:25pm by Commr. M. Wyse, Second by Commr. C. Breed; Motion Carries 5-0.

Respectfully Submitted,



P. Matt Prinsen, Secretary

Reports attached;  
Chief's Report

UNAPPROVED

Chairman's / J. Agnello  
Legal / Commr. R. Doyle  
Buildings / Commr. A. Thompson  
Property / Commr. C. Breed  
Equipment / Commr. J. Agnello  
Finance / Commr. M. Wyse  
Station 3 / Commr. M. Wyse  
Treasure's Financial Report  
Town of Ontario Snow and Ice Agreement  
Proposed R&R 55

## Chief's report

June 9<sup>th</sup> 2022

- 2020 Tahoe- 28,900 miles
- 2018 Tahoe- 39,900 miles
- 2010 Tahoe- 137,391 miles
- Fire schools for the month are June 13th (Vehicle fires), June 21 (Vehicle extrication) and June 27th will be a tour of Optimax.
- I am requesting permission to take Truck 2 and M73 to Sodus on June 12th for the Battalion 3 drill. We are able to get truck company operations training on a house. It will be in the morning. We currently have 11 members signed up to go.
- The fire company responded to 26 calls in the month of May.
- The fire company had 5 training sessions in May with an average attendance of 17.
- Firefighters Kovach, Moran and Marconi successfully completed the IFO class. I have received their certificates from the state and have made them interior status.
- Fire company voted on and approved the membership of Amy Hillyard. I have also received her background check and there are no issues with it. I request district approval for her pending physical results.
- I have attached a drafted Chief's policy for discussion concerning drivers and how they will pull out and back into the fire stations to prevent damage. I understand there are some limitations of what I can do, and I am open for discussion with this policy before implementing it.
- I have also attached the drafted duty crews night program. I would like to get this up and running this year. I would like to wait until the new tower is up and running due to officers using their portables. I want to make sure they have clear communication with the dispatchers.
- I respectfully request an executive session to discuss a personal matter.

Respectfully submitted,

Joshua P. Dundon

Fire Chief



## Ontario Fire Company

6160 Walter Cone Drive  
Ontario, NY 14519

### Policy on backing into and pulling out of the Fire Stations

**1. Purpose:**

To prevent damage and destruction of fire apparatus and fire stations.

**2.**

**A.** Prior to any driver getting into a piece of apparatus to drive it, the driver must do a 360 visual check to make sure **ALL** compartment doors are in the closed position.

**B.** While pulling out or backing into the fire station a firefighter will be stationed on each side of the apparatus to make sure all compartment doors remain closed and the truck bay doors are in the complete open position until the parking brake has been set on the apparatus.

**C.** If staffing does not allow for firefighters on each side of the apparatus, the driver must physically check each compartment door to make sure they are closed and latched shut. The driver must also verify the bay door is in the complete open position. The driver will do this when pulling out OR prior to backing back into the station.

**D.** When pulling out of the station, a firefighter outside of the apparatus will verify the apparatus is clear of the bay doors before closing the bay doors. If staffing does not allow for this, the driver will exit the apparatus and verify the apparatus is clear of the bay doors prior to closing them.

**E.** When pulling out or backing back into the station, the driver will do so in a slow and safe manner, observing the ground guides in both of the mirrors to ensure it continues to be safe to proceed.

**3.**

**A.** Any violation of this policy will be met with a 15 day suspension of driving privileges. Prior to the 15 days, the driver will meet with the Chief's office to go over this policy again, and will need to sign an updated copy of it.

**B.** A 2<sup>nd</sup> violation of this policy within a 1 year time period, the driver will be met with a 45 day suspension, and will need to again meet with the Chiefs office to go over this policy again, and will need to sign an updated copy of it.

**C.** A 3<sup>rd</sup> violation within a 1 year time period, the driver will be suspended from driving indefinitely. When that driver can be responsible enough to follow polices and guidelines, they will go through driver refresher training with a Captain or Chief Officer and may be allowed to drive again after approval from the Fire Chief and Fire District. The driver will also be required to sign an updated copy of this policy.



## Ontario Fire Company

6160 Walter Cone Drive  
Ontario, NY 14519

4.

A. Any driver that violates this policy and causes damage to fire apparatus or the fire stations will be met with a 60 day suspension of driving privileges. The driver will also need to go through a 1 hour training session on the safe operation of apparatus with a Captain or Chief Officer. The driver will also have to meet with the Chief's office and go through this policy and sign an updated copy.

B. Any driver that violates this policy and causes damage to district apparatus or fire station a 2<sup>nd</sup> time within a 1 year time period will have driving privileges suspended indefinitely. The driver will be required to attend an EVOC training course along with a 1 hour refresher training with a Captain or Chief Officer. The driver will also need to be approved by the Fire Chief and Fire District prior to being allowed to drive again. The driver will also have to go through this policy again and sign an updated copy.

Driver Printed name \_\_\_\_\_

Driver sign and date \_\_\_\_\_

**Joshua P. Dundon**

**Fire Chief**

**5/24/2022**

# ONTARIO FIRE COMPANY

## DUTY CREW PROGRAM

The purpose of this program is to assure staffing is available, and will respond, for all alarms during specific periods of the day and night. To this end, Duty Crews will be established and scheduled for specific days and times (shifts).

Although all firefighters are encouraged to respond to all alarms, it is only necessary for the Duty Crew to respond to the following classification of alarms:

- Smoke Detector Activation with NO sign of smoke or fire
- Waterflow Alarm with NO sign of smoke or fire
- CO Detector Activation with NO illness
- Wires down
- Wire Arcing
- Tree Problem
- Water Problem
- Assist EMS with CPR
- Assist EMS with help lifting

Duty Crews will consist of 3 firefighters with at least one of each of the following:

Line Officer

Qualified Engine Driver/Operator

Interior Firefighter

Note: One Duty Crew member may satisfy several of the above requirements, however each Duty Crew must consist of 3 firefighters.

Each Duty Crew will have a designated "Officer-in-Charge"

Duty Crews will be assigned specific dates to be "On Duty"

Duty Crew shifts will be as follows:

Sunday 10:30pm until Monday 5:30am

Monday 10:30pm until Tuesday 5:30am

Tuesday 10:30pm until Wednesday 5:30am

Wednesday 10:30pm until Thursday 5:30am

Thursday 10:30pm until Friday 5:30am

Duty Crews will be designated by Station and Crew Number

Example: **Station 1, Duty Crew 8**

## **RESPONSIBILITIES OF DUTY CREW OFFICER-in-CHARGE**

- When a Duty Crew Officer-in-Charge (OIC) knows that he/she will be unavailable to respond during their assigned Duty Crew Shift, that OIC is responsible to arrange for another Line Officer to cover their absence. That Duty Crew OIC must also notify the Fire Chief and other members of the Duty Crew prior to 2100hrs (9:00pm), of their absence and who will be taking their place as the OIC.
- Prior to the start of each Duty Crew Shift, verify that each member of the Duty Crew is available for the entire duration of the shift, and will respond to all alarms.
- Upon receipt of an Duty Crew Only Alarm, contact Fire Dispatcher using Portable Radio or Phone, and "Acknowledge for the base" and notify them there is no need to re-tone"  
Example: **"Fire Dispatcher, Ontario 13-04 is acknowledging for the base, there is no need to re-tone"**
- If an update is received, or if, upon arrival, conditions warrant it, notify the Fire Dispatcher to re-tone for all firefighters to respond.
- Example: **"Fire Dispatcher, Ontario 13-04, re-tone this alarm for all firefighters to respond"**
- Request Mutual Aid or additional resources (highway department, key holder, utility company, etc.) as the situation warrants.
- Complete NFIRs for all alarms responded to
- Complete attendance record for Duty Shift and Crew

## **RESPONSIBILITIES OF DUTY CREW MEMBERS**

- When a Duty Crew member knows that he/she will be unavailable to respond during their assigned Duty Crew Shift, that member is responsible to arrange for another member to cover their absence. That Duty Crew member must also notify the Duty Crew Officer-in-Charge prior to 2100hrs (9:00pm), of their absence and who will be taking their place on the crew.
- Members of the Duty Crew On-Duty will respond to all alarms.
- Members of the Duty Crew On-Duty will respond to the fire station designated for that Duty Crew, unless otherwise approved by the Duty Crew Officer-in-Charge
- Members of the Duty Crew On-Duty will not be required to be at a Fire Station, however they must be no further away from their assigned fire station than the distance from that station to their residence.



## LEGAL COMMITTEE REPORT

June 9, 2022

I. All requested information has been provided to Sarah at McNeill Insurance regarding the My 20, 2022 incident involving the 2018 Spartan ER Star Rescue. Heather Dunham is the adjustor who will handle the damage to the truck. There is a \$1,000 deductible. Since we have not filed a claim in two years the company is waiving the deductible. Her # is 607-428-2159. Doug is the adjustor regarding damage to the building. The deductible is being waived here as well. His # is 607-428-5274. They need the following information:

1. Pat Colasanti's date of birth;
2. Quote for damage to the truck;
3. Quote for building repair;
4. Photos of damage to the truck as well damages to the building.

The claim # for the truck is 11148130

The claim # for the building is 11149130.

2. Bounce House- Some interest was expressed in purchasing a bounce house. I contacted Sarah at McNeil regarding insurance coverage and any other items she could share with us. She indicated that if we purchased a bounce house it would be covered under our policy. However, she discouraged purchasing a bounce house and suggested we rent a bounce house instead. She provided me with an elaborate list of rules regarding usage of a bounce house, if we elected to buy one. Based on her recommendation and the detailed list of rules, and knowing "kids will be kids", I would join her in discouraging the purchase of a bounce house.

Respectfully

Rich Doyle



Matt Prinsen <[matt.prinsen@gmail.com](mailto:matt.prinsen@gmail.com)>

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## Commissioner report

1 message

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Aron Thompson <[athompson7@rochester.rr.com](mailto:athompson7@rochester.rr.com)>

Thu, Jun 9, 2022 at 8:07 PM

To: ontario Fire <[OntarioFD@rochester.rr.com](mailto:OntarioFD@rochester.rr.com)>, Matt Prinsen <[matt.prinsen@gmail.com](mailto:matt.prinsen@gmail.com)>

## Commissioner report

Floor at station 3 chipping?  
Runners for st. 3.  
Sign for the building, not done yet.  
List of surplus items to be done still  
Door near R8  
Altra points  
Station 1 property deed  
Work bench  
Signs for gear at station 3  
Door at station 1 will be done asap  
Cabinets  
Camera system repairs  
Station 1 beds

Aron F. Thompson

# Property Report

6/9/2022

## 1. Tower Project:

- a. The antennas and cables were scheduled to ship this week. I spoke with Lowell yesterday, and he said that Nudd had not received anything yet.
  - b. Isaac Heating and Cooling will be returning soon to install the thermostat for the AC.
2. First Due Services completed the hose testing today. We had a 100' section of 5" hose fail from E-67.
  3. I noticed that the small stepladder at Station 1 is in bad shape. I was planning to replace it. Do the other two stations also need small stepladders?

**APPARATUS REPORT**

**June 2022**

T-2 Retarder operation Detroit Diesel to repair, computer issue, parts issue  
BR-30, E-77, T-2 all scheduled for Repair with Bob Floyd  
M-78, M-59, 13-3, rigs have been set up for radio's to be controlled by key  
Injection  
Trailer has been repaired and being used at Spencer's, working great  
Boat motor to go to Marine Shop to be serviced, gear oil to be changed  
Trucks need inspection, spreading out times, but will be done soon  
R-8 repair will take 2-3 weeks in Buffalo

**Chairman Issues**

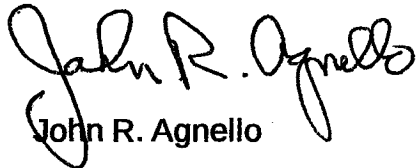
Station 3 Update on punch list and closing out job  
Water Department work?  
Signs and flag pole  
Cabinets and countertops for radio room  
Drench Shower issue  
Future mowing of station  
Fans in bathroom on all the time, Why  
Station 2 drainage and landscape finish  
Handicap entrance door for Station 1 *NOT REQUIRED, NICE TO DO* (AT)  
Station 1 property line issues

District Rules and Policies Review

Driving of Trucks Policy

Fire Police/ Safety Officers meeting on June 29 at 7:00 p.m. Station 3

Respectfully Submitted,

A handwritten signature in black ink that reads "John R. Agnello". The signature is written in a cursive style with a large initial "J" and "A".

John R. Agnello

Commissioner

Ontario Fire District #1

## DCI PUNCHLIST

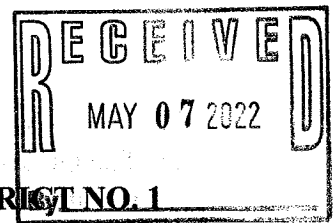
- **WEST BUILDING**
  - ~~Caulk sidewalk/building transition~~
  - Gap under West Door (Replace door sweep)
  - The handicap door push buttons need to be installed; this is something that Conner-Hass has informed the Fire Department that they can not complete. Needs to go through DCI supplier to finalize.
- **OFFICE**
  - ~~Provide missing back plate for window opening crank~~
  - ~~Remove pink debris on window frame~~
- **WOMEN'S ROOM**
  - ~~Grout top, back, left corner of shower~~
- **APPARATUS BAY**
  - ~~Caulk bottom of OH door trim~~
  - ~~Remove paint spills from floor~~
  - ~~Provide Metal Interior Wall Touch-up Paint or Formulation to Conner Haas~~
  - ~~Caulk Exterior Southwest corner where Apparatus Bay and West Bldg meet~~
  - Leaks under door seals for overhead doors (Limits may require adjustment)

## IN THE SPRING

### DCI

- Replace dark brown fascia trim with white trim provided with new soffit (south side of east building) Other suggestion is to paint white
- ~~Provide Downspout Boots~~
- ~~Knock off/clean CMU excess mortar joints~~
- ~~CMU final cleaning~~
- Final Grading around building (Anticipate at the end of May)
- Top Soil/final grade/seeding (Anticipate at the end of May)
- Position leader discharge/splash blocks after final grading (Adjust as required-provide positive slope way from building-possible add some topsoil along face of building)
- Remove Temp & Silt Fencing, Re-Bar Stakes Once grass is growing and area is stabilized
- Crack noted in asphalt at Station 2-Contractor to work with sub-consultant.
- Grading required at end of parking area.
- Change Orders reviewed with exception of floor-needs approval by Board
- ~~**ALL AREAS** Remove dirt, dust, debris which occurred during Punch List re-work~~





**AGREEMENT BETWEEN  
TOWN OF ONTARIO AND THE ONTARIO FIRE DISTRICT NO. 1**

**THIS AGREEMENT**, made the \_\_\_\_ day \_\_\_\_\_, 2022, by and between the Town of Ontario, Wayne County, New York, (hereinafter referred to as the “Town of Ontario”) and the Ontario Fire District No. 1 located at 6160 Walter Cone Drive in the Town of Ontario, Wayne County, New York, made pursuant to Section 142-b of the Highway Law of the State of New York, as follows:

**WHEREAS**, said Fire District maintains buildings at 6160 Walter Cone Drive, 1847 Brick Church Road, and 6714 Lakeside Rd within the Town of Ontario and

**WHEREAS**, the Town of Ontario, by its Highway department, regularly salts, sands, and plows the highways adjacent to said driveways and parking lots of the Ontario Fire District No. 1 and

**WHEREAS**, the Ontario Fire District No. 1, wishes to contract with the Town of Ontario Highway Department for the removal of snow from its parking lots and driveways, it is desirous of using the services of the Highway Department of the Town of Ontario for salting and sanding the driveways and parking lots as aforesaid for the protection of the health, safety, and welfare of the citizens of the Town of Ontario, and

**WHEREAS**, it appears that the actual cost to the Town of Ontario by its Highway Department, for the provision of salting and sanding services, when, as and if salt and sand are being applied by the Town of Ontario Highway Department to the roads of the Town of Ontario, are nominal in amount and would be beneficial to the Ontario Fire District No.1 as well as the citizens and residents of the Town of Ontario generally.

**NOW THEREFORE IT IS AGREED AS FOLLOWS:**

- 1) That during the 2022-2023 snow removal season,
  - a. Trucks and equipment of the Town of Ontario Highway Department will, in the sole and uncontrolled discretion of the Highway Superintendent of the Town of Ontario, enter upon driveways and parking lots of the Ontario Fire District No. 1, located in the Town of Ontario, as and if trucks and equipment of the Town of Ontario Highway department are operating in the vicinity of the fire district above described.
  - b. Said Highway Superintendent will conduct snow removal services, salting and sanding of said driveways and parking lots at the request and direction of authorized and designated Ontario Fire District No. 1 personnel, including the amount of salt and/or sand to be placed on said driveways and parking lots.
- 2) The Ontario Fire District No. 1, by its Board, hereby agrees to provide reasonable access to such driveways and parking lots, and hereby expressly releases the Town of Ontario and its Highway Department from any and all claims and damages to paving, parking facilities, or landscaping arising from or connected with such salting and sanding operations, and
- 3) In consideration of the foregoing salting and sanding services to be performed by the Town of Ontario Highway Department, the Ontario Fire District No. 1 agrees to pay the Town of Ontario the sum of \$1.00 annually for such services and to further pay the actual value of salt and sand spread and delivered as calculated by the Town of Ontario Highway Superintendent, in the amount estimated to be **\$ 3,000.00** for the said 2022-2023 snow removal season.



**Proposed Rule & Regulation #55:**

All compartment doors shall be kept closed & latched while the apparatus is in the station. If a door must be left open to dry out a compartment, a note shall be taped to the steering wheel to warn the driver which compartment is open. The compartments on the right side shall be referred to as R1, R2, R3, etc. The compartments on the left side shall be referred to as L1, L2, L3, etc. Prior to entering the apparatus, the driver is responsible to visually check if any compartment doors are open on the left side of the apparatus; the member riding in the officer seat is responsible to visually check if any compartment doors are open on the right side of the apparatus. If the "Compartment Open" warning light is flashing, the driver shall not move the apparatus until it is determined that all compartments are latched securely.

**Ontario Fire District #1**  
**Balance Sheet**  
As of May 31, 2022

	May 31, 22
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Checking Acct - Lyons#0006	24,241.36
Restr. Cash - CD - Lyons #0184	2,709.59
Restr. Cash - CD - Lyons #0192	285,502.83
Savings Acct. - Lyons #5396	1,063,973.94
<b>Total Checking/Savings</b>	1,376,427.72
<b>Other Current Assets</b>	
Due from Capital Fund	380,259.42
<b>Total Other Current Assets</b>	380,259.42
<b>Total Current Assets</b>	1,756,687.14
<b>Other Assets</b>	
Amount to be Provided for Bonds	450,000.00
<b>Total Other Assets</b>	450,000.00
<b>TOTAL ASSETS</b>	<b>2,206,687.14</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Long Term Liabilities</b>	
Bond Payable - Station #2	450,000.00
<b>Total Long Term Liabilities</b>	450,000.00
<b>Total Liabilities</b>	450,000.00
<b>Equity</b>	
Fund Equity - Capital Reserve	288,182.61
Fund Equity - Unreserved	
Equity - Not in Spendable Form	397,562.50
<b>Total Fund Equity - Unreserved</b>	397,562.50
Unrestricted Fund Equity	457,924.64
Net Income	613,017.39
<b>Total Equity</b>	1,756,687.14
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>2,206,687.14</b>

## Ontario Fire District #1 Profit & Loss Budget Performance May 2022

	May 22	Budget	Jan - May 22	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
Interest Earnings	22.72	0.00	81.56	250.00	250.00
Interest Income - Restricted	6.12		29.81		
PILOT Revenue - Ginna	0.00	0.00	124,780.00	124,488.00	124,488.00
Real Property Tax Assessments	0.00	0.00	668,547.00	668,547.00	668,547.00
Refund of Expenditures	38.33		38.33		
Rentals (RG&E)	0.00	0.00	0.00	200.00	200.00
Sale of Assets	0.00		1,600.00		
<b>Total Income</b>	<b>67.17</b>	<b>0.00</b>	<b>795,076.70</b>	<b>793,485.00</b>	<b>793,485.00</b>
<b>Gross Profit</b>	<b>67.17</b>	<b>0.00</b>	<b>795,076.70</b>	<b>793,485.00</b>	<b>793,485.00</b>
<b>Expense</b>					
Association Dues - A-3410.414	0.00	0.00	525.00	800.00	800.00
<b>Contract Services</b>					
Accounting Fees - A-3410.456	0.00	0.00	4,800.00	10,000.00	10,000.00
Grant Writing - A-3410.201	0.00	0.00	0.00	2,500.00	2,500.00
Legal Fees - A-3410.456	2,837.09		8,292.87		
<b>Total Contract Services</b>	<b>2,837.09</b>	<b>0.00</b>	<b>13,092.87</b>	<b>12,500.00</b>	<b>12,500.00</b>
Drills, Parades, - A-3410.417	0.00	0.00	2,056.25	2,500.00	2,500.00
Election Inspect. - A-3410.413	0.00	0.00	420.00	420.00	420.00
Equipment Purch - A-3410.200	1,063.36	0.00	24,947.02	82,000.00	82,000.00
<b>Facilities and Equipment</b>					
Bldg Repair/Maint - A-3410.442	1,884.37	0.00	29,166.40	75,000.00	75,000.00
Building Utilities - A-3410.422	1,665.41	0.00	11,396.81	30,000.00	30,000.00
Gasoline, Oil etc - A-3410.421	961.84	0.00	3,158.07	6,000.00	6,000.00
Repairs -Equipment - A-3410.444	10.65	0.00	5,736.23	35,000.00	35,000.00
<b>Total Facilities and Equipment</b>	<b>4,522.27</b>	<b>0.00</b>	<b>49,457.51</b>	<b>146,000.00</b>	<b>146,000.00</b>
Fire Training - A-3410.470	10.00	0.00	245.00	7,500.00	7,500.00
Insurance - A-3410.432	36,139.84	0.00	81,535.00	68,000.00	68,000.00
Medical - A-3410.441	910.00	0.00	2,575.00	9,000.00	9,000.00
<b>Operations</b>					
Office Supplies - A-3410.418	0.00	0.00	234.79	5,000.00	5,000.00
Postage - A-3410.411	116.00	0.00	292.36	350.00	350.00
Public Notices - A-3410.412	0.00	0.00	33.68	300.00	300.00
Telephone, Telecom - A-3410.420	903.81	0.00	3,169.80	7,000.00	7,000.00
<b>Total Operations</b>	<b>1,019.81</b>	<b>0.00</b>	<b>3,730.63</b>	<b>12,650.00</b>	<b>12,650.00</b>
Other - A-3410.499	0.00	0.00	73.56	6,000.00	6,000.00
Payroll - Treasurer A-3410.100	625.00	0.00	2,500.00	7,500.00	7,500.00

**Ontario Fire District #1**  
**Profit & Loss Budget Performance**  
**May 2022**

	May 22	Budget	Jan - May 22	YTD Budget	Annual Budget
<b>Travel and Meetings</b>					
Convention/Seminar - A-3410.415	0.00	0.00	0.00	4,000.00	4,000.00
Travel - A-3410.416	11.12	0.00	22.24	2,000.00	2,000.00
<b>Total Travel and Meetings</b>	11.12	0.00	22.24	6,000.00	6,000.00
<b>Uniforms - A-3410.419</b>	0.00	0.00	879.23	8,000.00	8,000.00
<b>Total Expense</b>	47,138.49	0.00	182,059.31	368,870.00	368,870.00
<b>Net Ordinary Income</b>	-47,071.32	0.00	613,017.39	424,615.00	424,615.00
<b>Other Income/Expense</b>					
<b>Other Expense</b>					
Bond Interest - A-9711.700	0.00	0.00	0.00	67,615.00	67,615.00
Bond Redemption - A-9711.600	0.00	0.00	0.00	285,000.00	285,000.00
<b>Total Other Expense</b>	0.00	0.00	0.00	352,615.00	352,615.00
<b>Net Other Income</b>	0.00	0.00	0.00	-352,615.00	-352,615.00
<b>Net Income</b>	<b>-47,071.32</b>	<b>0.00</b>	<b>613,017.39</b>	<b>72,000.00</b>	<b>72,000.00</b>

**Ontario Fire District #1**  
**Profit & Loss Budget vs. Actual**  
 January through May 2022

	Jan - May 22	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Interest Earnings	81.56	250.00	-168.44	32.6%
Interest Income - Restricted	29.81			
PILOT Revenue - Ginna	124,780.00	124,488.00	292.00	100.2%
Real Property Tax Assessments	668,547.00	668,547.00	0.00	100.0%
Refund of Expenditures	38.33			
Rentals (RG&E)	0.00	200.00	-200.00	0.0%
Sale of Assets	1,600.00			
<b>Total Income</b>	<b>795,076.70</b>	<b>793,485.00</b>	<b>1,591.70</b>	<b>100.2%</b>
<b>Gross Profit</b>	<b>795,076.70</b>	<b>793,485.00</b>	<b>1,591.70</b>	<b>100.2%</b>
<b>Expense</b>				
Association Dues - A-3410.414	525.00	800.00	-275.00	65.6%
<b>Contract Services</b>				
Accounting Fees - A-3410.456	4,800.00	10,000.00	-5,200.00	48.0%
Grant Writing - A-3410.201	0.00	2,500.00	-2,500.00	0.0%
Legal Fees - A-3410.456	8,292.87			
<b>Total Contract Services</b>	<b>13,092.87</b>	<b>12,500.00</b>	<b>592.87</b>	<b>104.7%</b>
Drills, Parades, - A-3410.417	2,056.25	2,500.00	-443.75	82.3%
Election Inspect. - A-3410.413	420.00	420.00	0.00	100.0%
Equipment Purch - A-3410.200	24,947.02	82,000.00	-57,052.98	30.4%
<b>Facilities and Equipment</b>				
Bldg Repair/Maint - A-3410.442	29,166.40	75,000.00	-45,833.60	38.9%
Building Utilities - A-3410.422	11,396.81	30,000.00	-18,603.19	38.0%
Gasoline, Oil etc - A-3410.421	3,158.07	6,000.00	-2,841.93	52.6%
Repairs -Equipment - A-3410.444	5,736.23	35,000.00	-29,263.77	16.4%
<b>Total Facilities and Equipment</b>	<b>49,457.51</b>	<b>146,000.00</b>	<b>-96,542.49</b>	<b>33.9%</b>
Fire Training - A-3410.470	245.00	7,500.00	-7,255.00	3.3%
Insurance - A-3410.432	81,535.00	68,000.00	13,535.00	119.9%
Medical - A-3410.441	2,575.00	9,000.00	-6,425.00	28.6%
<b>Operations</b>				
Office Supplies - A-3410.418	234.79	5,000.00	-4,765.21	4.7%
Postage - A-3410.411	292.36	350.00	-57.64	83.5%
Public Notices - A-3410.412	33.68	300.00	-266.32	11.2%
Telephone, Telecom - A-3410.420	3,169.80	7,000.00	-3,830.20	45.3%
<b>Total Operations</b>	<b>3,730.63</b>	<b>12,650.00</b>	<b>-8,919.37</b>	<b>29.5%</b>
Other - A-3410.499	73.56	6,000.00	-5,926.44	1.2%
Payroll - Treasurer A-3410.100	2,500.00	7,500.00	-5,000.00	33.3%

**Ontario Fire District #1**  
**Profit & Loss Budget vs. Actual**  
 January through May 2022

	Jan - May 22	Budget	\$ Over Budget	% of Budget
<b>Travel and Meetings</b>				
Convention/Seminar - A-3410.415	0.00	4,000.00	-4,000.00	0.0%
Travel - A-3410.416	22.24	2,000.00	-1,977.76	1.1%
<b>Total Travel and Meetings</b>	22.24	6,000.00	-5,977.76	0.4%
<b>Uniforms - A-3410.419</b>	879.23	8,000.00	-7,120.77	11.0%
<b>Total Expense</b>	182,059.31	368,870.00	-186,810.69	49.4%
<b>Net Ordinary Income</b>	613,017.39	424,615.00	188,402.39	144.4%
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
Bond Interest - A-9711.700	0.00	67,615.00	-67,615.00	0.0%
Bond Redemption - A-9711.600	0.00	285,000.00	-285,000.00	0.0%
<b>Total Other Expense</b>	0.00	352,615.00	-352,615.00	0.0%
<b>Net Other Income</b>	0.00	-352,615.00	352,615.00	0.0%
<b>Net Income</b>	<b>613,017.39</b>	<b>72,000.00</b>	<b>541,017.39</b>	<b>851.4%</b>

## Ontario Fire District, Station 3 Construction

## Profit &amp; Loss

06/07/22

## All Transactions

Accrual Basis

	<u>May 7, 22</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
H3410.600 - BAN Principal	-2,120,000.00
H3410.700 - BAN Interest	-4,098.67
H5710 - 2021 Serial Bond	2,120,002.03
H5730 - Bond Anticipation Note	2,120,000.00
Other Types of Income	250.00
<b>Total Income</b>	<u>2,116,153.36</u>
<b>Expense</b>	
<b>Facilities H3410.200</b>	
H3410.210 General Contractor	1,050,311.17
H3410.220 Plumbing Contractor	195,105.48
H3410.230 Electrical Contractor	124,269.00
H3410.240 HVAC Contractor	84,124.00
H3410.250 Other Construction	99,931.39
<b>Total Facilities H3410.200</b>	<u>1,553,741.04</u>
<b>H3410.400 Contractual Expense</b>	
H3410.401 Travel	1,514.84
H3410.408 Office Expense	145.09
H3410.410 Project Design	800.00
<b>H3410.420 Const. Management</b>	
H3410.425 Additional Services	30,910.44
H3410.420 Const. Management - Other	97,402.64
<b>Total H3410.420 Const. Management</b>	<u>128,313.08</u>
H3410.460 Financial Services	34,660.60
H3410.470 Legal Services	6,573.62
<b>Total H3410.400 Contractual Expense</b>	<u>172,007.23</u>
<b>Total Expense</b>	<u>1,725,748.27</u>
<b>Net Ordinary Income</b>	<u>390,405.09</u>
<b>Net Income</b>	<u><u>390,405.09</u></u>

**Ontario Fire District, Station 3 Construction**  
**Reconciliation Detail**  
**Station 3 Construction Checking, Period Ending 05/31/2022**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						401,849.87
<b>Cleared Transactions</b>						
<b>Checks and Payments - 4 items</b>						
Bill Pmt -Check	05/07/2022	618	Conner-Haas, Inc.	X	-5,965.75	-5,965.75
Bill Pmt -Check	05/07/2022	620	LMC	X	-4,206.20	-10,171.95
Bill Pmt -Check	05/07/2022	619	Licciardi Radio Servi...	X	-922.77	-11,094.72
Bill Pmt -Check	05/07/2022	617	BR Johnson, LLC	X	-221.18	-11,315.90
Total Checks and Payments					-11,315.90	-11,315.90
Total Cleared Transactions					-11,315.90	-11,315.90
Cleared Balance					-11,315.90	390,533.97
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Bill Pmt -Check	12/30/2021	581	Agnello, John		-28.88	-28.88
Total Checks and Payments					-28.88	-28.88
Total Uncleared Transactions					-28.88	-28.88
Register Balance as of 05/31/2022					-11,344.78	390,505.09
<b>Ending Balance</b>					<b>-11,344.78</b>	<b>390,505.09</b>



Ontario Fire District, Station 3 Construction

6/7/2022 8:23 PM

Register: Station 3 Construction Checking

From 05/01/2022 through 05/31/2022

Sorted by: Date, Type, Number/Ref

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
05/07/2022	617	BR Johnson, LLC	Accounts Payable	ONATFIRE	221.18	X		401,599.81
05/07/2022	618	Conner-Haas, Inc.	Accounts Payable	Pay App 8 / 67...	5,965.75	X		395,634.06
05/07/2022	619	Licciardi Radio Servi...	Accounts Payable	Invoice # 2923...	922.77	X		394,711.29
05/07/2022	620	LMC	Accounts Payable	Pay App 4 / 67...	4,206.20	X		390,505.09

**Ontario Fire District #1**  
**Reconciliation Detail**  
**Checking Acct - Lyons#0006, Period Ending 05/31/2022**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						24,832.03
<b>Cleared Transactions</b>						
<b>Checks and Payments - 23 items</b>						
Bill Pmt -Check	04/08/2022	10352	Signs of Fire	X	-93.71	-93.71
Bill Pmt -Check	05/07/2022	10371	McNeil & Company	X	-36,139.84	-36,233.55
Bill Pmt -Check	05/07/2022	10362	BPD	X	-2,837.09	-39,070.64
Bill Pmt -Check	05/07/2022	10374	Ontario Highway	X	-961.84	-40,032.48
Bill Pmt -Check	05/07/2022	10366	Family Health NP	X	-910.00	-40,942.48
Bill Pmt -Check	05/07/2022	10372	MES	X	-718.62	-41,661.10
Bill Pmt -Check	05/07/2022	10375	Prinsen, P. Matt	X	-636.12	-42,297.22
Bill Pmt -Check	05/07/2022	10369	Grainger	X	-561.57	-42,858.79
Bill Pmt -Check	05/07/2022	10363	Charter Sta 1	X	-549.64	-43,408.43
Bill Pmt -Check	05/07/2022	10361	Anderson, John	X	-500.00	-43,908.43
Bill Pmt -Check	05/07/2022	10367	Finger Lakes Castle	X	-444.75	-44,353.18
Bill Pmt -Check	05/07/2022	10378	SYNCB/AMAZON	X	-326.82	-44,680.00
Bill Pmt -Check	05/07/2022	10370	K&D Disposal	X	-155.00	-44,835.00
Bill Pmt -Check	05/07/2022	10379	US Postal Service	X	-116.00	-44,951.00
Bill Pmt -Check	05/07/2022	10364	Charter Sta 3	X	-99.97	-45,050.97
Bill Pmt -Check	05/07/2022	10376	Sabernick	X	-91.75	-45,142.72
Bill Pmt -Check	05/07/2022	10377	Secor	X	-75.37	-45,218.09
Bill Pmt -Check	05/07/2022	10365	Churchville Fire Equi...	X	-38.00	-45,256.09
Bill Pmt -Check	05/07/2022	10360	Altra Rental	X	-35.85	-45,291.94
Bill Pmt -Check	05/07/2022	10373	NAPA	X	-10.65	-45,302.59
Bill Pmt -Check	05/07/2022	10368	Finger Lakes Region...	X	-10.00	-45,312.59
Bill Pmt -Check	05/10/2022	10381	RG&E	X	-1,665.41	-46,978.00
Bill Pmt -Check	05/10/2022	10380	Charter Sta 2	X	-254.20	-47,232.20
Total Checks and Payments					-47,232.20	-47,232.20
<b>Deposits and Credits - 1 item</b>						
Transfer	05/04/2022			X	47,000.00	47,000.00
Total Deposits and Credits					47,000.00	47,000.00
Total Cleared Transactions					-232.20	-232.20
Cleared Balance					-232.20	24,599.83
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 2 items</b>						
Bill Pmt -Check	11/05/2021	10165	Josh Geotz		-86.18	-86.18
Bill Pmt -Check	02/11/2022	10289	Charter Sta 1		-272.29	-358.47
Total Checks and Payments					-358.47	-358.47
Total Uncleared Transactions					-358.47	-358.47
Register Balance as of 05/31/2022					-590.67	24,241.36
<b>Ending Balance</b>					<b>-590.67</b>	<b>24,241.36</b>

Ontario Fire District #1

6/7/2022 8:08 PM

Register: Checking Acct - Lyons#0006

From 05/01/2022 through 05/31/2022

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
05/04/2022			Savings Acct. - Lyons ...	Funds Transfer		X	47,000.00	71,738.32
05/07/2022	10360	Altra Rental	Accounts Payable	01-913000	35.85	X		71,702.47
05/07/2022	10361	Anderson, John	Accounts Payable	April 2022 Cle...	500.00	X		71,202.47
05/07/2022	10362	BPD	Accounts Payable	1376-FMS	2,837.09	X		68,365.38
05/07/2022	10363	Charter Sta 1	Accounts Payable	202-45787100...	549.64	X		67,815.74
05/07/2022	10364	Charter Sta 3	Accounts Payable	202-14853940...	99.97	X		67,715.77
05/07/2022	10365	Churchville Fire Equ...	Accounts Payable	ONT300	38.00	X		67,677.77
05/07/2022	10366	Family Health NP	Accounts Payable		910.00	X		66,767.77
05/07/2022	10367	Finger Lakes Castle	Accounts Payable	R100364	444.75	X		66,323.02
05/07/2022	10368	Finger Lakes Region...	Accounts Payable		10.00	X		66,313.02
05/07/2022	10369	Grainger	Accounts Payable	847886645	561.57	X		65,751.45
05/07/2022	10370	K&D Disposal	Accounts Payable	Inv. # 105947	155.00	X		65,596.45
05/07/2022	10371	McNeil & Company	Accounts Payable		36,139.84	X		29,456.61
05/07/2022	10372	MES	Accounts Payable	C66107	718.62	X		28,737.99
05/07/2022	10373	NAPA	Accounts Payable	72661	10.65	X		28,727.34
05/07/2022	10374	Ontario Highway	Accounts Payable	April 2022 Fue...	961.84	X		27,765.50
05/07/2022	10375	Prinsen, P. Matt	Accounts Payable	April 2022 Sec...	636.12	X		27,129.38
05/07/2022	10376	Sabernick	Accounts Payable	E-Bay Reimbur...	91.75	X		27,037.63
05/07/2022	10377	Secor	Accounts Payable	4231	75.37	X		26,962.26
05/07/2022	10378	SYNCB/AMAZON	Accounts Payable	60457 8781 04...	326.82	X		26,635.44

Ontario Fire District #1

6/7/2022 8:08 PM

Register: Checking Acct - Lyons#0006

From 05/01/2022 through 05/31/2022

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
05/07/2022	10379	US Postal Service	Accounts Payable	200 - Forever 1...	116.00	X		26,519.44
05/10/2022	10380	Charter Sta 2	Accounts Payable	144156001	254.20	X		26,265.24
05/10/2022	10381	RG&E	Accounts Payable		1,665.41	X		24,599.83

**Ontario Fire District #1**  
**Reconciliation Detail**  
**Savings Acct. - Lyons #5396, Period Ending 05/31/2022**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						1,110,912.89
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Transfer	05/04/2022			X	-47,000.00	-47,000.00
Total Checks and Payments					-47,000.00	-47,000.00
<b>Deposits and Credits - 2 items</b>						
Deposit	05/09/2022			X	38.33	38.33
Deposit	05/31/2022			X	22.72	61.05
Total Deposits and Credits					61.05	61.05
Total Cleared Transactions					-46,938.95	-46,938.95
Cleared Balance					-46,938.95	1,063,973.94
Register Balance as of 05/31/2022					-46,938.95	1,063,973.94
<b>Ending Balance</b>					<b>-46,938.95</b>	<b>1,063,973.94</b>

## Ontario Fire District #1 Reconciliation Detail

Restr. Cash - CD - Lyons #0184, Period Ending 05/31/2022

---

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						2,709.53
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	05/31/2022			X	0.06	0.06
Total Deposits and Credits					0.06	0.06
Total Cleared Transactions					0.06	0.06
Cleared Balance					0.06	2,709.59
Register Balance as of 05/31/2022					0.06	2,709.59
<b>Ending Balance</b>					<b>0.06</b>	<b>2,709.59</b>

8:00 PM

06/07/22

# Ontario Fire District #1 Reconciliation Detail

Restr. Cash - CD - Lyons #0192, Period Ending 05/31/2022

---

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						285,496.77
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	05/31/2022			X	6.06	6.06
Total Deposits and Credits					6.06	6.06
Total Cleared Transactions					6.06	6.06
Cleared Balance					6.06	285,502.83
Register Balance as of 05/31/2022					6.06	285,502.83
<b>Ending Balance</b>					<b>6.06</b>	<b>285,502.83</b>

UNAPPROVED

**ONTARIO FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS MEETING  
Minutes  
July 7, 2022**

**1. Meeting Called to Order at 7:02pm by Chairman J. Agnello**

- a. Pledge of Allegiance
- b. Commissioners Present: Commr. J. Agnello, Commr. C. Breed, Commr. R. Doyle, Commr. M. Wyse & Commr. A. Thompson
- c. Chief Officer(s) Present: J. Dundon (13-1) & J. Anderson (13-3)
- d. OFC Members Present: None
- e. Public / Salesperson Present: None

**Public / Salesperson's Comments:**

**3. Motion to accept minutes of previous meeting(s) as presented or with corrections as noted.**

- a. June 9, 2022 Business Meeting.
- b. June 13, 2022 Special Meeting.
  - i. Motion to accept minutes above by Commr. C. Breed, Second by Commr. A. Thompson; Motion Carries 5-0.

**4. Chief's Report: Report on File**

- a. Motion made to accept the Chiefs recommendation to approve T. J. Doty as a driver and operator of Gator 7 & M59 and D. Luteyn as an operator of Gator 7, motion by Commr. M. Wyse, Second by Commr. A. Thompson; Motion Carries 5-0.
- b. Motion made by Commr. C. Breed, Second by Commr. J. Agnello to approve the purchase of 4 sets of turnout gear (\$13,472.00) and bailout systems (\$1,351.50) for \$14,823.50; Motion Carries 5-0.

**5. Treasurer's Report: Financial Report on File**

- a. Verizon: Credit > mailed letter requesting refund.
  - i. No refund yet. Still waiting! NO CHANGE
- b. Check received and deposited from Insurance claim 11148130. This is for initial repair of claim from 5/20/22.
- c. Donegan would like to set up a budget workshop and has proposed Thursday September 8<sup>th</sup> at 6:30 as we have done in the past. All agreed, Treasurer will confirm with BPD.
- d. Motion to Accept the Treasurer's Report made by Commr. M. Wyse, Second by Commr. A. Thompson; Motion Carries 5-0.
- e. Motion to approve paid before audited claims: #(s) 7448 - 7450 totaling \$1,893.80 from General Fund.
  - i. Motion by Commr. C. Breed, Second by Commr. M. Wyse; Motion Carries 5-0.
- f. Motion to pay audited claims: #s 7427 – 7447 & 7451 – 7453 totaling \$17,859.11 from General Fund.
  - i. Motion by Commr. M. Wyse, Second by Commr. C. Breed; Motion Carries 5-0.



UNAPPROVED

- g. Motion to pay Station 3 audited claims: #(s) 1124 & 1125 totaling \$29,250.64 from Station 3 Construction Fund.
  - i. Motion by Commr. M. Wyse, Second by Commr. C. Breed; Motion Carries 5-0.

**6. Communications / Correspondence:**

- a. E-ZPass Statement – Balance \$18.00
- b. M&T Bank – Month End Collateral Statement to be filed
- c. Amazon – Received a statement and email form Amazon Accounts Receivable regarding an unapplied payment. Turns out it was not our payment/credit.
- d. Spectrum – Local calls now require you to dial 10 digits.
- e. Colden – Statement showing outstanding balance from Invoice #82798. This invoice pulled from approval April 7, 2022. Commr. J. Agnello will address this with Colden.
- f. McNeil & Co. – Acknowledgement of claim 11148130> given to Commr. Doyle.
- g. McNeil & Co. – Acknowledgement of claim 11149130> given to Commr. Doyle.
- h. Nancy Wahl-Lamb – Email question regarding Sta. 3. Forwarded to all. Commr. A. Thompson Responded to this
- i. Ed Montgomery – Change of address> entered.

**7. Secretary's Report:**

- a. The latest order of Class B uniforms had 1 shirt with wrong first initial, the shirt was made as ordered, the shirt has been reordered.
- b. Motion made to allow the resized order of Class B for Capt. Maybee made by Commr. M. Wyse, Second by Commr. J. Agnello; Motion Carries 5-0.

**8. Chairman's Report:**

**9. Committee Reports:**

- a. Legal / Commr. R. Doyle: Report on file
- b. Buildings / Commr. A. Thompson: Report on File
  - i. Where do we stand with apparatus bay floor at 3?
  - ii. Need to get bids on pavement sealing and striping at 1 & 2.
    - 1. Secretary to get out notice for next meeting.
  - iii. Need to get bids on landscape work at 2.
    - 1. Secretary to get out notice for next meeting.
- c. Property / Commr. Breed: Report on File
- d. Equipment / Commr. Agnello: Report on File
- e. Finance / Commr. Wyse: Report on File

**10. Action Items:**

**11. Unfinished Business:**

- a. Grant writing responsibility discussion.
  - i. Tabled for all Commissioners to be present

UNAPPROVED

- b. Station 3 Status update:
  - i. Commr. Wyse Report: Report on File
- c. New Communications Tower.
  - i. See property report.
- d. Moving forward with Station 1 property boundary project. Looking for any documentation.
  - i. Documentation received from Former Commr. Becker. The secretary will scan and give copies to Commr. Thompson. *Scan is done and distributed*
  - ii. Documentation also forwarded to Commr. Wyse & Commr. Doyle 3/10/22.
- e. One light pole is missing an access cover.
  - i. Capt. Anderson is making a cover.
  - ii. Commr. M. Wyse to investigate.
- f. Fitness Center letter status.
  - i. A. MacIntosh is now helping with this.
  - ii. Need updated letterhead.

**2. New Business:**

- a. Equipment Replacement Plan Review
- b. It was brought to the attention of the board that NEJFD has or will be declaring a 2016 Tahoe equipped as a chief's vehicle as surplus equipment. A motion was made by Commr. M. Wyse, Second by Commr. C. Breed to offer \$18,000.00 for the vehicle subject to satisfactory inspection of the vehicle; Motion Carries 4-1 (Agnello). The secretary will draft the purchase offer.

**3. Upcoming Meetings:**

- a. Next Business Meeting will be August 4, 2022 at 7:00pm.

**4. Executive Session (if required):**

- a. Motion by Commr. M. Wyse for the discussion of Specific Personnel, Second by Commr. C. Breed; Motion Carries 5-0.
  - i. Time entered 8:42pm.
  - ii. Time returned 9:02pm.

**5. Motion to Adjourn:**

- a. Made at 9:02pm by Commr. A. Thompson, Second by Commr. R. Doyle; Motion Carries 5-0.

Respectfully Submitted,

P. Matt Prinsen, Secretary

Reports attached;

UNAPPROVED

Chief's Report  
Chairman's / J. Agnello  
Legal / Commr. R. Doyle  
Buildings / Commr. A. Thompson  
Property / Commr. C. Breed  
Equipment / Commr. J. Agnello  
Finance / Commr. M. Wyse  
Station 3 / Commr. M. Wyse  
Treasure's Financial Report

# Chief's Report

7/7/22

- **Chief's Vehicles Mileage**
  - 2020 Tahoe -29850
  - 2018 Tahoe -40372
  - 2010 Tahoe – 138034
- In June the fire company responded to 18 calls with an average attendance of 8
- In June the fire company had 4 fire schools with an average attendance of 15
- **July Trainings**
  - July 11<sup>th</sup>- Petrogen Torch
  - July 19<sup>th</sup>- Haz-Mat
  - July 25<sup>th</sup>- Individual skills night
- I request district approval for the following firefighters to be cleared as drivers.
  - Todd Doty Jr (TJ Doty) for Gator 7 and M59
  - Donald Luteyn for Gator 7
- I have attached 2 quotes for gear and bailout systems. The quote for gear is \$13472.00 and the remaining equipment needed for the bailout system is \$1351.50 for a total of \$14,823.50. This is for 4 sets of gear. I respectfully request district approval, so I can get fittings scheduled as soon as possible.
- I will be out of town from July 10<sup>th</sup> to the 25<sup>th</sup>. I may possibly be back before the 25<sup>th</sup>. I will be available by phone or email if needed. Captain Thompson will be taking my Chiefs car during that time.

Respectfully submitted,

Joshua P. Dundon

Fire Chief



66 Firemens Way  
Poughkeepsie NY 12603

# Quote

**Quote #** QT1597062  
**Date** 07/06/2022  
**Expires** 07/21/2022  
**Sales Rep** Faro, Timothy J  
**PO #** Pending Approval  
**Shipping Method** FedEx Ground  
**Customer** ONTARIO FIRE DISTRICT  
**Customer #** C66107

**Bill To**  
 ONTARIO FIRE DISTRICT  
 P.O. BOX 316  
 Ontario NY 14519  
 United States

**Ship To**  
 Attn: Jim Church  
 ONTARIO FIRE DISTRICT  
 6160 WALTER CONE DRIVE  
 Ontario NY 14519  
 United States

Item	Alt. Item #	Units	Description	QTY	Unit Price	Amount
300913			Escape Artist, Single Red, CMC	3	\$153.00	\$459.00
203500			CMC Fire-Rescue Escape Tether	3	\$59.00	\$177.00
CMC Rescue Equip	300983		300983 Custom CMC Rescue Equipment Flash Hook 2	3	\$115.00	\$345.00
200517			CMC Fire Escape Web	50	\$2.47	\$123.50
200517			CMC Fire Escape Web	50	\$2.47	\$123.50
200517			CMC Fire Escape Web	50	\$2.47	\$123.50

**Subtotal** \$1,351.50  
**Shipping Cost** \$0.00  
**Tax Total** \$0.00  
**Total** \$1,351.50

This Quotation is subject to any applicable sales tax and shipping & handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



QT1597062



66 Firemens Way  
Poughkeepsie NY 12603

# Quote

**Quote #** QT1596867  
**Date** 07/06/2022  
**Expires** 07/21/2022  
**Sales Rep** Harrington, Thomas E  
**PO #** Pending Approval  
**Shipping Method** FedEx Ground  
**Customer** ONTARIO FIRE DISTRICT  
**Customer #** C66107

**Bill To**  
 ONTARIO FIRE DISTRICT  
 P.O. BOX 316  
 Ontario NY 14519  
 United States

**Ship To**  
 Attn: Chris Breed  
 ONTARIO FIRE DISTRICT  
 6160 WALTER CONE DRIVE  
 Ontario NY 14519  
 United States

Item	Alt. Item #	Units	Description	QTY	Unit Price	Amount
HFRP Tail Coat	NYONTA00037		NYONTA00037 HFRP Tail Coat Morning Pride Tails Coat - Firefighter's Spec (Charcoal)	4	\$1,944.00	\$7,776.00
HFRP Tail Pant	NYONTA00038		NYONTA00038 HFRP Tail Pant Morning Pride Tails Pant (Charcoal)	3	\$1,489.00	\$4,467.00
HFRP Tail Pant	NYONTA00039		NYONTA00039 HFRP Tail Pant Morning Pride Tails pant. (Charcoal)  No bailout system or pocket. EXTERIOR PANT SPEC	1	\$1,229.00	\$1,229.00

**Subtotal** \$13,472.00  
**Shipping Cost** \$0.00  
**Tax Total** \$0.00  
**Total** \$13,472.00

This Quotation is subject to any applicable sales tax and shipping & handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



QT1596867

REPORT OF LEGAL COMMITTEE

July 7, 2022

1. Received a Proof of Loss Statement from Heather Dunham from Mc Neil Insurance Co. It shows a total damage to R-8 as \$13,022.63. It also show a partial payment of \$3,186.00. I want to confirm we received this check.
2. I told Heather the property damage to the firehouse was an air monitoring device and that we would be submitting an invoice regarding this element. Need to check that we have received the invoice and that it has or will be forwarded to McNeil.
3. Jen Morales anticipates that her investigation will be completed by the end of next week and she will be submitting a report thereafter.

Respectfully submitted

Rich Doyle

# Commissioner report

Floor at station 3 chipping?

Sign for the building waiting on sls

List of surplus items to be done still

Door near R8, waiting on new grinder

Altra points? Did we say yes?

Station 1 property deed

Work bench was getting picked out, waiting on choice

Signs for gear at station 3 I have now and will put up.

Cabinets

Station 1 beds

Ice machine

Another dehumidifier station 3

Flooring and painting station 1

Fans at station 3

Webster vehicle

Dylan class b

Aron F. Thompson



# Property Report

7/7/2022

## 1. Tower Project:

- a. Nudd stated that the shortage of 7/8" Helix cable is a nationwide problem that is frustrating the entire industry. A recent update from CommScope stated that they plan to start manufacturing the cable in August.
  - b. Isaac Heating and Cooling has completed their installation, and the AC is up and running.
2. The 5" hose has been ordered to replace the failed section from E-67.
  3. The new stepladders arrived and have been distributed to each station.

## **APPARATUS REPORT**

**July 2022**

- T-2 is at Detroit Diesel getting repaired
- BR-30, E-77, T-2 all scheduled for Repair with Bob Floyd, parts issue
- M-78, M-59, M-73 scheduled for inspection and/or oil change
- R-8 door has not come in yet, should be soon
- Boat motor to go to Marine Shop to be serviced, gear oil to be changed
- Trucks need inspection, spreading out times, but will be done soon
- R-8 repair will take 2-3 weeks in Buffalo at a cost of 13,032.99

### **Chairman Issues**

**Station 3 Update on punch list and closing out job**

**Water Department work?**

**Signs and flag pole**

**Cabinets and countertops for radio room**

**Drench Shower issue, been working with Lockwood on quote**

**Plans for sealing Station 1 parking lot and driveway**

**Fans in bathroom on all the time, Why**

**Station 2 drainage and landscape finish**

**Handicap entrance door for Station 1**

**Station 1 property line issues**

**District Rules and Policies Review**

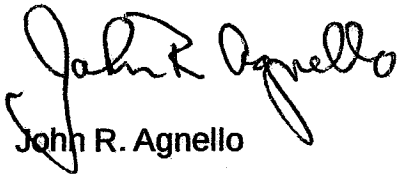
Driving of Trucks Policy

Fire Police/ Safety Officers meeting on June 29 at 7:00 p.m. Station 3

Key fob issue

Station 3 needs white board, cork board

Respectfully Submitted,

A handwritten signature in black ink that reads "John R. Agnello". The signature is written in a cursive style with a large, looping initial "J".

John R. Agnello

Commissioner


Ontario Fire District #1

## Ontario Fire District #1 Finance Committee Report

July 7, 2022

1. Jason Schwartz from Bernard P. Donegan, Inc. is scheduled to be at our September meeting to work on our budget with us.
2. I completed the seminar from the NYS Office of the State Comptroller: A Roadmap for Creating Effective Budgets for Fire Districts. After going through the seminar I am positive that we are doing a great job with Jason's help on the budget for the district.

Respectfully submitted,



Mark A. Wyse

Commissioner

## DCI PUNCHLIST

### • WEST BUILDING

- ~~Caulk sidewalk/building transition~~
- ~~Gap under West Door (Replace door sweep)~~ - MAW
- The handicap door push buttons need to be installed; this is something that Conner-Hass has informed the Fire Department that they can not complete. Needs to go through DCI supplier to finalize.

Call  
Dso &  
Conner

### • OFFICE

- ~~Provide missing back plate for window opening crank~~
- ~~Remove pink debris on window frame~~

### • WOMEN'S ROOM

- ~~Grout top, back, left corner of shower~~

### • APPARATUS BAY

- ~~Caulk bottom of OH door trim~~
- ~~Remove paint spills from floor~~
- ~~Provide Metal Interior Wall Touch-up Paint or Formulation to Connor-Hass~~
- ~~Caulk Exterior Southwest corner where Apparatus Bay and West Bldg meet~~
- ~~Leaks under door seals for overhead doors (Limits may require adjustment)~~ - ON MARK'S COURT.

## IN THE SPRING

### DCI

- Replace dark brown fascia trim with white trim provided with new soffit (south side of east building) Other suggestion is to paint white
- ~~Provide Downspout Boots~~
- ~~Knock off/clean CMU excess mortar joints~~
- ~~CMU final cleaning~~
- ~~Final Grading around building (Anticipate at the end of May)~~ - MAW
- ~~Top Soil/final grade/seeding (Anticipate at the end of May)~~ - MAW
- ~~Position leader discharge/splash blocks after final grading (Adjust as required provide positive slope way from building possible add some topsoil along face of building)~~ - MAW
- ~~Remove Temp & Silt Fencing, Re-Bar Stakes Once grass is growing and area is stabilized.~~ - MAW
- Crack noted in asphalt at Station 2-Contractor to work with sub-consultant. Side roads were just mild pave.
- Grading required at end of parking area. Bill from FD Directed.
- Change Orders reviewed with exception of floor needs approval by Board - MAW

Peni  
taken  
down

- ALL AREAS ~~Remove dirt, dust, debris which occurred during Punch List re-work~~

## Ontario Fire District #1

## Balance Sheet

As of June 30, 2022

	Jun 30, 22
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Checking Acct - Lyons#0006	9,053.66
Restr. Cash - CD - Lyons #0184	2,709.65
Restr. Cash - CD - Lyons #0192	285,508.70
Savings Acct. - Lyons #5396	1,047,181.51
<b>Total Checking/Savings</b>	1,344,453.52
<b>Other Current Assets</b>	
Due from Capital Fund	380,259.42
<b>Total Other Current Assets</b>	380,259.42
<b>Total Current Assets</b>	1,724,712.94
<b>Other Assets</b>	
Amount to be Provided for Bonds	450,000.00
<b>Total Other Assets</b>	450,000.00
<b>TOTAL ASSETS</b>	<b>2,174,712.94</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
Accounts Payable	-7.65
<b>Total Accounts Payable</b>	-7.65
<b>Total Current Liabilities</b>	-7.65
<b>Long Term Liabilities</b>	
Bond Payable - Station #2	445,342.50
<b>Total Long Term Liabilities</b>	445,342.50
<b>Total Liabilities</b>	445,334.85
<b>Equity</b>	
Fund Equity - Capital Reserve	288,182.61
Fund Equity - Unreserved	
Equity - Not in Spendable Form	397,562.50
<b>Total Fund Equity - Unreserved</b>	397,562.50
Unrestricted Fund Equity	457,924.64
Net Income	585,708.34
<b>Total Equity</b>	1,729,378.09
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>2,174,712.94</b>

## Ontario Fire District #1 Profit & Loss Budget Performance June 2022

	Jun 22	Budget	Jan - Jun 22	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
Interest Earnings	21.57	0.00	103.13	250.00	250.00
Interest Income - Restricted	5.93		35.74		
PILOT Revenue - Ginna	0.00	0.00	124,780.00	124,488.00	124,488.00
Real Property Tax Assessments	0.00	0.00	668,547.00	668,547.00	668,547.00
Refund of Expenditures	3,186.00		3,224.33		
Rentals (RG&E)	0.00	0.00	0.00	200.00	200.00
Sale of Assets	0.00		1,600.00		
<b>Total Income</b>	<b>3,213.50</b>	<b>0.00</b>	<b>798,290.20</b>	<b>793,485.00</b>	<b>793,485.00</b>
<b>Gross Profit</b>	<b>3,213.50</b>	<b>0.00</b>	<b>798,290.20</b>	<b>793,485.00</b>	<b>793,485.00</b>
<b>Expense</b>					
Association Dues - A-3410.414	0.00	0.00	525.00	800.00	800.00
<b>Contract Services</b>					
Accounting Fees - A-3410.456	0.00	0.00	4,800.00	10,000.00	10,000.00
Grant Writing - A-3410.201	0.00	0.00	0.00	2,500.00	2,500.00
Legal Fees - A-3410.456	0.00		8,292.87		
<b>Total Contract Services</b>	<b>0.00</b>	<b>0.00</b>	<b>13,092.87</b>	<b>12,500.00</b>	<b>12,500.00</b>
Drills, Parades, - A-3410.417	0.00	0.00	2,056.25	2,500.00	2,500.00
Election Inspect. - A-3410.413	0.00	0.00	420.00	420.00	420.00
Equipment Purch - A-3410.200	2,121.99	0.00	27,069.01	82,000.00	82,000.00
<b>Facilities and Equipment</b>					
Bldg Repair/Maint - A-3410.442	11,370.55	0.00	40,536.95	75,000.00	75,000.00
Building Utilities - A-3410.422	0.00	0.00	11,396.81	30,000.00	30,000.00
Gasoline, Oil etc - A-3410.421	973.36	0.00	4,131.43	6,000.00	6,000.00
Repairs -Equipment - A-3410.444	2,951.17	0.00	8,687.40	35,000.00	35,000.00
<b>Total Facilities and Equipment</b>	<b>15,295.08</b>	<b>0.00</b>	<b>64,752.59</b>	<b>146,000.00</b>	<b>146,000.00</b>
Fire Training - A-3410.470	1,093.63	0.00	1,338.63	7,500.00	7,500.00
Insurance - A-3410.432	0.00	0.00	81,535.00	68,000.00	68,000.00
Medical - A-3410.441	0.00	0.00	2,575.00	9,000.00	9,000.00
<b>Operations</b>					
Office Supplies - A-3410.418	0.00	0.00	227.14	5,000.00	5,000.00
Postage - A-3410.411	78.00	0.00	370.36	350.00	350.00
Public Notices - A-3410.412	0.00	0.00	33.68	300.00	300.00
Telephone, Telecom - A-3410.420	504.65	0.00	3,674.45	7,000.00	7,000.00
<b>Total Operations</b>	<b>582.65</b>	<b>0.00</b>	<b>4,305.63</b>	<b>12,650.00</b>	<b>12,650.00</b>
Other - A-3410.499	0.00	0.00	73.56	6,000.00	6,000.00
Payroll - Treasurer A-3410.100	625.00	0.00	3,125.00	7,500.00	7,500.00

**Ontario Fire District #1**  
**Profit & Loss Budget Performance**  
**June 2022**

	Jun 22	Budget	Jan - Jun 22	YTD Budget	Annual Budget
<b>Travel and Meetings</b>					
Convention/Seminar - A-3410.415	0.00	0.00	0.00	4,000.00	4,000.00
Travel - A-3410.416	11.12	0.00	33.36	2,000.00	2,000.00
<b>Total Travel and Meetings</b>	11.12	0.00	33.36	6,000.00	6,000.00
<b>Uniforms - A-3410.419</b>	856.98	0.00	1,736.21	8,000.00	8,000.00
<b>Total Expense</b>	20,586.45	0.00	202,638.11	368,870.00	368,870.00
<b>Net Ordinary Income</b>	-17,372.95	0.00	595,652.09	424,615.00	424,615.00
<b>Other Income/Expense</b>					
<b>Other Expense</b>					
Bond Interest - A-9711.700	9,943.75	0.00	9,943.75	67,615.00	67,615.00
Bond Redemption - A-9711.600	0.00	0.00	0.00	285,000.00	285,000.00
<b>Total Other Expense</b>	9,943.75	0.00	9,943.75	352,615.00	352,615.00
<b>Net Other Income</b>	-9,943.75	0.00	-9,943.75	-352,615.00	-352,615.00
<b>Net Income</b>	<b>-27,316.70</b>	<b>0.00</b>	<b>585,708.34</b>	<b>72,000.00</b>	<b>72,000.00</b>



**Ontario Fire District #1**  
**Profit & Loss Budget vs. Actual**  
**January through June 2022**

	Jan - Jun 22	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Interest Earnings	103.13	250.00	-146.87	41.3%
Interest Income - Restricted	35.74			
PILOT Revenue - Ginna	124,780.00	124,488.00	292.00	100.2%
Real Property Tax Assessments	668,547.00	668,547.00	0.00	100.0%
Refund of Expenditures	3,224.33			
Rentals (RG&E)	0.00	200.00	-200.00	0.0%
Sale of Assets	1,600.00			
<b>Total Income</b>	<b>798,290.20</b>	<b>793,485.00</b>	<b>4,805.20</b>	<b>100.6%</b>
<b>Gross Profit</b>	<b>798,290.20</b>	<b>793,485.00</b>	<b>4,805.20</b>	<b>100.6%</b>
<b>Expense</b>				
Association Dues - A-3410.414	525.00	800.00	-275.00	65.6%
<b>Contract Services</b>				
Accounting Fees - A-3410.456	4,800.00	10,000.00	-5,200.00	48.0%
Grant Writing - A-3410.201	0.00	2,500.00	-2,500.00	0.0%
Legal Fees - A-3410.456	8,292.87			
<b>Total Contract Services</b>	<b>13,092.87</b>	<b>12,500.00</b>	<b>592.87</b>	<b>104.7%</b>
Drills, Parades, - A-3410.417	2,056.25	2,500.00	-443.75	82.3%
Election Inspect. - A-3410.413	420.00	420.00	0.00	100.0%
Equipment Purch - A-3410.200	27,069.01	82,000.00	-54,930.99	33.0%
<b>Facilities and Equipment</b>				
Bldg Repair/Maint - A-3410.442	40,536.95	75,000.00	-34,463.05	54.0%
Building Utilities - A-3410.422	11,396.81	30,000.00	-18,603.19	38.0%
Gasoline, Oil etc - A-3410.421	4,131.43	6,000.00	-1,868.57	68.9%
Repairs -Equipment - A-3410.444	8,687.40	35,000.00	-26,312.60	24.8%
<b>Total Facilities and Equipment</b>	<b>64,752.59</b>	<b>146,000.00</b>	<b>-81,247.41</b>	<b>44.4%</b>
Fire Training - A-3410.470	1,338.63	7,500.00	-6,161.37	17.8%
Insurance - A-3410.432	81,535.00	68,000.00	13,535.00	119.9%
Medical - A-3410.441	2,575.00	9,000.00	-6,425.00	28.6%
<b>Operations</b>				
Office Supplies - A-3410.418	227.14	5,000.00	-4,772.86	4.5%
Postage - A-3410.411	370.36	350.00	20.36	105.8%
Public Notices - A-3410.412	33.68	300.00	-266.32	11.2%
Telephone, Telecom - A-3410.420	3,674.45	7,000.00	-3,325.55	52.5%
<b>Total Operations</b>	<b>4,305.63</b>	<b>12,650.00</b>	<b>-8,344.37</b>	<b>34.0%</b>
Other - A-3410.499	73.56	6,000.00	-5,926.44	1.2%
Payroll - Treasurer A-3410.100	3,125.00	7,500.00	-4,375.00	41.7%

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07/05/22

Accrual Basis

**Ontario Fire District #1**  
**Profit & Loss Budget vs. Actual**  
**January through June 2022**

	<u>Jan - Jun 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Travel and Meetings</b>				
<b>Convention/Seminar - A-3410.415</b>	0.00	4,000.00	-4,000.00	0.0%
<b>Travel - A-3410.416</b>	33.36	2,000.00	-1,966.64	1.7%
<b>Total Travel and Meetings</b>	33.36	6,000.00	-5,966.64	0.6%
<b>Uniforms - A-3410.419</b>	1,736.21	8,000.00	-6,263.79	21.7%
<b>Total Expense</b>	202,638.11	368,870.00	-166,231.89	54.9%
<b>Net Ordinary Income</b>	595,652.09	424,615.00	171,037.09	140.3%
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
<b>Bond Interest - A-9711.700</b>	9,943.75	67,615.00	-57,671.25	14.7%
<b>Bond Redemption - A-9711.600</b>	0.00	285,000.00	-285,000.00	0.0%
<b>Total Other Expense</b>	9,943.75	352,615.00	-342,671.25	2.8%
<b>Net Other Income</b>	-9,943.75	-352,615.00	342,671.25	2.8%
<b>Net Income</b>	<u>585,708.34</u>	<u>72,000.00</u>	<u>513,708.34</u>	<u>813.5%</u>

**Ontario Fire District #1**  
**Reconciliation Detail**  
**Checking Acct - Lyons#0006, Period Ending 06/30/2022**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						24,599.83
<b>Cleared Transactions</b>						
<b>Checks and Payments - 30 items</b>						
Bill Pmt -Check	06/11/2022	10397	Lowe's	X	-5,424.94	-5,424.94
Bill Pmt -Check	06/11/2022	10398	Lyons National Bank	X	-4,657.50	-10,082.44
Bill Pmt -Check	06/11/2022	10402	Ontario Highway	X	-2,862.86	-12,945.30
Bill Pmt -Check	06/11/2022	10391	Cobra M & T	X	-1,487.50	-14,432.80
Bill Pmt -Check	06/11/2022	10407	Thompson, Aron	X	-1,399.62	-15,832.42
Bill Pmt -Check	06/11/2022	10383	Alpine Software	X	-1,380.00	-17,212.42
Bill Pmt -Check	06/11/2022	10401	Ontario Fire Company	X	-1,060.67	-18,273.09
Bill Pmt -Check	06/11/2022	10404	Profetta Overhead D...	X	-984.00	-19,257.09
Bill Pmt -Check	06/11/2022	10393	Colden Enterprises, ...	X	-894.40	-20,151.49
Bill Pmt -Check	06/11/2022	10392	Code 2	X	-680.98	-20,832.47
Bill Pmt -Check	06/11/2022	10403	Prinsen, P. Matt	X	-636.12	-21,468.59
Bill Pmt -Check	06/11/2022	10385	Anderson, John	X	-500.00	-21,968.59
Bill Pmt -Check	06/11/2022	10396	Leo J. Roth Corpora...	X	-440.00	-22,408.59
Bill Pmt -Check	06/11/2022	10384	Altra Rental	X	-341.99	-22,750.58
Bill Pmt -Check	06/11/2022	10388	Charter Sta 1	X	-277.35	-23,027.93
Bill Pmt -Check	06/11/2022	10394	Finger Lakes Castle	X	-237.00	-23,264.93
Bill Pmt -Check	06/11/2022	10409	United Uniform	X	-176.00	-23,440.93
Bill Pmt -Check	06/11/2022	10387	C&D Automotive	X	-158.00	-23,598.93
Bill Pmt -Check	06/11/2022	10395	K&D Disposal	X	-155.00	-23,753.93
Bill Pmt -Check	06/11/2022	10382	Advance Auto Parts	X	-134.44	-23,888.37
Bill Pmt -Check	06/11/2022	10386	Bodak's Western Sn...	X	-127.41	-24,015.78
Bill Pmt -Check	06/11/2022	10389	Charter Sta 2	X	-127.33	-24,143.11
Bill Pmt -Check	06/11/2022	10400	NAPA	X	-116.06	-24,259.17
Bill Pmt -Check	06/11/2022	10399	Marshall Companies	X	-110.50	-24,369.67
Bill Pmt -Check	06/11/2022	10390	Charter Sta 3	X	-99.97	-24,469.64
Bill Pmt -Check	06/11/2022	10410	US Postal Service	X	-78.00	-24,547.64
Bill Pmt -Check	06/11/2022	10405	Scott Schell	X	-33.36	-24,581.00
Bill Pmt -Check	06/11/2022	10406	Secor	X	-32.96	-24,613.96
Bill Pmt -Check	06/11/2022	10408	Tops Markets, LLC	X	-19.99	-24,633.95
Bill Pmt -Check	06/13/2022	8928	Chase Bank	X	-9,943.75	-34,577.70
Total Checks and Payments					-34,577.70	-34,577.70
<b>Deposits and Credits - 1 item</b>						
Transfer	06/08/2022			X	20,000.00	20,000.00
Total Deposits and Credits					20,000.00	20,000.00
Total Cleared Transactions					-14,577.70	-14,577.70
Cleared Balance					-14,577.70	10,022.13
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 3 items</b>						
Bill Pmt -Check	11/05/2021	10165	Josh Geotz		-86.18	-86.18
Bill Pmt -Check	02/11/2022	10289	Charter Sta 1		-272.29	-358.47
Bill Pmt -Check	06/11/2022	10411	Wyse Lawn & Lands...		-610.00	-968.47
Total Checks and Payments					-968.47	-968.47
Total Uncleared Transactions					-968.47	-968.47
Register Balance as of 06/30/2022					-15,546.17	9,053.66
<b>New Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Bill Pmt -Check	07/05/2022	10412	RG&E		-1,893.80	-1,893.80
Total Checks and Payments					-1,893.80	-1,893.80
Total New Transactions					-1,893.80	-1,893.80
<b>Ending Balance</b>					<b>-17,439.97</b>	<b>7,159.86</b>

Ontario Fire District #1

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Register: Checking Acct - Lyons#0006

From 06/01/2022 through 06/30/2022

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
06/08/2022			Savings Acct. - Lyons ...	Funds Transfer		X	20,000.00	44,599.83
06/11/2022	10382	Advance Auto Parts	Accounts Payable	0654 692441	134.44	X		44,465.39
06/11/2022	10383	Alpine Software	Accounts Payable	ONT62 & ON...	1,380.00	X		43,085.39
06/11/2022	10384	Altra Rental	Accounts Payable	01-913000	341.99	X		42,743.40
06/11/2022	10385	Anderson, John	Accounts Payable	May 2022 Clea...	500.00	X		42,243.40
06/11/2022	10386	Bodak's Western Sno...	Accounts Payable	18118	127.41	X		42,115.99
06/11/2022	10387	C&D Automotive	Accounts Payable	Invoice #32629...	158.00	X		41,957.99
06/11/2022	10388	Charter Sta 1	Accounts Payable	202-45787100...	277.35	X		41,680.64
06/11/2022	10389	Charter Sta 2	Accounts Payable	144156001	127.33	X		41,553.31
06/11/2022	10390	Charter Sta 3	Accounts Payable	202-14853940...	99.97	X		41,453.34
06/11/2022	10391	Cobra M & T	Accounts Payable	5904 & 140046	1,487.50	X		39,965.84
06/11/2022	10392	Code 2	Accounts Payable	4871	680.98	X		39,284.86
06/11/2022	10393	Colden Enterprises, I...	Accounts Payable	Inv. #s; 83353, ...	894.40	X		38,390.46
06/11/2022	10394	Finger Lakes Castle	Accounts Payable	R100364	237.00	X		38,153.46
06/11/2022	10395	K&D Disposal	Accounts Payable	108327	155.00	X		37,998.46
06/11/2022	10396	Leo J. Roth Corporat...	Accounts Payable	ONT002	440.00	X		37,558.46
06/11/2022	10397	Lowe's	Accounts Payable	9800 527682 3	5,424.94	X		32,133.52
06/11/2022	10398	Lyons National Bank	Accounts Payable	2012 Serial Bond	4,657.50	X		27,476.02
06/11/2022	10399	Marshall Companies	Accounts Payable	930041	110.50	X		27,365.52
06/11/2022	10400	NAPA	Accounts Payable	72661	116.06	X		27,249.46

Ontario Fire District #1

7/5/2022 2:57 PM

Register: Checking Acct - Lyons#0006

From 06/01/2022 through 06/30/2022

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
06/11/2022	10401	Ontario Fire Company	Accounts Payable	Training Expen...	1,060.67	X		26,188.79
06/11/2022	10402	Ontario Highway	Accounts Payable		2,862.86	X		23,325.93
06/11/2022	10403	Prinsen, P. Matt	Accounts Payable	Secretary / Tre...	636.12	X		22,689.81
06/11/2022	10404	Profetta Overhead D...	Accounts Payable	Inv. # 73837 / ...	984.00	X		21,705.81
06/11/2022	10405	Scott Schell	Accounts Payable	Reimbursement...	33.36	X		21,672.45
06/11/2022	10406	Secor	Accounts Payable	4231	32.96	X		21,639.49
06/11/2022	10407	Thompson, Aron	Accounts Payable		1,399.62	X		20,239.87
06/11/2022	10408	Tops Markets, LLC	Accounts Payable	322689	19.99	X		20,219.88
06/11/2022	10409	United Uniform	Accounts Payable	3014964	176.00	X		20,043.88
06/11/2022	10410	US Postal Service	Accounts Payable	PO BOX 316 f...	78.00	X		19,965.88
06/13/2022	8928	Chase Bank	Accounts Payable	066-026776	9,943.75	X		10,022.13
06/11/2022	10411	Wyse Lawn & Lands...	Accounts Payable	Inv. #s 424766 ...	610.00			9,053.66

## Ontario Fire District, Station 3 Construction

07/05/22

## Profit &amp; Loss

Accrual Basis

## All Transactions

	Jun 11, 22
Ordinary Income/Expense	
Income	
H3410.600 - BAN Principal	-2,120,000.00
H3410.700 - BAN Interest	-4,098.67
H5710 - 2021 Serial Bond	2,120,002.03
H5730 - Bond Anticipation Note	2,120,000.00
Other Types of Income	250.00
<b>Total Income</b>	<b>2,116,153.36</b>
Expense	
Facilities H3410.200	
H3410.210 General Contractor	1,050,311.17
H3410.220 Plumbing Contractor	195,105.48
H3410.230 Electrical Contractor	124,269.00
H3410.240 HVAC Contractor	84,124.00
H3410.250 Other Construction	99,931.39
<b>Total Facilities H3410.200</b>	<b>1,553,741.04</b>
H3410.400 Contractual Expense	
H3410.401 Travel	1,514.84
H3410.408 Office Expense	145.09
H3410.410 Project Design	800.00
H3410.420 Const. Management	
H3410.425 Additional Services	31,540.44
H3410.420 Const. Management - Other	97,402.64
<b>Total H3410.420 Const. Management</b>	<b>128,943.08</b>
H3410.460 Financial Services	34,660.60
H3410.470 Legal Services	6,573.62
<b>Total H3410.400 Contractual Expense</b>	<b>172,637.23</b>
<b>Total Expense</b>	<b>1,726,378.27</b>
<b>Net Ordinary Income</b>	<b>389,775.09</b>
<b>Net Income</b>	<b>389,775.09</b>

## Ontario Fire District, Station 3 Construction Reconciliation Detail

Station 3 Construction Checking, Period Ending 06/30/2022

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						390,533.97
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Bill Pmt -Check	06/11/2022	621	MRB	X	-630.00	-630.00
Total Checks and Payments					-630.00	-630.00
Total Cleared Transactions					-630.00	-630.00
Cleared Balance					-630.00	389,903.97
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Bill Pmt -Check	12/30/2021	581	Agnello, John		-28.88	-28.88
Total Checks and Payments					-28.88	-28.88
Total Uncleared Transactions					-28.88	-28.88
Register Balance as of 06/30/2022					-658.88	389,875.09
<b>Ending Balance</b>					<b>-658.88</b>	<b>389,875.09</b>

**Ontario Fire District #1**  
**Reconciliation Detail**  
**Savings Acct. - Lyons #5396, Period Ending 06/30/2022**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						1,063,973.94
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Transfer	06/08/2022			X	-20,000.00	-20,000.00
Total Checks and Payments					-20,000.00	-20,000.00
<b>Deposits and Credits - 2 items</b>						
Deposit	06/29/2022			X	3,186.00	3,186.00
Deposit	06/30/2022			X	21.57	3,207.57
Total Deposits and Credits					3,207.57	3,207.57
Total Cleared Transactions					-16,792.43	-16,792.43
Cleared Balance					-16,792.43	1,047,181.51
Register Balance as of 06/30/2022					-16,792.43	1,047,181.51
<b>Ending Balance</b>					<b>-16,792.43</b>	<b>1,047,181.51</b>



## Ontario Fire District #1 Reconciliation Detail

Restr. Cash - CD - Lyons #0184, Period Ending 06/30/2022

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						2,709.59
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	06/30/2022			X	0.06	0.06
Total Deposits and Credits					0.06	0.06
Total Cleared Transactions					0.06	0.06
Cleared Balance					0.06	2,709.65
Register Balance as of 06/30/2022					0.06	2,709.65
<b>Ending Balance</b>					<b>0.06</b>	<b>2,709.65</b>

# Ontario Fire District #1 Reconciliation Detail

Restr. Cash - CD - Lyons #0192, Period Ending 06/30/2022

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Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						285,502.83
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	06/30/2022			X	5.87	5.87
Total Deposits and Credits					5.87	5.87
Total Cleared Transactions					5.87	5.87
Cleared Balance					5.87	285,508.70
Register Balance as of 06/30/2022					5.87	285,508.70
<b>Ending Balance</b>					<b>5.87</b>	<b>285,508.70</b>

UNAPPROVED

**ONTARIO FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS MEETING**

**Agenda  
August 4, 2022**

- 1. Meeting Called to Order at 7:020pm by Chairman J. Agnello**
  - a. Pledge of Allegiance
  - b. Commissioners Present: Commr. J. Agnello, Commr. C. Breed, Commr. R. Doyle, Commr. M. Wyse & Commr. A. Thompson
  - c. Chief Officer(s) Present: J. Dundon (13-1) & J. Anderson (13-3)
  - d. OFC Members Present: E. Montgomery
  - e. Public / Salesperson Present: Tony Blackwell of McNeil & Co.
- 2. Public / Salesperson's Comments:**
  - a. Tony Blackwell of McNeil & Co. Insurance updates and coverages
- 3. Motion to accept minutes of previous meeting(s) as presented or with corrections as noted.**
  - a. July 7, 2022 Business Meeting.
    - i. Motion to accept minutes above by Commr. M. Wyse, Second by Commr. C. Breed; Motion Carries 5-0.
- 4. Chief's Report: Report on File**
  - a. Motion to approve the request for three members to attend seminar at Hilton Exempts on 10/15/22. This will include registration from the training budget and M73 to travel out of county. Motion made by Commr. A. Thompson, Second by Commr. M. Wyse; Motion Carries 5-0.
  - b. Motion to approve explorers to take M73 to Webster on 8/13/22 made by Commr. A. Thompson, Second by Commr. C. Breed; Motion Carries 5-0.

**Executive Session requested by Chief Dundon:**

- a. Motion by Commr. M. Wyse for the discussion of Specific Personal, Second by Commr. C. Breed; 5-0.
  - i. Time entered 7:33.
  - ii. Time returned 7:45.

**5. Treasurer's Report: Financial Report on File**

- a. Verizon: Credit > mailed letter requesting refund.
  - i. No refund yet. Still waiting! NO CHANGE
- b. Check received for \$200.00 from Exelon for siren tower property rental will be deposited.
- c. Check received for \$243.6 from Growmark Enterprises for reimbursement of 20 bags of speedy dry used at an MVA, this check will be deposited. Note that the check also included a \$50.00 donation.
- d. The budget workshop with Donegan on Thursday September 8<sup>th</sup> at 6:30 has been confirmed with BPD.

## UNAPPROVED

- e. Motion to Accept the Treasurer's Report made by Commr. M. Wyse, Second by Commr. R. Doyle; Motion Carries 5-0.
- f. Motion to approve paid before audited claims: #(s) 7454 - 7457 totaling \$1,962.31 from General Fund.
  - i. Motion by Commr. C. Breed, Second by Commr. M. Wyse; Motion Carries 5-0.
- g. Motion to pay audited claims: #s 7458 – 7483 & 7355.1 (Colden) totaling \$13,979.65 from General Fund.
  - i. Motion by Commr. M. Wyse, Second by Commr. R. Doyle; Motion Carries 5-0.

### 6. Communications / Correspondence:

- a. Firefly – They will be attending Monroe Cnty Chief's show 8/10. The provide LOSAP Administration.
- b. ES Fire Suppression – ACORD
- c. Verizon – credit
- d. Growmark – enclosure letter
- e. SVHB – Solicitation
- f. USI – Register and login to get LMC ACORD
- g. NFPA – Confirmation of payment
- h. OFC – Resignation of Adam Grzegorek
- i. E-ZPass – 6/10 – 7/9 Statement
- j. Sensit Technologies – New order system
- k. GM – Recall notice 13-3 Tahoe, to Commr. Agnello
- l. Wayne County BoE – Election notice 8/23/22
- m. Fleet Owner Magazine, to Commr. Agnello

### 7. Secretary's Report:

- a. The legal notices have been published for both Sta 2 landscape work and Sta 1 & 2 pavement sealing and striping.
- b. Received a letter from OFC Notifying the district of the resignation of Ethan Fernays.
- c. Received notification from OFC of a confidential temporary change of address to Webster.

### 8. Chairman's Report: Report on File

### 9. Committee Reports:

- a. Legal / Commr. R. Doyle: Report on file
- b. Buildings / Commr. A. Thompson: Report on File
  - i. Request an account be set up at U-line, No objections.
- c. Property / Commr. Breed: Report on File
  - i. Motion to purchase Aprilair dehumidifier for station 3 apparatus floor at a cost of less than \$2000.00 made by Commr. A. Thompson, Second by Commr. J. Agnello; Motion Carries 5-0.
- d. Equipment / Commr. Agnello: Report on File

UNAPPROVED

- i. Motion made to approve Truck 2 to go to Colden for a complete truck and ladder maintenance for a cost of around \$2200.00 made by Commr. J. Agnello, Second by Commr. A. Thompson; Motion Carries 5-0.
- e. Finance / Commr. Wyse: No Report

**10. Action Items:**

- a. Motion to approve Station 3 change order GC-11 in the amount of \$857.71 for additional floor work made by Commr. M. Wyse, Second by Commr. C. Breed; Motion Carries 5-0.

**11. Unfinished Business:**

- b. Equipment Replacement Plan Review
- c. Grant writing responsibility discussion.
  - i. Tabled for all Commissioners to be present
- d. Station 3 Status update:
  - i. Commr. Wyse Report: Report on File
- e. New Communications Tower.
  - i. See property report.
- f. Moving forward with Station 1 property boundary project. Looking for any documentation.
  - i. Documentation received from Former Commr. Becker. The secretary will scan and give copies to Commr. Thompson. *Scan is done and distributed*
  - ii. Documentation also forwarded to Commr. Wyse & Commr. Doyle 3/10/22.
  - iii. Commr. A. Thompson: the town is now working on it.
- g. One light pole is missing an access cover.
  - i. Capt. Anderson is making a cover.
  - ii. Commr. M. Wyse to investigate.
  - iii. Commr. M. Wyse / Commr. A. Thompson to check with SLS.
- h. Fitness Center letter status.
  - i. A. MacIntosh is now helping with this.
  - ii. Need updated letterhead.
  - iii. 8/4 Letter to be left on gear racks with instructions to return to Commissioners Mailbox.

**2. New Business:**

- a. Gas allowance for chief's cars to be left as is for this budget year.
- b. New wash system installed at Station 1.

UNAPPROVED

**3. Upcoming Meetings:**

- a. Budget Workshop Meeting will be September 8, 2022 at 6:30pm.
- b. Next Business Meeting will be September 8, 2022 at 7:00pm.

**4. Executive Session (if required):**

- a. Motion by Commr. R. Doyle for the discussion of specific personnel, Second by Commr. C. Breed; Motion Carries 5-0.
  - i. Time entered 8:44.
  - ii. Time returned 8:53.

**5. Motion to Adjourn:**

- a. Made at 8:53pm by Commr. C. Breed, Second by Commr. R. Doyle; Motion Carries 5-0.

Respectfully Submitted,

P. Matt Prinsen, Secretary

Reports attached;  
Chief's Report  
Chairman's / J. Agnello  
Legal / Commr. R. Doyle  
Buildings / Commr. A. Thompson  
Property / Commr. C. Breed  
Equipment / Commr. J. Agnello  
~~Finance / Commr. M. Wyse~~ no report  
Station 3 / Commr. M. Wyse  
Treasurer's Financial Report

## August 2022 Chief's Report

- Chief vehicle mileage
  - 2020 - 31,500
  - 2018 - 41,000
  - 2010- 138,361
- Evening fire schools for August are as follows
  - August 8<sup>th</sup> 1900hrs Building Construction
  - August 16<sup>th</sup> 1900hrs Electric Vehicles
  - August 22<sup>nd</sup> 1900hrs Individual skills
- This past Tuesday the firefighters needing CPR refresher, completed the training at Williamson Ambulance.
- We also had 7 Firefighters complete EVOC in Williamson on 7/31.
- Average fire school attendance in July was 14
- The fire company responded to 26 calls for service.
- I had 4 firefighters fitted for new gear. They estimate about 90 days to get the gear from time of fitting (July 13th)
- I want to thank Commissioner Wyse for fixing our power windshield cutter. This saved time and money since we did not have to send it out to get fixed.
- The Wayne County Fire Coordinators Office and Wayne County Board of Supervisors has approved Scott Schell as a member of the Wayne County DECON team. I have a copy of the paperwork if the district would like a copy.
- October 15th there is a Fire Police seminar at the Hilton Exempts Club. I would like to send 3 members to it and pay for it out of the training budget. I will also need approval for these members to take M73 out of the county to attend.
- FF Amy Hillyard has completed the probationary training with Lt Bellingham. She has been cleared to respond on apparatus to calls. She responds out of Station 3
- Ethan Fernaays has resigned his membership to the Ontario Fire Company due to time issues.
- Explores are doing an event August 13 at Webster station 3. I am requesting permission for them to take M73. This takes the place of the explorer weekend that typically occurs at the state fire academy.
- I respectfully request an executive session to discuss a personal matter.

Respectfully submitted,

Joshua P. Dundon  
Fire Chief

## LEGAL COMMITTEE REPORT

August 4, 2022

### Damage Claim re R-8

1. A Sworn Statement In Proof Of Loss claim from has been signed by me and forwarded to McNeil and Company. The amount of loss to R-8 is appraised at \$13,022.53. Previously the Fire Department received a check for \$3,186.00 on this claim. Having received the Proof of Loss Claim form, McNeil and Company will be issuing a check for the balance, \$9,836.53. They expect that check to go out to us this week. Prior to signing this form I received e-mails from Sarah Stacy and Heather Dunham at Mc Neil & Company regarding the possibility that the ultimate cost of the repair would exceed the amount of the appraisal. The carrier will cover the loss provided it is related to this claim. As soon as we receive any indication that the cost to repair is greater than the appraisal, we must inform Heather Dunham.

### Damage to Fire Station #1.

1. I received an inquiry from Doug Adsit at McNeil & Company regarding the amount of damage to the air monitor. We should forward that invoice to him as soon as we receive it.

Respectfully submitted,

Rich Doyle





Matt Prinsen <matt.prinsen@gmail.com>

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## Commissioner report

1 message

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Aron Thompson <athompson7@rochester.rr.com>

Thu, Aug 4, 2022 at 7:09 PM

To: Matt Prinsen <matt.prinsen@gmail.com>

## Commissioner report

### Building Report

- List of surplus items for tonight is the ductwork, furnaces and water tank at station 3.
- Work bench waiting on delivery. Is there an account with uline?
- Cabinets
- Ice machine to be plumed next week.
- Sealing 1 & 2 parking lots
- Grading station 2

Aron F. Thompson

*set up an account w/ ULINE*

# Property Report

8/4/2022

## 1. Tower Project:

- a. Per Lowell Nudd, CommScope stated that the 7/8" Helix cable is scheduled to ship on 8/8/2022.
- b. The new antennas for the UHF portable radios have arrived. I plan to replace the old ones when I re-program each portable radio, after the new tower is operational.

## 2. What is the Board's opinion on purchasing the Aprilaire Model E100C Pro dehumidifier for Station 3?

*LESS THAN  
AD, JR FOR \$2,000 5.0*

## APPARATUS REPORT

August 2022

- T-2 Aerial testing went well
- BR-30, E-77, T-2 all scheduled for Repair with Bob Floyd, parts issue
- M-78, M-59, M-73 scheduled for inspection and/or oil change— Done
- R-8 door has not come in yet, should be soon— no word yet
- Boat motor to go to Marine Shop to be serviced, gear oil to be changed
- Trucks need inspection, spreading out times, but will be done soon—Done
- T-2 needs ladder p/m at a cost of about 2200.00, Colden would pick it
- <sup>yes</sup> Up and return in 2 days, several requirements from E-1 on service

*13-1 VEHICLE SEND ISSUE - UNDER WARRANTY*

### Chairman Issues

Station 3 Update on punch list and closing out job

Water Department work?

Signs and flag pole

Cabinets and countertops for radio room

Drench Shower issue, been working with Lockwood on quote

Plans for sealing Station 1 & 2 parking lot and driveway

Fans in bathroom on all the time, Why

Station 2 drainage and landscape finish

Station 3 supplies and needs

Station 1 property line issues

**District Rules and Policies Review**

**Building Reports and issues from Capitan's**

**Fire Police/ Safety Officers meeting on June 29 at 7:00 p.m. Station 3**

**Key fob issue**

**Respectfully Submitted,**

**John R. Agnello**

**Commissioner**

**Ontario Fire District #1**

**Ontario Fire District #1**  
**Balance Sheet**  
As of July 31, 2022

	Jul 31, 22
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Checking Acct - Lyons#0006	7,338.44
Restr. Cash - CD - Lyons #0184	2,709.71
Restr. Cash - CD - Lyons #0192	285,514.76
Savings Acct. - Lyons #5396	1,027,203.46
<b>Total Checking/Savings</b>	1,322,766.37
<b>Other Current Assets</b>	
Due from Capital Fund	380,259.42
<b>Total Other Current Assets</b>	380,259.42
<b>Total Current Assets</b>	1,703,025.79
<b>Other Assets</b>	
Amount to be Provided for Bonds	450,000.00
<b>Total Other Assets</b>	450,000.00
<b>TOTAL ASSETS</b>	<b>2,153,025.79</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Long Term Liabilities</b>	
Bond Payable - Station #2	445,342.50
<b>Total Long Term Liabilities</b>	445,342.50
<b>Total Liabilities</b>	445,342.50
<b>Equity</b>	
Fund Equity - Capital Reserve	288,182.61
Fund Equity - Unreserved	
Equity - Not in Spendable Form	397,562.50
<b>Total Fund Equity - Unreserved</b>	397,562.50
Unrestricted Fund Equity	457,924.64
Net Income	564,013.54
<b>Total Equity</b>	1,707,683.29
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>2,153,025.79</b>

**Ontario Fire District #1**  
**Profit & Loss Budget Performance**  
**July 2022**

	Jul 22	Budget	Jan - Jul 22	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
Interest Earnings	21.95	0.00	125.08	250.00	250.00
Interest Income - Restricted	6.12		41.86		
PILOT Revenue - Ginna	0.00	0.00	124,780.00	124,488.00	124,488.00
Real Property Tax Assessments	0.00	0.00	668,547.00	668,547.00	668,547.00
Refund of Expenditures	0.00		3,224.33		
Rentals (RG&E)	0.00	0.00	0.00	200.00	200.00
Sale of Assets	0.00		1,600.00		
<b>Total Income</b>	<b>28.07</b>	<b>0.00</b>	<b>798,318.27</b>	<b>793,485.00</b>	<b>793,485.00</b>
<b>Gross Profit</b>	<b>28.07</b>	<b>0.00</b>	<b>798,318.27</b>	<b>793,485.00</b>	<b>793,485.00</b>
<b>Expense</b>					
Association Dues - A-3410.414	0.00	0.00	525.00	800.00	800.00
<b>Contract Services</b>					
Accounting Fees - A-3410.456	0.00	0.00	4,800.00	10,000.00	10,000.00
Grant Writing - A-3410.201	0.00	0.00	0.00	2,500.00	2,500.00
Legal Fees - A-3410.456	0.00		8,292.87		
<b>Total Contract Services</b>	<b>0.00</b>	<b>0.00</b>	<b>13,092.87</b>	<b>12,500.00</b>	<b>12,500.00</b>
Drills, Parades, - A-3410.417	0.00	0.00	2,056.25	2,500.00	2,500.00
Election Inspect. - A-3410.413	0.00	0.00	420.00	420.00	420.00
Equipment Purch - A-3410.200	8,814.55	0.00	35,883.56	82,000.00	82,000.00
<b>Facilities and Equipment</b>					
Bldg Repair/Maint - A-3410.442	2,168.77	0.00	42,705.72	75,000.00	75,000.00
Building Utilities - A-3410.422	3,969.86	0.00	15,366.67	30,000.00	30,000.00
Gasoline, Oil etc - A-3410.421	873.10	0.00	5,004.53	6,000.00	6,000.00
Repairs -Equipment - A-3410.444	4,071.75	0.00	12,759.15	35,000.00	35,000.00
<b>Total Facilities and Equipment</b>	<b>11,083.48</b>	<b>0.00</b>	<b>75,836.07</b>	<b>146,000.00</b>	<b>146,000.00</b>
Fire Training - A-3410.470	0.00	0.00	1,338.63	7,500.00	7,500.00
Insurance - A-3410.432	0.00	0.00	81,535.00	68,000.00	68,000.00
Medical - A-3410.441	255.00	0.00	2,830.00	9,000.00	9,000.00
<b>Operations</b>					
Office Supplies - A-3410.418	99.98	0.00	327.12	5,000.00	5,000.00
Postage - A-3410.411	0.00	0.00	370.36	350.00	350.00
Public Notices - A-3410.412	0.00	0.00	33.68	300.00	300.00
Telephone, Telecom - A-3410.420	406.32	0.00	4,080.77	7,000.00	7,000.00
<b>Total Operations</b>	<b>506.30</b>	<b>0.00</b>	<b>4,811.93</b>	<b>12,650.00</b>	<b>12,650.00</b>
Other - A-3410.499	293.40	0.00	366.96	6,000.00	6,000.00
Payroll - Treasurer A-3410.100	625.00	0.00	3,750.00	7,500.00	7,500.00

**Ontario Fire District #1**  
**Profit & Loss Budget Performance**  
**July 2022**

	Jul 22	Budget	Jan - Jul 22	YTD Budget	Annual Budget
<b>Travel and Meetings</b>					
Convention/Seminar - A-3410.415	0.00	0.00	0.00	4,000.00	4,000.00
Travel - A-3410.416	11.12	0.00	44.48	2,000.00	2,000.00
<b>Total Travel and Meetings</b>	11.12	0.00	44.48	6,000.00	6,000.00
<b>Uniforms - A-3410.419</b>	134.02	0.00	1,870.23	8,000.00	8,000.00
<b>Total Expense</b>	21,722.87	0.00	224,360.98	368,870.00	368,870.00
<b>Net Ordinary Income</b>	-21,694.80	0.00	573,957.29	424,615.00	424,615.00
<b>Other Income/Expense</b>					
<b>Other Expense</b>					
Bond Interest - A-9711.700	0.00	0.00	9,943.75	67,615.00	67,615.00
Bond Redemption - A-9711.600	0.00	0.00	0.00	285,000.00	285,000.00
<b>Total Other Expense</b>	0.00	0.00	9,943.75	352,615.00	352,615.00
<b>Net Other Income</b>	0.00	0.00	-9,943.75	-352,615.00	-352,615.00
<b>Net Income</b>	<b>-21,694.80</b>	<b>0.00</b>	<b>564,013.54</b>	<b>72,000.00</b>	<b>72,000.00</b>

**Ontario Fire District #1**  
**Profit & Loss Budget vs. Actual**  
 January 1 through August 1, 2022

	Jan 1 - Aug 1, 22	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Foil Request	0.00	0.00	0.00	0.0%
Interest Earnings	125.08	250.00	-124.92	50.0%
Interest Income - Restricted	41.86	0.00	41.86	100.0%
PILOT Revenue - Ginna	124,780.00	124,488.00	292.00	100.2%
Real Property Tax Assessments	668,547.00	668,547.00	0.00	100.0%
Refund of Expenditures	3,224.33	0.00	3,224.33	100.0%
Rentals (RG&E)	0.00	200.00	-200.00	0.0%
Sale of Assets	1,600.00	0.00	1,600.00	100.0%
<b>Total Income</b>	798,318.27	793,485.00	4,833.27	100.6%
<b>Cost of Goods Sold</b>				
Cost of Goods Sold	0.00	0.00	0.00	0.0%
<b>Total COGS</b>	0.00	0.00	0.00	0.0%
<b>Gross Profit</b>	798,318.27	793,485.00	4,833.27	100.6%
<b>Expense</b>				
Association Dues - A-3410.414	525.00	800.00	-275.00	65.6%
Contract Services				
Accounting Fees - A-3410.456	4,800.00	10,000.00	-5,200.00	48.0%
Architect Fees - A-3410.460	0.00	0.00	0.00	0.0%
Grant Writing - A-3410.201	0.00	2,500.00	-2,500.00	0.0%
Legal Fees - A-3410.456	8,292.87	0.00	8,292.87	100.0%
Surveying Fees - A-3410.462	0.00	0.00	0.00	0.0%
Contract Services - Other	0.00	0.00	0.00	0.0%
<b>Total Contract Services</b>	13,092.87	12,500.00	592.87	104.7%
Drills, Parades, - A-3410.417	2,056.25	2,500.00	-443.75	82.3%
Election Inspect. - A-3410.413	420.00	420.00	0.00	100.0%
Equipment Purch - A-3410.200	35,883.56	82,000.00	-46,116.44	43.8%
Facilities and Equipment				
Bldg Repair/Maint - A-3410.442	42,705.72	75,000.00	-32,294.28	56.9%
Building Utilities - A-3410.422	15,366.67	30,000.00	-14,633.33	51.2%
Gasoline, Oil etc - A-3410.421	5,004.53	6,000.00	-995.47	83.4%
New Trucks - A-3410.445	0.00	0.00	0.00	0.0%
Repairs -Equipment - A-3410.444	12,759.15	35,000.00	-22,240.85	36.5%
Facilities and Equipment - Other	0.00	0.00	0.00	0.0%
<b>Total Facilities and Equipment</b>	75,836.07	146,000.00	-70,163.93	51.9%
Fire Training - A-3410.470	1,338.63	7,500.00	-6,161.37	17.8%
Insurance - A-3410.432	81,535.00	68,000.00	13,535.00	119.9%
Medical - A-3410.441	2,830.00	9,000.00	-6,170.00	31.4%



**Ontario Fire District #1**  
**Profit & Loss Budget vs. Actual**  
 January 1 through August 1, 2022

	Jan 1 - Aug 1, 22	Budget	\$ Over Budget	% of Budget
<b>Operations</b>				
Books, Subscriptions, Reference	0.00	0.00	0.00	0.0%
Office Supplies - A-3410.418	327.12	5,000.00	-4,672.88	6.5%
Postage - A-3410.411	370.36	350.00	20.36	105.8%
Public Notices - A-3410.412	33.68	300.00	-266.32	11.2%
Telephone, Telecom - A-3410.420	4,080.77	7,000.00	-2,919.23	58.3%
Treasurer Expense - 3410.410	0.00	0.00	0.00	0.0%
Operations - Other	0.00	0.00	0.00	0.0%
<b>Total Operations</b>	4,811.93	12,650.00	-7,838.07	38.0%
<b>Other - A-3410.499</b>	366.96	6,000.00	-5,633.04	6.1%
<b>Payroll - Treasurer A-3410.100</b>	3,750.00	7,500.00	-3,750.00	50.0%
<b>Station #3 Land Purchase</b>	0.00	0.00	0.00	0.0%
<b>Travel and Meetings</b>				
Convention/Seminar - A-3410.415	0.00	4,000.00	-4,000.00	0.0%
Travel - A-3410.416	44.48	2,000.00	-1,955.52	2.2%
Travel and Meetings - Other	0.00	0.00	0.00	0.0%
<b>Total Travel and Meetings</b>	44.48	6,000.00	-5,955.52	0.7%
<b>Uniforms - A-3410.419</b>	1,870.23	8,000.00	-6,129.77	23.4%
<b>Union Hill Contract</b>	0.00	0.00	0.00	0.0%
<b>Total Expense</b>	224,360.98	368,870.00	-144,509.02	60.8%
<b>Net Ordinary Income</b>	573,957.29	424,615.00	149,342.29	135.2%
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
Ask My Accountant	0.00	0.00	0.00	0.0%
Bond Interest - A-9711.700	9,943.75	67,615.00	-57,671.25	14.7%
Bond Redemption - A-9711.600	0.00	285,000.00	-285,000.00	0.0%
<b>Total Other Expense</b>	9,943.75	352,615.00	-342,671.25	2.8%
<b>Net Other Income</b>	-9,943.75	-352,615.00	342,671.25	2.8%
<b>Net Income</b>	<b>564,013.54</b>	<b>72,000.00</b>	<b>492,013.54</b>	<b>783.4%</b>

**Ontario Fire District #1**  
**Reconciliation Detail**  
**Checking Acct - Lyons#0006, Period Ending 07/31/2022**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						10,022.13
<b>Cleared Transactions</b>						
<b>Checks and Payments - 27 items</b>						
Bill Pmt -Check	06/11/2022	10411	Wyse Lawn & Lands...	X	-610.00	-610.00
Bill Pmt -Check	07/05/2022	10412	RG&E	X	-1,893.80	-2,503.80
Bill Pmt -Check	07/09/2022	10419	Colden Enterprises, ...	X	-4,271.85	-6,775.65
Bill Pmt -Check	07/09/2022	10423	First Due Services, ...	X	-3,646.75	-10,422.40
Bill Pmt -Check	07/09/2022	10420	DiVal Safety Equipm...	X	-2,900.70	-13,323.10
Bill Pmt -Check	07/09/2022	10430	NFPA	X	-1,495.00	-14,818.10
Bill Pmt -Check	07/09/2022	10431	Ontario Highway	X	-873.10	-15,691.20
Bill Pmt -Check	07/09/2022	10428	LMC	X	-745.00	-16,436.20
Bill Pmt -Check	07/09/2022	10433	Prinsen, P. Matt	X	-636.12	-17,072.32
Bill Pmt -Check	07/09/2022	10414	Anderson, John	X	-500.00	-17,572.32
Bill Pmt -Check	07/09/2022	10434	Profetta Overhead D...	X	-490.00	-18,062.32
Bill Pmt -Check	07/09/2022	10424	Floyd Truck Mainten...	X	-425.00	-18,487.32
Bill Pmt -Check	07/09/2022	10415	Breen's Markets	X	-293.40	-18,780.72
Bill Pmt -Check	07/09/2022	10417	Charter Sta 1	X	-277.35	-19,058.07
Bill Pmt -Check	07/09/2022	10421	Family Health NP	X	-255.00	-19,313.07
Bill Pmt -Check	07/09/2022	10427	K&D Disposal	X	-158.00	-19,471.07
Bill Pmt -Check	07/09/2022	10429	Lowe's	X	-155.22	-19,626.29
Bill Pmt -Check	07/09/2022	10418	Code 2	X	-134.02	-19,760.31
Bill Pmt -Check	07/09/2022	10422	Finger Lakes Castle	X	-120.00	-19,880.31
Bill Pmt -Check	07/09/2022	10413	AJ Lawn Care	X	-114.00	-19,994.31
Bill Pmt -Check	07/09/2022	10416	Cardiac Life Products	X	-101.00	-20,095.31
Bill Pmt -Check	07/09/2022	10435	Staples	X	-92.33	-20,187.64
Bill Pmt -Check	07/09/2022	10432	Ontario Water Utilities	X	-87.50	-20,275.14
Bill Pmt -Check	07/09/2022	10426	Haun Welding Supply	X	-46.00	-20,321.14
Bill Pmt -Check	07/09/2022	10425	Grainger	X	-41.77	-20,362.91
Bill Pmt -Check	07/13/2022	10437	RG&E	X	-1,833.34	-22,196.25
Bill Pmt -Check	07/13/2022	10436	Charter Sta 2	X	-128.97	-22,325.22
Total Checks and Payments					-22,325.22	-22,325.22
<b>Deposits and Credits - 1 item</b>						
Transfer	07/08/2022			X	20,000.00	20,000.00
Total Deposits and Credits					20,000.00	20,000.00
Total Cleared Transactions					-2,325.22	-2,325.22
Cleared Balance					-2,325.22	7,696.91
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 2 items</b>						
Bill Pmt -Check	11/05/2021	10165	Josh Geotz		-86.18	-86.18
Bill Pmt -Check	02/11/2022	10289	Charter Sta 1		-272.29	-358.47
Total Checks and Payments					-358.47	-358.47
Total Uncleared Transactions					-358.47	-358.47
Register Balance as of 07/31/2022					-2,683.69	7,338.44
<b>Ending Balance</b>					<b>-2,683.69</b>	<b>7,338.44</b>

Ontario Fire District #1

8/1/2022 6:51 PM

Register: Checking Acct - Lyons#0006

From 07/01/2022 through 07/31/2022

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
07/05/2022	10412	RG&E	Accounts Payable		1,893.80	X		7,518.33
07/08/2022			Savings Acct. - Lyons ...	Funds Transfer		X	20,000.00	27,518.33
07/09/2022	10413	AJ Lawn Care	Accounts Payable	6/8/22	114.00	X		27,404.33
07/09/2022	10414	Anderson, John	Accounts Payable	June 2022 Clea...	500.00	X		26,904.33
07/09/2022	10415	Breen's Markets	Accounts Payable	Acct 383 / Invo...	293.40	X		26,610.93
07/09/2022	10416	Cardiac Life Products	Accounts Payable	Invoice #136952	101.00	X		26,509.93
07/09/2022	10417	Charter Sta 1	Accounts Payable	202-45787100...	277.35	X		26,232.58
07/09/2022	10418	Code 2	Accounts Payable	4871	134.02	X		26,098.56
07/09/2022	10419	Colden Enterprises, I...	Accounts Payable	Invoice #83314...	4,271.85	X		21,826.71
07/09/2022	10420	DiVal Safety Equipm...	Accounts Payable	105813	2,900.70	X		18,926.01
07/09/2022	10421	Family Health NP	Accounts Payable	Inv. # 1111	255.00	X		18,671.01
07/09/2022	10422	Finger Lakes Castle	Accounts Payable	R100364	120.00	X		18,551.01
07/09/2022	10423	First Due Services, L...	Accounts Payable	12575 Feet of ...	3,646.75	X		14,904.26
07/09/2022	10424	Floyd Truck Mainten...	Accounts Payable	Inv. #s; 202103...	425.00	X		14,479.26
07/09/2022	10425	Grainger	Accounts Payable	847886645	41.77	X		14,437.49
07/09/2022	10426	Haun Welding Supply	Accounts Payable	276031	46.00	X		14,391.49
07/09/2022	10427	K&D Disposal	Accounts Payable	Inv. # 117546	158.00	X		14,233.49
07/09/2022	10428	LMC	Accounts Payable	Inv. # 66605 / ...	745.00	X		13,488.49
07/09/2022	10429	Lowe's	Accounts Payable	9800 527682 3	155.22	X		13,333.27
07/09/2022	10430	NFPA	Accounts Payable	143626	1,495.00	X		11,838.27

Ontario Fire District #1

8/1/2022 6:51 PM

Register: Checking Acct - Lyons#0006

From 07/01/2022 through 07/31/2022

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
07/09/2022	10431	Ontario Highway	Accounts Payable	June 2022 Fuel...	873.10	X		10,965.17
07/09/2022	10432	Ontario Water Utilities	Accounts Payable	01-1532-00	87.50	X		10,877.67
07/09/2022	10433	Prinsen, P. Matt	Accounts Payable	Secretary / Tre...	636.12	X		10,241.55
07/09/2022	10434	Profetta Overhead D...	Accounts Payable	Inv. # 73905 / ...	490.00	X		9,751.55
07/09/2022	10435	Staples	Accounts Payable	6035 5178 163...	92.33	X		9,659.22
07/13/2022	10436	Charter Sta 2	Accounts Payable	144156001	128.97	X		9,530.25
07/13/2022	10437	RG&E	Accounts Payable		1,833.34	X		7,696.91

## Ontario Fire District, Station 3 Construction

## Profit &amp; Loss

January through July 2022

	<u>Jan - Jul 22</u>
Ordinary Income/Expense	
Income	
Other Types of Income	250.00
Total Income	250.00
Expense	
Facilities H3410.200	
H3410.210 General Contractor	60,833.14
H3410.220 Plumbing Contractor	22,442.98
H3410.230 Electrical Contractor	20,191.47
H3410.240 HVAC Contractor	21,732.75
H3410.250 Other Construction	21,762.61
Total Facilities H3410.200	146,962.95
H3410.400 Contractual Expense	
H3410.401 Travel	272.12
H3410.408 Office Expense	20.60
H3410.410 Project Design	0.00
H3410.420 Const. Management	
H3410.425 Additional Services	1,650.00
H3410.420 Const. Management - Other	34,890.14
Total H3410.420 Const. Management	36,540.14
H3410.460 Financial Services	11,512.53
H3410.470 Legal Services	4,352.10
Total H3410.400 Contractual Expense	52,697.49
Total Expense	199,660.44
Net Ordinary Income	-199,410.44
Net Income	<u><u>-199,410.44</u></u>

**Ontario Fire District, Station 3 Construction**  
**Reconciliation Detail**  
**Station 3 Construction Checking, Period Ending 07/31/2022**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						389,903.97
<b>Cleared Transactions</b>						
<b>Checks and Payments - 2 items</b>						
Bill Pmt -Check	07/09/2022	622	DiPasquale Constru...	X	-28,485.64	-28,485.64
Bill Pmt -Check	07/09/2022	623	MRB	X	-765.00	-29,250.64
Total Checks and Payments					-29,250.64	-29,250.64
Total Cleared Transactions					-29,250.64	-29,250.64
Cleared Balance					-29,250.64	360,653.33
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Bill Pmt -Check	12/30/2021	581	Agnello, John		-28.88	-28.88
Total Checks and Payments					-28.88	-28.88
Total Uncleared Transactions					-28.88	-28.88
Register Balance as of 07/31/2022					-29,279.52	360,624.45
<b>Ending Balance</b>					<b>-29,279.52</b>	<b>360,624.45</b>

Ontario Fire District, Station 3 Construction

8/1/2022 7:07 PM

Register: Station 3 Construction Checking

From 07/01/2022 through 07/31/2022

Sorted by: Date, Type, Number/Ref

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
07/09/2022	622	DiPasquale Construc...	Accounts Payable	Pay App 10 / 6...	28,485.64			361,389.45
07/09/2022	623	MRB	Accounts Payable		765.00			360,624.45

**Ontario Fire District #1**  
**Reconciliation Detail**  
**Savings Acct. - Lyons #5396, Period Ending 07/31/2022**

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Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						1,047,181.51
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Transfer	07/08/2022			X	-20,000.00	-20,000.00
Total Checks and Payments					-20,000.00	-20,000.00
<b>Deposits and Credits - 1 item</b>						
Deposit	07/31/2022			X	21.95	21.95
Total Deposits and Credits					21.95	21.95
Total Cleared Transactions					-19,978.05	-19,978.05
Cleared Balance					-19,978.05	1,027,203.46
Register Balance as of 07/31/2022					-19,978.05	1,027,203.46
<b>Ending Balance</b>					<b>-19,978.05</b>	<b>1,027,203.46</b>



## Ontario Fire District #1 Reconciliation Detail

Restr. Cash - CD - Lyons #0184, Period Ending 07/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						2,709.65
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	07/31/2022			X	0.06	0.06
Total Deposits and Credits					0.06	0.06
Total Cleared Transactions					0.06	0.06
Cleared Balance					0.06	2,709.71
Register Balance as of 07/31/2022					0.06	2,709.71
<b>Ending Balance</b>					<b>0.06</b>	<b>2,709.71</b>

## Ontario Fire District #1 Reconciliation Detail

Restr. Cash - CD - Lyons #0192, Period Ending 07/31/2022

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Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						285,508.70
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	07/31/2022			X	6.06	6.06
Total Deposits and Credits					6.06	6.06
Total Cleared Transactions					6.06	6.06
Cleared Balance					6.06	285,514.76
Register Balance as of 07/31/2022					6.06	285,514.76
<b>Ending Balance</b>					<b>6.06</b>	<b>285,514.76</b>

# Lyons National Bank

## Accounts Overview

Balances as of July 31, 2022 02:42:07 pm ET

### Checking Accounts

Account Name	Account #	Pending	Available Balance	Current Balance
<a href="#">Muni Funds</a>	****0006	\$0.00 (0)	\$7,696.91	<b>\$7,696.91</b>
<a href="#">Muni Funds</a>	****4236	\$0.00 (0)	\$360,653.33	<b>\$360,653.33</b>
<b>Checking Accounts Total:</b>				<b>\$368,350.24</b>

### Savings Accounts

Account Name	Account #	Pending	Available Balance	Current Balance
<a href="#">Muni Money Market</a>	****0184	\$0.00 (0)	\$2,709.71	<b>\$2,709.71</b>
<a href="#">Muni Money Market</a>	****0192	\$0.00 (0)	\$285,514.76	<b>\$285,514.76</b>
<a href="#">Muni Money Market</a>	****5396	\$0.00 (0)	\$1,027,203.46	<b>\$1,027,203.46</b>
<b>Savings Accounts Total:</b>				<b>\$1,315,427.93</b>
<b>GRAND Total:</b>				<b>\$1,683,778.17</b>

## Special Meeting Ontario Fire District #1

Meeting of August 30, 2022

Attendance: Commissioners Agnello, Breed, Doyle, Thompson and Wyse.

No public in attendance at the meeting.

Meeting called to order at 6:56 pm by Commissioner Agnello

Pledge

Motion to enter into an executive session for specific personnel at 6:58 pm by Commissioner Wyse. Seconded by Commissioner Doyle

Carried 5-0

Out of Executive session at 7:50 pm.

Report on equipment by Commissioner Agnello

- R-8 may be back from repair for the door on Friday September 2, 2022.
- Truck 2 inspection report shows no problems. This report will be shared with Colton.

Discussion of the cabinets for the office at station #3. We received a suggestion from a contractor to mount a piece of plywood behind the cabinets to get around the issue of not having regular studs in the wall to mount wall cabinets to.

Motion to adjourn the meeting at 8:04 pm by Commissioner Agnello, seconded by Commissioner Breed

Carried 5-0

Respectfully submitted,

Commissioner Wyse

Approved  
October 6, 2022

ONTARIO FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS  
BUDGET WORKSHOP MEETING

Minutes

September 8, 2022

Amended to add

Roll Call Vote September 27, 2022

1. Meeting called to order at 6:42pm by Chairman J. Agnello.
2. Commissioners Present: Commr. J. Agnello, Commr. M. Wyse, Commr. R. Doyle (6:40) & Commr. A Thompson (6:42). Absent: Commr. Breed.
3. Guests Present: Jason Schwartz (BPD)
4. Chief Officer(s) Present: J. Dundon (13-1)
5. OFC Members Present: None
6. Public Present: None
7. Budget Discussion:
  - a. Proposed Budget developed
    - i. Discussion led by J. Schwartz reviewing revenue items; tax cap, assessments, pilots etc.
    - ii. Then a discussion of expense items
  - b. Proposed Budget Attached
  - c. Budget agreed as proposed, formal vote to follow final print out with adjustments incorporated and calculations verified.
8. Equipment plan reviewed with no changes made.
9. Next meetings:
  - a. Business Meeting; September 8, 2022 at 7:00pm.
  - b. Business Meeting; October 6, 2022 at 7:00pm.
10. Motion to adjourn at 7:31pm by Commr. A Thompson, Second by Commr. J. Agnello; Motion Carried 4-0.
11. 9/27/22> Formal Motion via email to adopt the attached proposed budget made by Commr. M. Wyse, Motion seconded by Commr. J. Agnello; Ayes: Agnello, Breed, Doyle, Thompson and Wyse; Nays: none; Motion Carries 5-0.

Respectfully Submitted,

P. Matt Prinsen, Secretary

ONTARIO FIRE DISTRICT

2023 Proposed Budget Summary

Fiscal Year Ended December 31:	NYS Uniform System of <u>Accounts</u>		Fiscal Year Ended December 31:	NYS Uniform System of <u>Accounts</u>	
<b>Revenues:</b>			<b>Expenses:</b>		
Real Property Taxes	A-1001	\$702,293.25	Personal Services	A-3410.1	\$8,500.00
PILOT	A-1081	115,128.00	Equipment	A-3410.2	86,820.00
Interest & Penalties	A-1090	0.00	Contractual - other	A-3410.4	317,820.00
Fire Protection Cont.	A-2262	0.00	Debt Service	A-9710	332,731.25
Interest & Earnings	A-2401	250.00	Transfer	A-9950	72,000.00
Rentals	A-2410	200.00	Foreign Fire Tax	A-_____	<u>0.00</u>
Sale of Equipment	A-2665	0.00			
Insurance Claims	A-2680	0.00			
Refunds of Expenses	A-2701	0.00			
Miscellaneous	A-2770	0.00			
Transfer from Capital Fund	A-5031	0.00			
Transfer from Reserve Fund	A-5032	0.00			
Appropriated Fund Balance	A-599	<u>0.00</u>			
<b>TOTAL REVENUES</b>		<b><u><u>\$817,871.25</u></u></b>	<b>TOTAL EXPENSES</b>		<b><u><u>\$817,871.25</u></u></b>

ONTARIO FIRE DISTRICT (Equipment Projection Updated August 31, 2022)

Cost Inc	Truck #	Year	Cycle	2021	2022	2023	2024	2025	2026	2027	2028	2029
3.00%	13-1	2018	10	\$50,648	\$52,167	\$53,732	\$55,344	\$57,005	\$58,715	\$60,476	\$62,291	\$64,159
3.00%	13-2	2010	10	50,648	52,167	53,732	55,344	57,005	58,715	60,476	62,291	64,159
3.00%	13-3	2008	10	50,648	52,167	53,732	55,344	57,005	58,715	60,476	62,291	64,159
3.00%	BR-30	2009	25	90,041	92,742	95,524	98,390	101,342	104,382	107,513	110,739	114,061
3.00%	E-57	2017	25	542,818	559,103	575,876	593,152	610,947	629,275	648,153	667,586	687,526
3.00%	E-67	2010	25	542,818	559,103	575,876	593,152	610,947	629,275	648,153	667,586	687,526
3.00%	E-77	1990	25	562,754	579,637	597,026	614,937	633,385	652,387	671,958	692,117	712,880
3.00%	E-77	2020	25	619,030	637,601	656,729	676,431	696,724	717,625	739,154	761,329	784,168
3.00%	M-73	2014	20	56,275	57,464	59,703	61,494	63,339	65,239	67,196	69,212	71,288
3.00%	M-59	2018	20	31,514	32,460	33,433	34,436	35,470	36,534	37,630	38,759	39,921
3.00%	R-8	2018	25	619,030	637,601	656,729	676,431	696,724	717,625	739,154	761,329	784,168
3.00%	T-2	1995	25	1,125,509	1,159,274	1,194,052	1,229,874	1,266,770	1,304,773	1,343,916	1,384,234	1,425,761
3.00%		2020	15	90,021	92,722	95,503	98,368	101,319	104,359	107,490	110,714	114,036
3.00%		2020		300,000	270,000	358,216	368,962	380,031	391,432	403,175	415,270	427,728
				\$4,751,691	\$4,895,241	\$5,081,014	\$5,293,445	\$5,530,448	\$5,795,161	\$6,088,726	\$6,408,288	\$6,754,997

FIRE DISTRICT - EQUIPMENT & BUILDING RESERVE

	2021	2022	2023	2024	2025	2026	2027	2028	2029
Balance January 1	\$288,110	\$288,182	\$90,304	\$167,799	\$322,912	(\$97,531)	(\$930,195)	(\$96,694)	(\$824,866)
Revenues:									
Transfers	0	72,000	77,467	65,063	57,867	48,029	34,256	94,406	81,321
Bond Proceeds	0	0	0	0	0	0	0	0	0
Interest Earnings	86	98	27	60	70	(293)	(279)	(287)	(277)
Adjustment	(14)	38	0	0	0	0	0	0	0
Vehicle Expenses (Down Payment)	270,000	270,000	0	0	1,266,770	0	60,476	62,291	0
Balance December 31	\$288,182	\$90,304	\$167,799	\$232,912	(\$97,531)	(\$930,195)	(\$96,694)	(\$924,866)	(\$824,822)

	2021	2022	2023	2024	2025	2026	2027	2028	2029
FIRE DISTRICT - DEBT SERVICE									
Fire Hall (\$980,000 FD Serial Bonds, 2012)	\$83,868	\$4,315	\$82,763	\$4,315	\$79,654	\$78,105	\$76,553	\$75,004	\$73,454
Station #3 (\$2,120,000 FD Serial Bonds, 2021)	4,099	2,530	249,509	2,481,819	252,064	250,038	247,688	245,338	243,004
Total	\$89,966	\$329,663	\$322,731	\$330,629	\$331,751	\$328,143	\$324,240	\$320,044	\$315,824

- = Full Replacement
- = Refurbish / Partial Replacement
- = General Fund Cash
- = will not be replaced

**BOLD** numbers are actual  
*Italic* numbers are estimates







UNAPPROVED

**ONTARIO FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS MEETING  
Minutes  
September 8, 2022**

- 1. Meeting Called to Order at 7:39pm by Chairman J. Agnello**
  - a. Pledge of Allegiance
  - b. Commissioners Present: Commr. J. Agnello, Commr. R. Doyle, Commr. M. Wyse & Commr. A. Thompson (Left at 9:14pm); Absent: Commr. C. Breed
  - c. Chief Officer(s) Present: J. Dundon (13-1), S. Trottier (13-2) & J. Anderson (13-3)
  - d. OFC Members Present:
  - e. Public / Salesperson Present:
    - i. Peter Nowak & Scott Spazano of Asphalt Rehabilitation Technologies.
- 2. Public / Salesperson's Comments:**
  - a. Peter Nowak & Scott Spazano of Asphalt Rehabilitation Technologies gave presentation on their process.
- 3. Motion to accept minutes of previous meeting(s) as presented or with corrections as noted.**
  - a. August 4, 2022 Business Meeting.
  - b. August 30, 2022 Special Meeting
    - i. Motion to accept minutes above by Commr. A. Thompson, Second by Commr. R. Doyle; Motion Carries 4-0.
- 4. Chief's Report: Report on File**
  - a. Upon recommendation of the Chief, a motion was made by Commr. A. Thompson, Second by Commr. M. Wyse to approve Lt. A. Garcia as a driver for E57, E67 & E77; Motion Carries 4-0.
  - b. Upon recommendation of the Chief, a motion was made by Commr. A. Thompson, Second by Commr. M. Wyse to approve FF. N. Foxx and FF. T.J. Doty as drivers for M7; Motion Carries 4-0.
- 5. Treasurer's Report: Financial Report on File**
  - a. Deposit of check from McNeal and Co. for R8 damage.
  - b. Verizon: Credit > mailed letter requesting refund.
    - i. No refund yet. Still waiting! NO CHANGE
  - c. Amazon – Statement still lists to uncredited payments. Now we have a check in payment for the unused credits. It was determined that Amazon mistakenly credited our account and was going to research it at their end on June 27<sup>th</sup>, 2022. Return the check.
  - d. Received a statement from R&B Fabricators for \$0.00 due, unknown as to why.
  - e. Motion to Accept the Treasurer's Report made by Commr. M. Wyse, Second by Commr. R. Doyle; Motion Carries 4-0.

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- f. Motion to approve paid before audited claims: #(s) 7484 - 7489 totaling \$19,830.97 from General Fund.
  - i. Motion by Commr. R. Doyle, Second by Commr. M. Wyse; Motion Carries 4-0.
- g. Motion to pay audited claims: #s 7490 – 7512 totaling \$28,116.78 from General Fund.
  - i. Motion by Commr. M. Wyse, Second by Commr. R. Doyle; Motion Carries 4-0.
- h. Motion to Pay Station 3 Audited Vouchers: #s 1126 totaling \$439.00 from Station 3 Construction Fund.
  - i. Motion by Commr. M. Wyse, Second by Commr. R. Doyle; Motion Carries 3-1 (Thompson).

**6. Communications / Correspondence:**

- a. Wayne Central – Calendar
- b. Spectrum – Notice to AP
- c. Pinsky – Solicitation
- d. RG&E – Credit for over estimates
- e. Verizon – Credit
- f. Association of Fire Districts – Newsletter, to be filed
- g. Wayne Central – Newsletter
- h. E-ZPas – Statement
- i. OFD Secretary – Copies of Legal Notices
- j. Uniform Express – Invoice that was supposed to billed to the fire company FF Mooney to address.
- k. OFD Treasurer – Copy of invoice to OFC for Explorer Class B uniforms
- l. Jerome Fire – ACORD, to be filed
- m. IRS – Notice of increased milage rates effective June 1, 2022 to \$.625 / mile
- n. Constellation – Notice of emergency preparedness
- o. Federal Licensing, Inc. – Solicitation given to Commr. Breed
- p. NFB Catalog to Commr. Breed.
- q. Fleet Owner Magazine to Commr. Agnello
- r. Renewable Properties – Solicitation for land
- s. IRS – Notice of receipt of December 23, 2021 Form 8038-G
- t. Empire Fire & Security – Fire alarm test and inspection for Stations 1 & 2

**7. Secretary's Report:**

- a. The legal notices have been published for the second time for both Sta 2 landscape work and Sta 1 & 2 pavement sealing and striping.
  - i. No submissions received for either as of 3:00pm.
- b. Notice from OFC of resignation of Jim Goetz from the fire company due to relocation.
  - i. Key fob on desk.

**8. Chairman's Report:**

**9. Committee Reports:**

- a. Legal / Commr. R. Doyle: Report on file
- b. Buildings / Commr. A. Thompson: Report on File

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- c. Property / Commr. Breed: Report on File
- d. Equipment / Commr. Agnello: Report on File
- e. Finance / Commr. Wyse: Report on File

**10. Action Items:**

- a. Motion to approve Macedon Center Fire Dept. use of recruitment trailer September 10 & 11, 2022 for Lumber Jack Festival made by Commr. A. Thompson, Second by Commr. M. Wyse; Motion Carries 4-0.
- b. Motion to adopt June 1, 2022 IRS mileage reimbursement of \$.625 / mile made by Commr. A. Thompson, Second by Commr. R. Doyle; Motion Carries 4-0.
- c. Approval of new member to Ontario Fire Company; Logan Ennis pending satisfactory background check and physical.
  - i. Motion made by Commr. M. Wyse, Second by Commr. A. Thompson; Motion Carries 4-0.
- d. A request has been made by the cub scouts as in the past to use the facilities for den meetings. It was suggested that they use Station 3 and there were no objections from the commissioners.

**11. Unfinished Business:**

- a. Equipment Replacement Plan Review
  - i. Completed with the budget preparation prior to this meeting.
- b. Grant writing responsibility discussion.
  - i. Tabled for all Commissioners to be present
- c. Station 3 Status update:
  - i. Commr. Wyse Report: Report on File
- d. New Communications Tower.
  - i. See property report.
- e. Moving forward with Station 1 property boundary project. Looking for any documentation.
  - i. Documentation received from Former Commr. Becker. The secretary will scan and give copies to Commr. Thompson. *Scan is done and distributed*
  - ii. Documentation also forwarded to Commr. Wyse & Commr. Doyle 3/10/22.
  - iii. Commr. A. Thompson: the town is now working on it.
- f. One light pole is missing an access cover.
  - i. Capt. Anderson is making a cover.
  - ii. Commr. M. Wyse to investigate.
  - iii. Commr. M. Wyse / Commr. A. Thompson to check with SLS.
  - iv. Commr. M. Wyse has a possible source

UNAPPROVED

**2. New Business:**

- a. Commr. A. Thompson suggested starting on T2 replacement now

**3. Upcoming Meetings:**

- a. Next Business Meeting will be October 6, 2022 at 7:00pm.

**4. Executive Session (if required):**

- a. Motion by Commr. M. Wyse for the purpose of specific personnel, Second by Commr. R. Doyle; Motion Carries 4-0.
  - i. Time entered 9:06pm.
  - ii. Time returned 9:39pm.

**5. Motion to Adjourn:**

- a. Made at 9:39pm by Commr. M. Wyse, Second by Commr. J. Agnello; Motion Carries 3-0.

Respectfully Submitted,

P. Matt Prinsen, Secretary

Reports attached;  
Chief's Report  
Chairman's / J. Agnello  
Legal / Commr. R. Doyle  
Buildings / Commr. A. Thompson  
Property / Commr. C. Breed  
Equipment / Commr. J. Agnello  
Finance / Commr. M. Wyse  
Station 3 / Commr. M. Wyse  
Treasure's Financial Report

# Chief's Report to the District

9/8/2022

- Chief vehicle mileage
  - 2020 is 32550
  - 2018 is 42740
  - 2010 is 138711
- Fire Schools for September are 9/12 – Haz-Mat, 9/20- Driver/Pump training and 9/26 will be individual skills.
- The Fire Company had 3 fire schools in the month of August with an average attendance of 11
- The Fire Company responded to 27 fire calls for the month of August
- Lt Garcia has passed all the training requirements for Engine 57, 67 and 77. I request district approval for him to be a driver/operator of those pieces of apparatus
- Firefighters Fox and Doty have passed the training requirements for Marine 7 boat. I request district approval for them to be operators of the boat. \
- Wayne county has requested Truck 2 to Palmyra on 9/23 for the firefighter's memorial. It would leave Ontario around 1745hrs and return after the ceremony. As of right now, I do not have a crew, so it is possible we will not be able to handle the request.
- I have set 11/1/2022 as my target to start the duty crew program for overnight calls. I would like to discuss with the district on how we can compensate the members that participate in the program. One thought I had was extra "Points" in their incentive points at the end of the year. Any other options?

**Respectfully submitted,**

**Joshua P. Dundon**

**Fire Chief**

**LEGAL COMMITTEE REPORT**

**SEPTEMBER 8, 2022**

**Received an inquiry from Doug Adsit at McNeil and Company regarding the invoice for the globe that was damaged in Station 1.**

**Respectfully submitted**

**Rich Doyle**



Matt Prinsen &lt;matt.prinsen@gmail.com&gt;

---

**Commissioner report**

1 message

**Aron Thompson** <athompson7@rochester.rr.com>

Thu, Sep 8, 2022 at 7:39 PM

To: Matt Prinsen &lt;matt.prinsen@gmail.com&gt;

**Commissioner report**

## Building Report

- List of surplus items at station 3 I dropped the ball and forgot to put up the list, will be placed up on the board.
- Any update on an account with uline?
- Cabinets will get picked up when they drop off the new ones.
- Ice machine needs to be replaced, would like to get a new one.
- Sealing 1 & 2 parking lots?
- Grading station 2?
- Fire alarm testing was done and is all set at the station.
- So far the repairs for station 3 seem to be working for all the doors.
- Will be getting prices, and wanting to order more gear racks for station 3 and keep replacing station 1s.
- New chairs for radio room, commissioner's and chiefs office.

Aron F. Thompson



# Property Report

9/8/2022

## 1. Tower Project:

- a. Jeff Kunzer is working to finish the configuration of the UPS.
- b. The Heliac cable has arrived. However, one the antennas is the wrong band-split. A replacement antenna is being shipped out. Once everything is here, JemStar will complete the installation.

## 2. Ground ladder testing will take place tomorrow morning at Station 1.

## **APPARATUS REPORT**

**September 2022**

- T-2 Aerial testing went well & will be going to Colden for P/M
- BR-30, E-77, T-2 all scheduled for Repair with Bob Floyd, parts issue Done
- 13-3 buggy is in house, needs to be transfered
- R-8 is close to being done, back Friday or next week
- Boat motor to go to Marine Shop to be serviced, gear oil to be changed
- Trailer working great with up grades
- T-2 needs ladder p/m at a cost of about 2200.00, Colden would pick it
- Up and return in 2 days, several requirements from E-1 on service

### **Chairman Issues**

**Water Department work?**

**Signs and flag pole**

**Cabinets and countertops for radio room**

**Drench Shower issue, been working with Lockwood on quote too high!!**

**Plans for sealing Station 1 & 2 parking lot and driveway**

**Fans in bathroom on all the time, Why hit breaker**

**Station 2 drainage and landscape finish**

**Station 3 supplies and needs**

**Station 1 property line issues**

**District Rules and Policies Review**

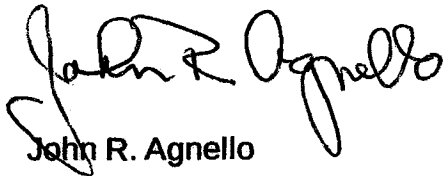
**Building Reports and issues from Capitan's**

**Fire Police/ Safety Officers meeting on June 29 at 7:00 p.m. Station 3**

**Key fob issue**

*Cub Scouts use*

**Respectfully Submitted,**

A handwritten signature in black ink that reads "John R. Agnello". The signature is written in a cursive style with a large, looping initial "J".

**John R. Agnello**

**Commissioner**

**Ontario Fire District #1**

Ontario Fire District #1 Finance Report and some buildings information

September 8, 2022

1. Tonight's meeting with Jason Schwartz, C.P.A from Bernard P. Donegan starts our budget process for the 2023 budget year.
2. The covers for the light poles that Steve Trottier was able to get for the light poles is not the correct ones. I have done some research on the poles and I have reached out to the manufacturer through their sales manager for our area to try and get the correct parts.
3. I received some documents preparing to wrap up the station #3 project. I have not received the final documents.
4. And we now have had a siding issue on the main west side of the building.
5. I received a report of the air regulator blowing off at station #2. I went down and readjusted it and have not found another issue since.

Respectfully submitted,

*Mark A. Wyse*

Mark A. Wyse

Commissioner

**Ontario Fire District #1**  
**Balance Sheet**  
As of August 31, 2022

	Aug 31, 22
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Checking Acct - Lyons#0006	11,527.82
Restr. Cash - CD - Lyons #0184	2,709.77
Restr. Cash - CD - Lyons #0192	285,520.82
Savings Acct. - Lyons #5396	1,017,505.18
<b>Total Checking/Savings</b>	1,317,263.59
<b>Other Current Assets</b>	
Due from Capital Fund	380,259.42
<b>Total Other Current Assets</b>	380,259.42
<b>Total Current Assets</b>	1,697,523.01
<b>Other Assets</b>	
Amount to be Provided for Bonds	450,000.00
<b>Total Other Assets</b>	450,000.00
<b>TOTAL ASSETS</b>	<b>2,147,523.01</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Long Term Liabilities</b>	
Bond Payable - Station #2	445,342.50
<b>Total Long Term Liabilities</b>	445,342.50
<b>Total Liabilities</b>	445,342.50
<b>Equity</b>	
Fund Equity - Capital Reserve	288,182.61
Fund Equity - Unreserved	
Equity - Not in Spendable Form	397,562.50
<b>Total Fund Equity - Unreserved</b>	397,562.50
Unrestricted Fund Equity	457,924.64
Net Income	558,510.76
<b>Total Equity</b>	1,702,180.51
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>2,147,523.01</b>

## Ontario Fire District #1 Profit & Loss Budget Performance August 2022

	Aug 22	Budget	Jan - Aug 22	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
Interest Earnings	21.59	0.00	146.67	250.00	250.00
Interest Income - Restricted	6.12		47.98		
PILOT Revenue - Ginna	0.00	0.00	124,780.00	124,488.00	124,488.00
Real Property Tax Assessments	0.00	0.00	668,547.00	668,547.00	668,547.00
Refund of Expenditures	10,080.13		13,304.46		
Rentals (RG&E)	200.00	0.00	200.00	200.00	200.00
Sale of Assets	0.00		1,600.00		
<b>Total Income</b>	<b>10,307.84</b>	<b>0.00</b>	<b>808,626.11</b>	<b>793,485.00</b>	<b>793,485.00</b>
<b>Gross Profit</b>	<b>10,307.84</b>	<b>0.00</b>	<b>808,626.11</b>	<b>793,485.00</b>	<b>793,485.00</b>
<b>Expense</b>					
Association Dues - A-3410.414	0.00	0.00	525.00	800.00	800.00
<b>Contract Services</b>					
Accounting Fees - A-3410.456	0.00	0.00	4,800.00	10,000.00	10,000.00
Grant Writing - A-3410.201	0.00	0.00	0.00	2,500.00	2,500.00
Legal Fees - A-3410.456	0.00		8,292.87		
<b>Total Contract Services</b>	<b>0.00</b>	<b>0.00</b>	<b>13,092.87</b>	<b>12,500.00</b>	<b>12,500.00</b>
Drills, Parades, - A-3410.417	0.00	0.00	2,056.25	2,500.00	2,500.00
Election Inspect. - A-3410.413	0.00	0.00	420.00	420.00	420.00
Equipment Purch - A-3410.200	3,519.85	0.00	39,403.41	82,000.00	82,000.00
<b>Facilities and Equipment</b>					
Bldg Repair/Maint - A-3410.442	1,750.98	0.00	44,456.70	75,000.00	75,000.00
Building Utilities - A-3410.422	1,577.00	0.00	16,943.67	30,000.00	30,000.00
Gasoline, Oil etc - A-3410.421	1,123.42	0.00	6,127.95	6,000.00	6,000.00
New Trucks - A-3410.445	0.00		0.00		
Repairs -Equipment - A-3410.444	4,038.36	0.00	16,797.51	35,000.00	35,000.00
<b>Total Facilities and Equipment</b>	<b>8,489.76</b>	<b>0.00</b>	<b>84,325.83</b>	<b>146,000.00</b>	<b>146,000.00</b>
Fire Training - A-3410.470	75.00	0.00	1,413.63	7,500.00	7,500.00
Insurance - A-3410.432	0.00	0.00	81,535.00	68,000.00	68,000.00
Medical - A-3410.441	725.00	0.00	3,555.00	9,000.00	9,000.00
<b>Operations</b>					
Office Supplies - A-3410.418	0.00	0.00	327.12	5,000.00	5,000.00
Postage - A-3410.411	0.00	0.00	370.36	350.00	350.00
Public Notices - A-3410.412	0.00	0.00	33.68	300.00	300.00
Telephone, Telecom - A-3410.420	606.26	0.00	4,687.03	7,000.00	7,000.00
<b>Total Operations</b>	<b>606.26</b>	<b>0.00</b>	<b>5,418.19</b>	<b>12,650.00</b>	<b>12,650.00</b>
Other - A-3410.499	64.95	0.00	431.91	6,000.00	6,000.00
Payroll - Treasurer A-3410.100	625.00	0.00	4,375.00	7,500.00	7,500.00

7:17 PM

09/06/22

Accrual Basis

**Ontario Fire District #1**  
**Profit & Loss Budget Performance**  
**August 2022**

	Aug 22	Budget	Jan - Aug 22	YTD Budget	Annual Budget
<b>Travel and Meetings</b>					
Convention/Seminar - A-3410.415	0.00	0.00	0.00	4,000.00	4,000.00
Travel - A-3410.416	105.80	0.00	150.28	2,000.00	2,000.00
<b>Total Travel and Meetings</b>	105.80	0.00	150.28	6,000.00	6,000.00
<b>Uniforms - A-3410.419</b>	1,599.00	0.00	3,469.23	8,000.00	8,000.00
<b>Total Expense</b>	15,810.62	0.00	240,171.60	368,870.00	368,870.00
<b>Net Ordinary Income</b>	-5,502.78	0.00	568,454.51	424,615.00	424,615.00
<b>Other Income/Expense</b>					
<b>Other Expense</b>					
Bond Interest - A-9711.700	0.00	0.00	9,943.75	67,615.00	67,615.00
Bond Redemption - A-9711.600	0.00	0.00	0.00	285,000.00	285,000.00
<b>Total Other Expense</b>	0.00	0.00	9,943.75	352,615.00	352,615.00
<b>Net Other Income</b>	0.00	0.00	-9,943.75	-352,615.00	-352,615.00
<b>Net Income</b>	<b>-5,502.78</b>	<b>0.00</b>	<b>558,510.76</b>	<b>72,000.00</b>	<b>72,000.00</b>

**Ontario Fire District #1**  
**Profit & Loss Budget vs. Actual**  
**January through August 2022**

	Jan - Aug 22	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Interest Earnings	146.67	250.00	-103.33	58.7%
Interest Income - Restricted	47.98			
PILOT Revenue - Ginna	124,780.00	124,488.00	292.00	100.2%
Real Property Tax Assessments	668,547.00	668,547.00	0.00	100.0%
Refund of Expenditures	13,304.46			
Rentals (RG&E)	200.00	200.00	0.00	100.0%
Sale of Assets	1,600.00			
<b>Total Income</b>	<b>808,626.11</b>	<b>793,485.00</b>	<b>15,141.11</b>	<b>101.9%</b>
<b>Gross Profit</b>	<b>808,626.11</b>	<b>793,485.00</b>	<b>15,141.11</b>	<b>101.9%</b>
<b>Expense</b>				
Association Dues - A-3410.414	525.00	800.00	-275.00	65.6%
<b>Contract Services</b>				
Accounting Fees - A-3410.456	4,800.00	10,000.00	-5,200.00	48.0%
Grant Writing - A-3410.201	0.00	2,500.00	-2,500.00	0.0%
Legal Fees - A-3410.456	8,292.87			
<b>Total Contract Services</b>	<b>13,092.87</b>	<b>12,500.00</b>	<b>592.87</b>	<b>104.7%</b>
Drills, Parades, - A-3410.417	2,056.25	2,500.00	-443.75	82.3%
Election Inspect. - A-3410.413	420.00	420.00	0.00	100.0%
Equipment Purch - A-3410.200	39,403.41	82,000.00	-42,596.59	48.1%
<b>Facilities and Equipment</b>				
Bldg Repair/Maint - A-3410.442	44,456.70	75,000.00	-30,543.30	59.3%
Building Utilities - A-3410.422	16,943.67	30,000.00	-13,056.33	56.5%
Gasoline, Oil etc - A-3410.421	6,127.95	6,000.00	127.95	102.1%
New Trucks - A-3410.445	0.00			
Repairs - Equipment - A-3410.444	16,797.51	35,000.00	-18,202.49	48.0%
<b>Total Facilities and Equipment</b>	<b>84,325.83</b>	<b>146,000.00</b>	<b>-61,674.17</b>	<b>57.8%</b>
Fire Training - A-3410.470	1,413.63	7,500.00	-6,086.37	18.8%
Insurance - A-3410.432	81,535.00	68,000.00	13,535.00	119.9%
Medical - A-3410.441	3,555.00	9,000.00	-5,445.00	39.5%
<b>Operations</b>				
Office Supplies - A-3410.418	327.12	5,000.00	-4,672.88	6.5%
Postage - A-3410.411	370.36	350.00	20.36	105.8%
Public Notices - A-3410.412	33.68	300.00	-266.32	11.2%
Telephone, Telecom - A-3410.420	4,687.03	7,000.00	-2,312.97	67.0%
<b>Total Operations</b>	<b>5,418.19</b>	<b>12,650.00</b>	<b>-7,231.81</b>	<b>42.8%</b>
Other - A-3410.499	431.91	6,000.00	-5,568.09	7.2%
Payroll - Treasurer A-3410.100	4,375.00	7,500.00	-3,125.00	58.3%



7:18 PM

09/06/22

Accrual Basis

**Ontario Fire District #1**  
**Profit & Loss Budget vs. Actual**  
**January through August 2022**

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	Jan - Aug 22	Budget	\$ Over Budget	% of Budget
<b>Travel and Meetings</b>				
Convention/Seminar - A-3410.415	0.00	4,000.00	-4,000.00	0.0%
Travel - A-3410.416	150.28	2,000.00	-1,849.72	7.5%
<b>Total Travel and Meetings</b>	150.28	6,000.00	-5,849.72	2.5%
<b>Uniforms - A-3410.419</b>	3,469.23	8,000.00	-4,530.77	43.4%
<b>Total Expense</b>	240,171.60	368,870.00	-128,698.40	65.1%
<b>Net Ordinary Income</b>	568,454.51	424,615.00	143,839.51	133.9%
<b>Other Income/Expense</b>				
Other Expense				
Bond Interest - A-9711.700	9,943.75	67,615.00	-57,671.25	14.7%
Bond Redemption - A-9711.600	0.00	285,000.00	-285,000.00	0.0%
<b>Total Other Expense</b>	9,943.75	352,615.00	-342,671.25	2.8%
<b>Net Other Income</b>	-9,943.75	-352,615.00	342,671.25	2.8%
<b>Net Income</b>	<b>558,510.76</b>	<b>72,000.00</b>	<b>486,510.76</b>	<b>775.7%</b>

**Ontario Fire District #1**  
**Reconciliation Detail**  
**Checking Acct - Lyons#0006, Period Ending 08/31/2022**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						7,696.91
<b>Cleared Transactions</b>						
<b>Checks and Payments - 27 items</b>						
Bill Pmt -Check	08/06/2022	10445	Colden Enterprises, ...	X	-2,124.52	-2,124.52
Bill Pmt -Check	08/06/2022	10453	Penn Power Group	X	-1,669.72	-3,794.24
Bill Pmt -Check	08/06/2022	10444	Code 2	X	-1,516.00	-5,310.24
Bill Pmt -Check	08/06/2022	10462	Witmer Public Safety	X	-1,410.64	-6,720.88
Bill Pmt -Check	08/06/2022	10451	Ontario Highway	X	-1,123.42	-7,844.30
Bill Pmt -Check	08/06/2022	10455	R. C. Fire Equipmen...	X	-836.00	-8,680.30
Bill Pmt -Check	08/06/2022	10447	Family Health NP	X	-725.00	-9,405.30
Bill Pmt -Check	08/06/2022	10454	Prinsen, P. Matt	X	-636.12	-10,041.42
Bill Pmt -Check	08/06/2022	10463	Wyse Lawn & Lands...	X	-555.00	-10,596.42
Bill Pmt -Check	08/06/2022	10439	Anderson, John	X	-500.00	-11,096.42
Bill Pmt -Check	08/06/2022	10438	AJ Lawn Care	X	-490.00	-11,586.42
Bill Pmt -Check	08/06/2022	10457	SYNCB/AMAZON	X	-461.82	-12,048.24
Bill Pmt -Check	08/06/2022	10449	Lafferty	X	-455.53	-12,503.77
Bill Pmt -Check	08/06/2022	10440	Breed, Tina	X	-314.36	-12,818.13
Bill Pmt -Check	08/06/2022	10442	Charter Sta 1	X	-277.35	-13,095.48
Bill Pmt -Check	08/06/2022	10443	Charter Sta 3	X	-199.94	-13,295.42
Bill Pmt -Check	08/06/2022	10448	K&D Disposal	X	-158.00	-13,453.42
Bill Pmt -Check	08/06/2022	10441	C&D Automotive	X	-114.12	-13,567.54
Bill Pmt -Check	08/06/2022	10456	Shaver, Bill	X	-94.68	-13,662.22
Bill Pmt -Check	08/06/2022	10459	United Uniform	X	-83.00	-13,745.22
Bill Pmt -Check	08/06/2022	10460	Vitalsigns	X	-70.00	-13,815.22
Bill Pmt -Check	08/06/2022	10461	Williamson Automoti...	X	-60.00	-13,875.22
Bill Pmt -Check	08/06/2022	10458	Tops Markets, LLC	X	-47.98	-13,923.20
Bill Pmt -Check	08/06/2022	10446	DiVal Safety Equipm...	X	-41.50	-13,964.70
Bill Pmt -Check	08/06/2022	10452	Papa Reggio's	X	-14.95	-13,979.65
Bill Pmt -Check	08/10/2022	10466	RG&E	X	-1,577.00	-15,556.65
Bill Pmt -Check	08/10/2022	10465	Charter Sta 2	X	-128.97	-15,685.62
Total Checks and Payments					-15,685.62	-15,685.62
<b>Deposits and Credits - 2 items</b>						
Transfer	08/03/2022			X	20,000.00	20,000.00
Bill Pmt -Check	08/06/2022	10450	Lafferty	X	0.00	20,000.00
Total Deposits and Credits					20,000.00	20,000.00
Total Cleared Transactions					4,314.38	4,314.38
Cleared Balance					4,314.38	12,011.29
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 4 items</b>						
Bill Pmt -Check	11/05/2021	10165	Josh Geotz		-86.18	-86.18
Bill Pmt -Check	02/11/2022	10289	Charter Sta 1		-272.29	-358.47
Bill Pmt -Check	08/06/2022	10464	MC Fire Police		-75.00	-433.47
Bill Pmt -Check	08/21/2022	10467	Ontario Fire Company		-50.00	-483.47
Total Checks and Payments					-483.47	-483.47
Total Uncleared Transactions					-483.47	-483.47
Register Balance as of 08/31/2022					3,830.91	11,527.82
<b>New Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Bill Pmt -Check	09/01/2022	10468	NEJFD		-18,000.00	-18,000.00
Total Checks and Payments					-18,000.00	-18,000.00
Total New Transactions					-18,000.00	-18,000.00
<b>Ending Balance</b>					<b>-14,169.09</b>	<b>-6,472.18</b>

7:05 PM

09/06/22

**Ontario Fire District #1**  
**Reconciliation Detail**  
**Savings Acct. - Lyons #5396, Period Ending 08/31/2022**

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Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						1,027,203.46
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Transfer	08/03/2022			X	-20,000.00	-20,000.00
Total Checks and Payments					-20,000.00	-20,000.00
<b>Deposits and Credits - 3 items</b>						
Deposit	08/03/2022			X	443.60	443.60
Deposit	08/06/2022			X	9,836.53	10,280.13
Deposit	08/31/2022			X	21.59	10,301.72
Total Deposits and Credits					10,301.72	10,301.72
Total Cleared Transactions					-9,698.28	-9,698.28
Cleared Balance					-9,698.28	1,017,505.18
Register Balance as of 08/31/2022					-9,698.28	1,017,505.18
<b>Ending Balance</b>					<b>-9,698.28</b>	<b>1,017,505.18</b>

## Ontario Fire District, Station 3 Construction

## Profit &amp; Loss

09/06/22

## All Transactions

Accrual Basis

	<u>Jul 9, 22</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
H3410.600 - BAN Principal	-2,120,000.00
H3410.700 - BAN Interest	-4,098.67
H5710 - 2021 Serial Bond	2,120,002.03
H5730 - Bond Anticipation Note	2,120,000.00
Other Types of Income	250.00
<b>Total Income</b>	<u>2,116,153.36</u>
<b>Expense</b>	
<b>Facilities H3410.200</b>	
H3410.210 General Contractor	1,078,796.81
H3410.220 Plumbing Contractor	195,105.48
H3410.230 Electrical Contractor	124,269.00
H3410.240 HVAC Contractor	84,124.00
H3410.250 Other Construction	99,931.39
<b>Total Facilities H3410.200</b>	<u>1,582,226.68</u>
<b>H3410.400 Contractual Expense</b>	
H3410.401 Travel	1,514.84
H3410.408 Office Expense	145.09
H3410.410 Project Design	800.00
H3410.420 Const. Management	
H3410.425 Additional Services	31,540.44
H3410.420 Const. Management - Other	98,167.64
<b>Total H3410.420 Const. Management</b>	<u>129,708.08</u>
H3410.460 Financial Services	34,660.60
H3410.470 Legal Services	6,573.62
<b>Total H3410.400 Contractual Expense</b>	<u>173,402.23</u>
<b>Total Expense</b>	<u>1,755,628.91</u>
<b>Net Ordinary Income</b>	<u>360,524.45</u>
<b>Net Income</b>	<u><u>360,524.45</u></u>

**Ontario Fire District, Station 3 Construction  
Reconciliation Detail  
Station 3 Construction Checking, Period Ending 08/31/2022**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						360,653.33
Cleared Balance						360,653.33
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Bill Pmt -Check	12/30/2021	581	Agnello, John		-28.88	-28.88
Total Checks and Payments					-28.88	-28.88
Total Uncleared Transactions					-28.88	-28.88
Register Balance as of 08/31/2022					-28.88	360,624.45
<b>Ending Balance</b>					<b>-28.88</b>	<b>360,624.45</b>

Ontario Fire District #1

9/6/2022 7:19 PM

Register: Checking Acct - Lyons#0006

From 08/01/2022 through 08/31/2022

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
08/03/2022			Savings Acct. - Lyons ...	Funds Transfer		X	20,000.00	27,696.91
08/06/2022	10438	AJ Lawn Care	Accounts Payable		490.00	X		27,206.91
08/06/2022	10439	Anderson, John	Accounts Payable	July 2022 Clea...	500.00	X		26,706.91
08/06/2022	10440	Breed, Tina	Accounts Payable	Reimbursement...	314.36	X		26,392.55
08/06/2022	10441	C&D Automotive	Accounts Payable	Invoice #s; 328...	114.12	X		26,278.43
08/06/2022	10442	Charter Sta 1	Accounts Payable	202-45787100...	277.35	X		26,001.08
08/06/2022	10443	Charter Sta 3	Accounts Payable	202-14853940...	199.94	X		25,801.14
08/06/2022	10444	Code 2	Accounts Payable	4871	1,516.00	X		24,285.14
08/06/2022	10445	Colden Enterprises, I...	Accounts Payable		2,124.52	X		22,160.62
08/06/2022	10446	DiVal Safety Equipm...	Accounts Payable	105813	41.50	X		22,119.12
08/06/2022	10447	Family Health NP	Accounts Payable	Inv. # 1115	725.00	X		21,394.12
08/06/2022	10448	K&D Disposal	Accounts Payable	Inv. # 118813	158.00	X		21,236.12
08/06/2022	10449	Lafferty	Accounts Payable	ONTARFD	455.53	X		20,780.59
08/06/2022	10450	Lafferty	Accounts Payable	VOID: ONTA...		X		20,780.59
08/06/2022	10451	Ontario Highway	Accounts Payable	July 2022 Fuel ...	1,123.42	X		19,657.17
08/06/2022	10452	Papa Reggio's	Accounts Payable	Commissioners...	14.95	X		19,642.22
08/06/2022	10453	Penn Power Group	Accounts Payable	37918	1,669.72	X		17,972.50
08/06/2022	10454	Prinsen, P. Matt	Accounts Payable	Secretary / Tre...	636.12	X		17,336.38
08/06/2022	10455	R. C. Fire Equipment...	Accounts Payable	Inv. # 10058 / ...	836.00	X		16,500.38
08/06/2022	10456	Shaver, Bill	Accounts Payable	Travel expense ...	94.68	X		16,405.70

Ontario Fire District #1

9/6/2022 7:19 PM

Register: Checking Acct - Lyons#0006

From 08/01/2022 through 08/31/2022

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
08/06/2022	10457	SYNCB/AMAZON	Accounts Payable	60457 8781 04...	461.82	X		15,943.88
08/06/2022	10458	Tops Markets, LLC	Accounts Payable	322689	47.98	X		15,895.90
08/06/2022	10459	United Uniform	Accounts Payable	3014964	83.00	X		15,812.90
08/06/2022	10460	Vitalsigns	Accounts Payable	Inv. # 18402 / ...	70.00	X		15,742.90
08/06/2022	10461	Williamson Automot...	Accounts Payable	Inv. #s; 2022-2...	60.00	X		15,682.90
08/06/2022	10462	Witmer Public Safety	Accounts Payable	FIRONT	1,410.64	X		14,272.26
08/06/2022	10463	Wyse Lawn & Lands...	Accounts Payable	Inv. # 424768 ...	555.00	X		13,717.26
08/10/2022	10465	Charter Sta 2	Accounts Payable	144156001	128.97	X		13,588.29
08/10/2022	10466	RG&E	Accounts Payable		1,577.00	X		12,011.29
08/06/2022	10464	MC Fire Police	Accounts Payable	2022 Seminar /...	75.00			11,577.82
08/21/2022	10467	Ontario Fire Company	Accounts Payable	Donation from ...	50.00			11,527.82

## Ontario Fire District #1 Reconciliation Detail

Restr. Cash - CD - Lyons #0184, Period Ending 08/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						2,709.71
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	08/31/2022			X	0.06	0.06
Total Deposits and Credits					0.06	0.06
Total Cleared Transactions					0.06	0.06
Cleared Balance					0.06	2,709.77
Register Balance as of 08/31/2022					0.06	2,709.77
<b>Ending Balance</b>					<b>0.06</b>	<b>2,709.77</b>



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09/06/22

## Ontario Fire District #1 Reconciliation Detail

Restr. Cash - CD - Lyons #0192, Period Ending 08/31/2022

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Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						285,514.76
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	08/31/2022			X	6.06	6.06
Total Deposits and Credits					6.06	6.06
Total Cleared Transactions					6.06	6.06
Cleared Balance					6.06	285,520.82
Register Balance as of 08/31/2022					6.06	285,520.82
<b>Ending Balance</b>					<b>6.06</b>	<b>285,520.82</b>

UNAPPROVED

**ONTARIO FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS MEETING  
Minutes  
October 6, 2022**

- 1. Meeting Called to Order at 7:02pm by Chairman J. Agnello**
  - a. Pledge of Allegiance
  - b. Commissioners Present: Commr. J. Agnello, Commr. R. Doyle, Commr. M. Wyse & Commr. C. Breed; Absent: Commr. A. Thompson
  - c. Chief Officer(s) Present: J. Dundon (13-1)
  - d. OFC Members Present: None
  - e. Public / Salesperson Present: None
- 2. Public / Salesperson's Comments: None**
- 3. Motion to accept minutes of previous meeting(s) as presented or with corrections as noted.**
  - a. September 8, 2022 Budget Workshop Meeting w/ corrections (13-1 name corrected, add equipment plan review, attach proposed budget).
  - b. September 8, 2022 Business Meeting.
    - i. Motion to accept minutes above by Commr. C. Breed, Second by Commr. M. Wyse; Motion Carries 4-0.
- 4. Chief's Report: Report on File**
  - a. The chief brought up the status of Station 3 with regard to tool bench and office cabinetry. Commr. Agnello had checked on this and found that Lowe's has no record of a re-order or return request being made for the lower cabinets, further that the manufacturer has no orders for replacement cabinets. It was suggested that we make do with what we have and remove the toe kick area from the lowers to reduce the height. Bids to be sought to alter and install the cabinetry (see Station 3 status update under old business).
  - b. A motion was made to approve FF H. Prinsen to take M78 to out of county training in Montour Falls, NY on 10/28 – 10/30/22 and to also allow Capt. M. O'Conner from Lincoln Fire to ride along by Commr. M. Wyse, second by Commr. J. Agnello; Motion Carries 4-0.
  - c. A motion to accept the recommendation of the Chief to approve FF P. Moran as a driver for BR30 made by Commr. M. Wyse, second by Commr. C. Breed; Motion Carries 4-0.
  - d. A motion was made to approve the use of R8 for the annual ride a firetruck to school October 13<sup>th</sup> by Commr. C. Breed, Second by Commr. M. Wyse; Motion Carries 4-0.
  - e. With the anticipation of the Duty Crew program starting soon it was decided that Duty Crew personnel shall be awarded 50 incentive points up to a maximum of 250 per year; the motion was made by Commr. C. Breed, Second by Commr. J. Agnello; Motion Carries 4-0.

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**5. Treasurer's Report: Financial Report on File**

- a. Verizon: Credit > mailed letter requesting refund.
  - i. No refund yet. Still waiting! NO CHANGE
- b. Upon continuing claims after September claims had been entered, Claim #s 7513 & 7514 have been skipped by the stamp (or someone played with the stamp).
- c. I have received the Kunzer Electric invoice for the tower radio room. That invoice has been added to the invoice for the county. The invoice will be sent after commissioner review.
- d. Motion to Accept the Treasurer's Report made by Commr. C. Breed, Second by Commr. M. Wyse; Motion Carries 4-0.
- e. Motion to approve paid before audited claims: #(s) 7515 - 7520 totaling \$2,296.53 from General Fund.
  - i. Motion by Commr. M. Wyse, Second by Commr. C. Breed; Motion Carries 4-0.
- f. Motion to pay audited claims: #s 7521 – 7546 totaling \$14,436.03 from General Fund.
  - i. Motion by Commr. C. Breed, Second by Commr. M. Wyse; Motion Carries 4-0.
- g. Motion to Pay Station 3 Audited Vouchers: #s 1127 & 1128 totaling \$61,394.78 from Station 3 Construction Fund.
  - i. Motion by Commr. M. Wyse, Second by Commr. R. Doyle; Motion Carries 4-0.

**6. Communications / Correspondence:**

- a. BPD – Addendum to Letter of Services / Action Required
- b. Verizon – Credit remains unpaid
- c. Haun – Received bill that was not ours, advised by email, copy attached.
- d. M&T – Collateral Statement
- e. Amazon/Synchrony Bank – Notification of discontinuation of business line of credit effective 1/10/23.
- f. Hall Loan Agreement – S. Trottier for 10/1/22 at Sta 3
- g. Workers Comp Board – Notice of determination, Commr. Doyle.
- h. Breen's - Received bill that was not ours, advised by phone call 9/21.
- i. E-ZPass Statement
- j. IDNAC Response Team – Notice of Simplex product safety issue at Station 3.
- k. Fire Service Safety Testing – NFPA Ground ladder Test and Inspection Reports, to Chief Dundon.
- l. Lt. Bellingham – FIT Test Report
- m. Wayne County BoE – Use of Poll site / General Elections - Tuesday November 8, 2022 referred to Commr. Wyse
- n. Solicitations received from: Positive Promotions, Federal Licensing, NY Labor law Poster service.
- o. Letter from Resident J. Becker – Read aloud at meeting indicating issues with meeting minutes and items listed in the minutes as unaddressed. Due to numerous issues raised this letter will be addressed at an upcoming meeting.

**7. Secretary's Report:**

- a. Budget hearing set for October 18<sup>th</sup> at 7:00pm
- b. Elections for 2022 are on December 13<sup>th</sup>.

**8. Chairman's Report: Report on File w/ the Apparatus Report**

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**9. Committee Reports:**

- a. Legal / Commr. R. Doyle:
  - i. Should be receiving a check from McNeil for \$295.00 for Air-Vac parts.
- b. Buildings / Commr. A. Thompson: No Report
- c. Property / Commr. Breed: Report on File
- d. Equipment / Commr. Agnello: Report on File
  - i. Station 2 drainage and landscape only 1 bid received for \$13,000 which is unacceptable. Commr. Agnello will pursue more bids.
  - ii. Station 3 needs trees and bushes removed from north property line. Other issues were discussed with the Chief and listed under the Chief's report.
- e. Finance / Commr. Wyse: Report on File

**10. Action Items:**

- a. Motion to authorize the chairman to sign the BPD Addendum
  - i. Motion made by Commr. M. Wyse, Second by Commr. C. Breed; Motion Carries 4-0.
- b. A Motion was made by Comm. J. Agnello and was Seconded by Comm. M. Wyse to adopt M. Mooney Chairman, C. Agnello Election Inspector and K. Parks Ballot Clerk for the Commission Election on December 13, 2022, further, said election personnel shall be paid \$70.00 each to prepare the rolls and \$70.00 each to oversee the election for a total of \$420.00; Motion Carries 4-0.
- c. Inspection Dinner: when and where?
  - i. First choice on location is Ontario Golf Club
  - ii. First choice on date is Friday November 11<sup>th</sup>, second choice is Friday November 4<sup>th</sup>.
  - iii. Chairman Agnello to make arrangements.

**11. Unfinished Business:**

- a. Grant writing responsibility discussion.
  - i. Tabled for all Commissioners to be present
- b. Station 3 Status update:
  - i. Commr. Wyse Report: Report on File see finance report item 4
  - ii. Motion for Commr. Agnello to proceed with getting quotes for the completion of Station 3 office cabinetry to be altered and installed made by Commr. M. Wyse, second by Commr. J. Agnello; Motion Carries 4-0.
- c. New Communications Tower.
  - i. See property report.

UNAPPROVED

- d. Moving forward with Station 1 property boundary project. Looking for any documentation.
  - i. Documentation received from Former Commr. Becker. The secretary will scan and give copies to Commr. Thompson. *Scan is done and distributed*
  - ii. Documentation also forwarded to Commr. Wyse & Commr. Doyle 3/10/22.
  - iii. Commr. A. Thompson: the town is now working on it.
  - iv. 10/6/22 no updates
  
- e. One light pole is missing an access cover.
  - i. Capt. Anderson is making a cover.
  - ii. Commr. M. Wyse to investigate.
  - iii. Commr. M. Wyse / Commr. A. Thompson to check with SLS.
  - iv. Commr. M. Wyse has a possible source.
  - v. 10/6/22 - Commr. M. Wyse from the manufacturer.

**2. New Business:**

- a. A motion to declare the following listed items at Station 3 as surplus; said items as listed below are no longer of any use to the fire district and it is agreed that the property has a value of less than \$20,000:
  - i. Small hot water heater
  - ii. Gas furnace
  - iii. Gas furnace with A coil
  - iv. Duct work
  - v. Partial Box of soffit material
  - vi. 2- hand dryers

The motion above was made by Commr. M. Wyse, second by Commr. C. Breed; Motion Carries 4-0.

Motion to accept sealed bids on the surplus equipment until 7:00pm on November 10<sup>th</sup> 2022 at the Commissioner's meeting at which time the bids will be opened in public was made by Commr. M. Wyse, second by Commr. C. Breed; Motion Carries 4-0. Contact Commr. A. Thompson at 585-943-2381 for details.

**3. Upcoming Meetings:**

- a. 2023 Budget Hearing is October 18th at 7:00pm and opened to the public and when after not hearing any objection to the proposed budget it will be closed and the Board will hold a public meeting to accept the budget.
- b. Next Business Meeting will be November 10, 2022 at 7:00pm.

**4. Executive Session (if required):**

- a. Motion by Commr. M. Wyse for the purpose of specific personnel, Second by Commr. R. Doyle; Motion Carries 4-0.
  - i. Time entered 7:42pm.
  - ii. Time returned 7:56pm.

UNAPPROVED

**5. Motion to Adjourn:**

- a. Made at 9:18pm by Commr. C. Breed, Second by Commr. R. Doyle; Motion Carries 4-0.

Respectfully Submitted,

P. Matt Prinsen, Secretary

Reports attached;

Chief's

Chairman's / J. Agnello

Property / Commr. C. Breed

Equipment / Commr. J. Agnello

Finance / Commr. M. Wyse

Treasure's Financial Report

# Chief's Report to the District

10/6/2022

- Chief vehicle mileage
  - 2020 is 33800
  - 2018 is 44290
  - 2016 is 64440
- Fire Schools for October are 10<sup>th</sup>- RIT and Ladders, 18<sup>th</sup> Air bags and the 24<sup>th</sup> is individual skills.
- The Fire Company had 3 evening fire schools in the month of September with an average attendance of 15. We had one daytime fire school with attendance of 4
- The Fire Company responded to 28 fire calls for the month of September.
- It has been 8 months since Station 3 opened. I really would like to see a tool table instead of a folding table for all the tools. I would also like to get an update on the cabinets for the office area. We need to get this station fully functional for the members that respond there. Especially with the duty nights coming, there may be some nights where Station 3 ends up being the main station due to who is responding.
- I am requesting permission for FF Heather Prinsen to take M78 to Montour Falls for the Fire Service Women of NYS, INC. October 28<sup>th</sup> to the 30<sup>th</sup>. Captain Megan Conner is a member with Lincoln fire and I'm Requesting permission for her to car pool with FF Prinsen. FF Prinsen will be the only one driving.
- FF Pat Moran has cleared all requirements for BR-30. I request district approval for him to be a driver.
- Next Thursday, the firetruck ride to school is occurring. We are tasked with Wayne Elementary school. I am asking for district approval to use Rescue 8 for this event. The student, 1 parent or guardian and the school principal will ride on the truck.
- I would like to discuss the submitted incentive for the duty crew nights. (attached to report)
- I respectfully request an executive session to discuss a personal matter.

**Respectfully submitted,**

**Joshua P. Dundon**

**Fire Chief**

**"Each member will receive one (1) Incentive Point for each FULL duty night shift they serve. If a Duty Crew Member secures a substitute for a portion of his/her shift, both the assigned member, and the substitute, will receive one credit. If one alarm is responded to, Duty Crew members will not receive a second "credit" for that alarm. They will receive a credit for each additional (beyond one) alarm responded to on that shift. Firefighters, not on the Duty crew for that shift will receive a credit for each alarm they respond to. It will be the responsibility of the Duty Crew Officer to create a job in RedAlert and record attendance appropriately for the Duty Crew."**

**RATIONALE:**

"Each member will receive one (1) Incentive Point for each FULL duty night shift they serve." - because they have committed to be "on-call"

"If a Duty Crew Member secures a substitute for a portion of his/her shift, both the assigned member and the substitute will receive one credit." - both members committed to serve, and keeping track of fractional portions of the shift would be cumbersome

"If one alarm is responded to, they will not receive a second "credit" for that alarm. - because that would be "double-dipping", and they are already getting a point for being on duty

"They will receive a credit for each additional (beyond one) alarm responded to on that shift". - because they will be busy, limiting sleep

"Firefighters, not on the Duty crew for that shift will receive a credit for each alarm they respond to". - current, usual procedure

**CONSIDERATION:**

"It will be the responsibility of the Duty Crew Officer to create a job in RedAlert and record attendance appropriately for the Duty Crew."

Could another option be added to RedAlert as follows:?

- General
  - Personnel
    - Non-Incident
      - New
        - Type
          - Code: DC
            - **DUTY CREW**

The current plan is to hold a meeting with all Duty Crews on Thursday, 10/27 to review the policy and procedures, then begin Duty Crews on 11/6. With this in mind, it would be necessary to have the issue of DUTY CREW INCENTIVES resolved by then, and of course, to have the tower operational by November 1.

As always, please feel free to contact me with any questions, concerns, issues.

Respectfully,  
B Bellingham



# Property Report

10/6/2022

## 1. Tower Project:

- a. Jeff Kunzer has completed the configuration of the UPS, and has submitted the final invoice. At this point, we have all invoices that are reimbursable by the County. Matt will be sending them to Jim Lee.
- b. JemStar is checking the status of the connectors for the Heliac cable. They may be able to start the installation of cables and antennas sometime next week.

## 2. Fire Service Safety Testing conducted ground ladder testing on 9/9/2022.

## 3. Canaan Fire Protection performed the annual fire extinguisher inspection on 9/16/2022. Some extinguishers were removed from the apparatus for hydro testing (spares are being used in their place).

## APPARATUS REPORT

October 2022

- T-2 will be going to Colden for P/M, all other engines will be done this
- Month at our Station
- Pump Testing is all done and all trucks passed
- New 13-3 buggy is in house, and is now in service
- R-8 is home, but has some issues
- Boat motor to go to Marine Shop to be serviced, gear oil to be changed
- Giving list of issues of trucks to Colden for parts and to set up a plan
- T-2 needs ladder p/m at a cost of about 2200.00, Colden would pick it
- Up and return in 2 days, several requirements from E-1 on service

### Chairman Issues

Water Department work?

Signs and flag pole

Cabinets and countertops for radio room

Fans in bathroom on all the time, Why hit breaker

Station 2 drainage and landscape finish *CURRENT BID \$7,000 GETTING MORE*

Station 3 supplies and needs *TREES + BUSHES REMOVED*

Station 1 property line is

Respectfully Submit

John R. Agnello

Commissioner Ontario Fire District #1

## Ontario Fire District #1 Finance Report and some buildings information

October 6, 2022

1. The adopted budget was presented to the Town Clerk on time.
2. The budget hearing will be October 18, 2022.
3. I am still trying to get light pole covers direct from the manufacturer.
4. We have the final 2 payment applications to close out the Station #3 project.
  - a. I met with Nirav Patel from DCI today and did a walk through of station #3 with him. And I think we are at the point to close out the project.
  - b. The siding on the front of the building are 2 pieces of siding and DCI will have someone out next week to fix that. At this point that can be done under the warranty phase of the project.
  - c. The hot water heater that is leaking is under the mechanical part of the project of which we are already on the warranty phase. I will contact Kevin to get it repaired.

Respectfully submitted,

*Mark A. Wyse*

Mark A. Wyse

Commissioner

**Ontario Fire District #1**  
**Balance Sheet**  
As of September 30, 2022

	Sep 30, 22
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Checking Acct - Lyons#0006	13,233.51
Restr. Cash - CD - Lyons #0184	2,709.83
Restr. Cash - CD - Lyons #0192	285,526.69
Savings Acct. - Lyons #5396	968,139.26
<b>Total Checking/Savings</b>	1,269,609.29
<b>Other Current Assets</b>	
Due from Capital Fund	380,259.42
<b>Total Other Current Assets</b>	380,259.42
<b>Total Current Assets</b>	1,649,868.71
<b>Other Assets</b>	
Amount to be Provided for Bonds	450,000.00
<b>Total Other Assets</b>	450,000.00
<b>TOTAL ASSETS</b>	<b>2,099,868.71</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Long Term Liabilities</b>	
Bond Payable - Station #2	445,342.50
<b>Total Long Term Liabilities</b>	445,342.50
<b>Total Liabilities</b>	445,342.50
<b>Equity</b>	
Fund Equity - Capital Reserve	288,182.61
Fund Equity - Unreserved	
Equity - Not in Spendable Form	397,562.50
<b>Total Fund Equity - Unreserved</b>	397,562.50
Unrestricted Fund Equity	457,924.64
Net Income	510,856.46
<b>Total Equity</b>	1,654,526.21
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>2,099,868.71</b>

**Ontario Fire District #1**  
**Reconciliation Detail**  
**Checking Acct - Lyons#0006, Period Ending 09/30/2022**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						12,011.29
<b>Cleared Transactions</b>						
<b>Checks and Payments - 28 items</b>						
Bill Pmt -Check	08/06/2022	10464	MC Fire Police	X	-75.00	-75.00
Bill Pmt -Check	08/21/2022	10467	Ontario Fire Company	X	-50.00	-125.00
Bill Pmt -Check	09/01/2022	10468	NEJFD	X	-18,000.00	-18,125.00
Bill Pmt -Check	09/10/2022	10491	MES	X	-15,246.00	-33,371.00
Bill Pmt -Check	09/10/2022	10471	Alpine Software	X	-2,487.01	-35,858.01
Bill Pmt -Check	09/10/2022	10489	SYNCB/AMAZON	X	-1,691.47	-37,549.48
Bill Pmt -Check	09/10/2022	10469	Aerial Testing Comp...	X	-1,520.00	-39,069.48
Bill Pmt -Check	09/10/2022	10481	Floyd Truck Mainten...	X	-983.25	-40,052.73
Bill Pmt -Check	09/10/2022	10486	Ontario Highway	X	-958.33	-41,011.06
Bill Pmt -Check	09/10/2022	10484	LMC	X	-745.00	-41,756.06
Bill Pmt -Check	09/10/2022	10487	Prinsen, P. Matt	X	-645.92	-42,401.98
Bill Pmt -Check	09/10/2022	10473	BPD	X	-588.25	-42,990.23
Bill Pmt -Check	09/10/2022	10472	Anderson, John	X	-500.00	-43,490.23
Bill Pmt -Check	09/10/2022	10485	Nancy Gowan	X	-450.00	-43,940.23
Bill Pmt -Check	09/10/2022	10476	Churchville Fire Equi...	X	-337.75	-44,277.98
Bill Pmt -Check	09/10/2022	10479	Empire Fire & Secur...	X	-331.00	-44,608.98
Bill Pmt -Check	09/10/2022	10474	Charter Sta 1	X	-277.35	-44,886.33
Bill Pmt -Check	09/10/2022	10488	Secor	X	-188.84	-45,075.17
Bill Pmt -Check	09/10/2022	10482	John Lockwood Plu...	X	-184.95	-45,260.12
Bill Pmt -Check	09/10/2022	10490	Times of WC	X	-172.48	-45,432.60
Bill Pmt -Check	09/10/2022	10483	K&D Disposal	X	-158.00	-45,590.60
Bill Pmt -Check	09/10/2022	10475	Charter Sta 3	X	-99.97	-45,690.57
Bill Pmt -Check	09/10/2022	10477	Code 2	X	-85.00	-45,775.57
Bill Pmt -Check	09/10/2022	10478	Cyberforce Security,...	X	-29.75	-45,805.32
Bill Pmt -Check	09/10/2022	10470	Agnello, John	X	-6.46	-45,811.78
Bill Pmt -Check	09/13/2022	10493	RG&E	X	-1,825.00	-47,636.78
Bill Pmt -Check	09/13/2022	10492	Charter Sta 2	X	-128.97	-47,765.75
Bill Pmt -Check	09/14/2022	ACH	Wal-Mart	X	-223.56	-47,989.31
Total Checks and Payments					-47,989.31	-47,989.31
<b>Deposits and Credits - 2 items</b>						
Transfer	09/05/2022			X	35,000.00	35,000.00
Transfer	09/08/2022			X	15,000.00	50,000.00
Total Deposits and Credits					50,000.00	50,000.00
Total Cleared Transactions					2,010.69	2,010.69
Cleared Balance					2,010.69	14,021.98
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 3 items</b>						
Bill Pmt -Check	11/05/2021	10165	Josh Geotz		-86.18	-86.18
Bill Pmt -Check	02/11/2022	10289	Charter Sta 1		-272.29	-358.47
Bill Pmt -Check	09/10/2022	10480	Family Health NP		-430.00	-788.47
Total Checks and Payments					-788.47	-788.47
Total Uncleared Transactions					-788.47	-788.47
Register Balance as of 09/30/2022					1,222.22	13,233.51
<b>New Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Bill Pmt -Check	10/02/2022	10494	Fire Service Women...		-119.00	-119.00
Total Checks and Payments					-119.00	-119.00
Total New Transactions					-119.00	-119.00
<b>Ending Balance</b>					<b>1,103.22</b>	<b>13,114.51</b>

Ontario Fire District #1

10/4/2022 8:28 PM

Register: Checking Acct - Lyons#0006

From 09/01/2022 through 09/30/2022

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
09/01/2022	10468	NEJFD	Accounts Payable	Purchase: 2016...	18,000.00	X		-6,113.71
09/05/2022			Savings Acct. - Lyons ...	Funds Transfer		X	35,000.00	28,886.29
09/08/2022			Savings Acct. - Lyons ...	Funds Transfer		X	15,000.00	43,886.29
09/10/2022	10469	Aerial Testing Comp...	Accounts Payable	Inv. # 3587 / T...	1,520.00	X		42,366.29
09/10/2022	10470	Agnello, John	Accounts Payable	Reimbursement...	6.46	X		42,359.83
09/10/2022	10471	Alpine Software	Accounts Payable	RedNMX Supp...	2,487.01	X		39,872.82
09/10/2022	10472	Anderson, John	Accounts Payable	August 2022 C...	500.00	X		39,372.82
09/10/2022	10473	BPD	Accounts Payable	1376-FMS	588.25	X		38,784.57
09/10/2022	10474	Charter Sta 1	Accounts Payable	202-45787100...	277.35	X		38,507.22
09/10/2022	10475	Charter Sta 3	Accounts Payable	202-14853940...	99.97	X		38,407.25
09/10/2022	10476	Churchville Fire Equ...	Accounts Payable	ONT300	337.75	X		38,069.50
09/10/2022	10477	Code 2	Accounts Payable	4871	85.00	X		37,984.50
09/10/2022	10478	Cyberforce Security, ...	Accounts Payable	Inv. # 22-1019...	29.75	X		37,954.75
09/10/2022	10479	Empire Fire & Securi...	Accounts Payable	INV-000248	331.00	X		37,623.75
09/10/2022	10481	Floyd Truck Mainten...	Accounts Payable	Inv. # 2021129...	983.25	X		36,640.50
09/10/2022	10482	John Lockwood Plu...	Accounts Payable	Inv. # 1265-44...	184.95	X		36,455.55
09/10/2022	10483	K&D Disposal	Accounts Payable	Inv. # 115513	158.00	X		36,297.55
09/10/2022	10484	LMC	Accounts Payable	Inv. # 67482 / ...	745.00	X		35,552.55
09/10/2022	10485	Nancy Gowan	Accounts Payable	First Aid, CPR ...	450.00	X		35,102.55
09/10/2022	10486	Ontario Highway	Accounts Payable	August 2022 F...	958.33	X		34,144.22

Ontario Fire District #1

10/4/2022 8:28 PM

Register: Checking Acct - Lyons#0006

From 09/01/2022 through 09/30/2022

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
09/10/2022	10487	Prinsen, P. Matt	Accounts Payable	Secretary / Tre...	645.92	X		33,498.30
09/10/2022	10488	Secor	Accounts Payable	4231	188.84	X		33,309.46
09/10/2022	10489	SYNCB/AMAZON	Accounts Payable	60457 8781 04...	1,691.47	X		31,617.99
09/10/2022	10490	Times of WC	Accounts Payable		172.48	X		31,445.51
09/10/2022	10491	MES	Accounts Payable	C66107	15,246.00	X		16,199.51
09/13/2022	10492	Charter Sta 2	Accounts Payable	144156001	128.97	X		16,070.54
09/13/2022	10493	RG&E	Accounts Payable		1,825.00	X		14,245.54
09/14/2022	ACH	Wal-Mart	Accounts Payable		223.56	X		14,021.98
09/10/2022	10480	Family Health NP	Accounts Payable	Inv. No.: 1119	430.00			13,233.51

8:14 PM

10/04/22

**Ontario Fire District #1**  
**Reconciliation Detail**  
**Savings Acct. - Lyons #5396, Period Ending 09/30/2022**

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Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						1,017,505.18
<b>Cleared Transactions</b>						
<b>Checks and Payments - 2 items</b>						
Transfer	09/05/2022			X	-35,000.00	-35,000.00
Transfer	09/08/2022			X	-15,000.00	-50,000.00
Total Checks and Payments					-50,000.00	-50,000.00
<b>Deposits and Credits - 2 items</b>						
Deposit	09/10/2022			X	614.00	614.00
Deposit	09/30/2022			X	20.08	634.08
Total Deposits and Credits					634.08	634.08
Total Cleared Transactions					-49,365.92	-49,365.92
Cleared Balance					-49,365.92	968,139.26
Register Balance as of 09/30/2022					-49,365.92	968,139.26
<b>Ending Balance</b>					<b>-49,365.92</b>	<b>968,139.26</b>



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10/04/22

# Ontario Fire District #1 Reconciliation Detail

Restr. Cash - CD - Lyons #0184, Period Ending 09/30/2022

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Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						2,709.77
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	09/30/2022			X	0.06	0.06
Total Deposits and Credits					0.06	0.06
Total Cleared Transactions					0.06	0.06
Cleared Balance					0.06	2,709.83
Register Balance as of 09/30/2022					0.06	2,709.83
<b>Ending Balance</b>					<b>0.06</b>	<b>2,709.83</b>

8:20 PM

10/04/22

# Ontario Fire District #1 Reconciliation Detail

Restr. Cash - CD - Lyons #0192, Period Ending 09/30/2022

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Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						285,520.82
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	09/30/2022			X	5.87	5.87
Total Deposits and Credits					5.87	5.87
Total Cleared Transactions					5.87	5.87
Cleared Balance					5.87	285,526.69
Register Balance as of 09/30/2022					5.87	285,526.69
<b>Ending Balance</b>					<b>5.87</b>	<b>285,526.69</b>

**Ontario Fire District, Station 3 Construction**  
**Reconciliation Detail**  
**Station 3 Construction Checking, Period Ending 09/30/2022**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						360,653.33
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Bill Pmt -Check	09/10/2022	624	MRB	X	-439.00	-439.00
Total Checks and Payments					-439.00	-439.00
Total Cleared Transactions					-439.00	-439.00
Cleared Balance					-439.00	360,214.33
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Bill Pmt -Check	12/30/2021	581	Agnello, John		-28.88	-28.88
Total Checks and Payments					-28.88	-28.88
Total Uncleared Transactions					-28.88	-28.88
Register Balance as of 09/30/2022					-467.88	360,185.45
<b>Ending Balance</b>					<b>-467.88</b>	<b>360,185.45</b>

**Ontario Fire District #1**  
**Profit & Loss Budget Performance**  
**September 2022**

	Sep 22	Budget	Jan - Sep 22	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
Interest Earnings	20.08	0.00	166.75	250.00	250.00
Interest Income - Restricted	5.93		53.91		
PILOT Revenue - Ginna	0.00	0.00	124,780.00	124,488.00	124,488.00
Real Property Tax Assessments	0.00	0.00	668,547.00	668,547.00	668,547.00
Refund of Expenditures	0.00		13,304.46		
Rentals (RG&E)	0.00	0.00	200.00	200.00	200.00
Sale of Assets	614.00		2,214.00		
<b>Total Income</b>	640.01	0.00	809,266.12	793,485.00	793,485.00
<b>Gross Profit</b>	640.01	0.00	809,266.12	793,485.00	793,485.00
<b>Expense</b>					
Association Dues - A-3410.414	0.00	0.00	525.00	800.00	800.00
<b>Contract Services</b>					
Accounting Fees - A-3410.456	0.00	0.00	4,800.00	10,000.00	10,000.00
Grant Writing - A-3410.201	0.00	0.00	0.00	2,500.00	2,500.00
Legal Fees - A-3410.456	588.25		8,881.12		
<b>Total Contract Services</b>	588.25	0.00	13,681.12	12,500.00	12,500.00
Drills, Parades, - A-3410.417	0.00	0.00	2,056.25	2,500.00	2,500.00
Election Inspect. - A-3410.413	0.00	0.00	420.00	420.00	420.00
Equipment Purch - A-3410.200	18,070.76	0.00	57,474.17	82,000.00	82,000.00
<b>Facilities and Equipment</b>					
Bldg Repair/Maint - A-3410.442	3,805.72	0.00	48,262.42	75,000.00	75,000.00
Building Utilities - A-3410.422	1,825.00	0.00	18,768.67	30,000.00	30,000.00
Gasoline, Oil etc - A-3410.421	958.33	0.00	7,086.28	6,000.00	6,000.00
New Trucks - A-3410.445	0.00		0.00		
Repairs -Equipment - A-3410.444	2,503.25	0.00	19,300.76	35,000.00	35,000.00
<b>Total Facilities and Equipment</b>	9,092.30	0.00	93,418.13	146,000.00	146,000.00
Fire Training - A-3410.470	450.00	0.00	1,863.63	7,500.00	7,500.00
Insurance - A-3410.432	0.00	0.00	81,535.00	68,000.00	68,000.00
Medical - A-3410.441	430.00	0.00	3,985.00	9,000.00	9,000.00
<b>Operations</b>					
Office Supplies - A-3410.418	223.56	0.00	550.68	5,000.00	5,000.00
Postage - A-3410.411	0.00	0.00	370.36	350.00	350.00
Public Notices - A-3410.412	172.48	0.00	206.16	300.00	300.00
Telephone, Telecom - A-3410.420	536.04	0.00	5,223.07	7,000.00	7,000.00
<b>Total Operations</b>	932.08	0.00	6,350.27	12,650.00	12,650.00
Other - A-3410.499	18,000.00	0.00	18,431.91	6,000.00	6,000.00
Payroll - Treasurer A-3410.100	625.00	0.00	5,000.00	7,500.00	7,500.00

**Ontario Fire District #1**  
**Profit & Loss Budget Performance**  
**September 2022**

	Sep 22	Budget	Jan - Sep 22	YTD Budget	Annual Budget
<b>Travel and Meetings</b>					
Convention/Seminar - A-3410.415	0.00	0.00	0.00	4,000.00	4,000.00
Travel - A-3410.416	20.92	0.00	171.20	2,000.00	2,000.00
<b>Total Travel and Meetings</b>	20.92	0.00	171.20	6,000.00	6,000.00
<b>Uniforms - A-3410.419</b>	85.00	0.00	3,554.23	8,000.00	8,000.00
<b>Total Expense</b>	48,294.31	0.00	288,465.91	368,870.00	368,870.00
<b>Net Ordinary Income</b>	-47,654.30	0.00	520,800.21	424,615.00	424,615.00
<b>Other Income/Expense</b>					
<b>Other Expense</b>					
Bond Interest - A-9711.700	0.00	0.00	9,943.75	67,615.00	67,615.00
Bond Redemption - A-9711.600	0.00	0.00	0.00	285,000.00	285,000.00
<b>Total Other Expense</b>	0.00	0.00	9,943.75	352,615.00	352,615.00
<b>Net Other Income</b>	0.00	0.00	-9,943.75	-352,615.00	-352,615.00
<b>Net Income</b>	<b>-47,654.30</b>	<b>0.00</b>	<b>510,856.46</b>	<b>72,000.00</b>	<b>72,000.00</b>

**Ontario Fire District #1**  
**Profit & Loss Budget vs. Actual**  
 January through September 2022

	Jan - Sep 22	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Interest Earnings	166.75	250.00	-83.25	66.7%
Interest Income - Restricted	53.91			
PILOT Revenue - Ginna	124,780.00	124,488.00	292.00	100.2%
Real Property Tax Assessments	668,547.00	668,547.00	0.00	100.0%
Refund of Expenditures	13,304.46			
Rentals (RG&E)	200.00	200.00	0.00	100.0%
Sale of Assets	2,214.00			
<b>Total Income</b>	<b>809,266.12</b>	<b>793,485.00</b>	<b>15,781.12</b>	<b>102.0%</b>
<b>Gross Profit</b>	<b>809,266.12</b>	<b>793,485.00</b>	<b>15,781.12</b>	<b>102.0%</b>
<b>Expense</b>				
Association Dues - A-3410.414	525.00	800.00	-275.00	65.6%
<b>Contract Services</b>				
Accounting Fees - A-3410.456	4,800.00	10,000.00	-5,200.00	48.0%
Grant Writing - A-3410.201	0.00	2,500.00	-2,500.00	0.0%
Legal Fees - A-3410.456	8,881.12			
<b>Total Contract Services</b>	<b>13,681.12</b>	<b>12,500.00</b>	<b>1,181.12</b>	<b>109.4%</b>
Drills, Parades, - A-3410.417	2,056.25	2,500.00	-443.75	82.3%
Election Inspect. - A-3410.413	420.00	420.00	0.00	100.0%
Equipment Purch - A-3410.200	57,474.17	82,000.00	-24,525.83	70.1%
<b>Facilities and Equipment</b>				
Bldg Repair/Maint - A-3410.442	48,262.42	75,000.00	-26,737.58	64.3%
Building Utilities - A-3410.422	18,768.67	30,000.00	-11,231.33	62.6%
Gasoline, Oil etc - A-3410.421	7,086.28	6,000.00	1,086.28	118.1%
New Trucks - A-3410.445	0.00			
Repairs - Equipment - A-3410.444	19,300.76	35,000.00	-15,699.24	55.1%
<b>Total Facilities and Equipment</b>	<b>93,418.13</b>	<b>146,000.00</b>	<b>-52,581.87</b>	<b>64.0%</b>
Fire Training - A-3410.470	1,863.63	7,500.00	-5,636.37	24.8%
Insurance - A-3410.432	81,535.00	68,000.00	13,535.00	119.9%
Medical - A-3410.441	3,985.00	9,000.00	-5,015.00	44.3%
<b>Operations</b>				
Office Supplies - A-3410.418	550.68	5,000.00	-4,449.32	11.0%
Postage - A-3410.411	370.36	350.00	20.36	105.8%
Public Notices - A-3410.412	206.16	300.00	-93.84	68.7%
Telephone, Telecom - A-3410.420	5,223.07	7,000.00	-1,776.93	74.6%
<b>Total Operations</b>	<b>6,350.27</b>	<b>12,650.00</b>	<b>-6,299.73</b>	<b>50.2%</b>
Other - A-3410.499	18,431.91	6,000.00	12,431.91	307.2%
Payroll - Treasurer A-3410.100	5,000.00	7,500.00	-2,500.00	66.7%

8:33 PM

10/04/22

Accrual Basis

**Ontario Fire District #1**  
**Profit & Loss Budget vs. Actual**  
**January through September 2022**

---

	<u>Jan - Sep 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Travel and Meetings</b>				
<b>Convention/Seminar - A-3410.415</b>	0.00	4,000.00	-4,000.00	0.0%
<b>Travel - A-3410.416</b>	171.20	2,000.00	-1,828.80	8.6%
<b>Total Travel and Meetings</b>	171.20	6,000.00	-5,828.80	2.9%
<b>Uniforms - A-3410.419</b>	3,554.23	8,000.00	-4,445.77	44.4%
<b>Total Expense</b>	288,465.91	368,870.00	-80,404.09	78.2%
<b>Net Ordinary Income</b>	520,800.21	424,615.00	96,185.21	122.7%
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
<b>Bond Interest - A-9711.700</b>	9,943.75	67,615.00	-57,671.25	14.7%
<b>Bond Redemption - A-9711.600</b>	0.00	285,000.00	-285,000.00	0.0%
<b>Total Other Expense</b>	9,943.75	352,615.00	-342,671.25	2.8%
<b>Net Other Income</b>	-9,943.75	-352,615.00	342,671.25	2.8%
<b>Net Income</b>	<u>510,856.46</u>	<u>72,000.00</u>	<u>438,856.46</u>	<u>709.5%</u>

## Ontario Fire District, Station 3 Construction

10/04/22

## Profit &amp; Loss

Accrual Basis

## All Transactions

	Sep 10, 22
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
H3410.600 - BAN Principal	-2,120,000.00
H3410.700 - BAN Interest	-4,098.67
H5710 - 2021 Serial Bond	2,120,002.03
H5730 - Bond Anticipation Note	2,120,000.00
Other Types of Income	250.00
<b>Total Income</b>	<b>2,116,153.36</b>
<b>Expense</b>	
<b>Facilities H3410.200</b>	
H3410.210 General Contractor	1,078,796.81
H3410.220 Plumbing Contractor	195,105.48
H3410.230 Electrical Contractor	124,269.00
H3410.240 HVAC Contractor	84,124.00
H3410.250 Other Construction	99,931.39
<b>Total Facilities H3410.200</b>	<b>1,582,226.68</b>
<b>H3410.400 Contractual Expense</b>	
H3410.401 Travel	1,514.84
H3410.408 Office Expense	145.09
H3410.410 Project Design	800.00
<b>H3410.420 Const. Management</b>	
H3410.425 Additional Services	31,979.44
H3410.420 Const. Management - Other	98,167.64
<b>Total H3410.420 Const. Management</b>	<b>130,147.08</b>
H3410.460 Financial Services	34,660.60
H3410.470 Legal Services	6,573.62
<b>Total H3410.400 Contractual Expense</b>	<b>173,841.23</b>
<b>Total Expense</b>	<b>1,756,067.91</b>
<b>Net Ordinary Income</b>	<b>360,085.45</b>
<b>Net Income</b>	<b>360,085.45</b>



UNAPPROVED

**ONTARIO FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS MEETING  
Minutes  
November 10, 2022**

- 1. Meeting Called to Order at 7:06pm by Chairman J. Agnello**
  - a. Pledge of Allegiance
  - b. Commissioners Present: Commr. J. Agnello, Commr. R. Doyle, Commr. M. Wyse & Commr. C. Breed;  
Commr. A. Thompson 7:06 – 7:11, 7:18 – 7:37 & back 7:42 to end of meeting.
  - c. Chief Officer(s) Present: J. Dundon (13-1), S. Trottier (13-2)
  - d. OFC Members Present: None
  - e. Public / Salesperson Present: None
- 2. Public / Salesperson's Comments:**
- 3. Motion to accept minutes of previous meeting(s) as presented or with corrections as noted.**
  - a. October 6, 2022 Business Meeting.
  - b. October 18, 2022 Budget Hearing.
    - i. Motion to accept minutes above by Commr. M. Wyse, Second by Commr. C. Breed; Motion Carries 5-0.
- 4. Chief's Report: Report on File**
  - a. A motion to accept the recommendation of the Chief to approve FF P. Bruton as a driver for E67 made by Commr. M. Wyse, second by Commr. J. Agnello; Motion Carries 5-0.
  - b. A motion to accept the recommendation of the Chief to approve Altra as a vendor for incentive points made by Commr. C. Breed, second by Commr. M. Wyse; Motion Carries 4-0. *Commr. A. Thompson left at 7:11*
  - c. A motion to accept the recommendation of the Chief to amend District Rule 54 to specify "in person fire schools" made by Commr. M. Wyse, second by Commr. J. Agnello; Motion Carries 4-0.
- 5. Treasurer's Report: Financial Report on File**
  - a. Verizon: Credit > mailed letter requesting refund.
    - i. Refund of \$11.82 received
  - b. Statement from Haun still included invoice that should have been to OFC. Phone call to Syracuse office seems to have resolved it.
  - c. Checks received from McNeil; one for refund of premium (\$119.75) and one for AirVac reimbursement (295.00).
  - d. Upon further communication with Amazon the check for \$41.95 was for a refund of payments made by Ontario Fire Company applied to our account. Amazon states that the OFC does not have an account with them. I recommend depositing the check.
  - e. Motion to Accept the Treasurer's Report made by Commr. R. Doyle, Second by Commr. J. Agnello; Motion Carries 4-0.

## UNAPPROVED

- f. Motion to approve paid before audited claims: #(s) 7547 - 7552 totaling \$2,038.41 from General Fund.
    - i. Motion by Commr. M. Wyse, Second by Commr. C. Breed; Motion Carries 5-0.  
*Commr. A. Thompson returned at 7:18.*
  - g. Motion to pay audited claims: #s 7553 – 7585 totaling ~~\$13,105.15~~ **\$16,820.71** from General Fund. *Upon entering claims into QuickBooks, the totals did not match the approved total. All claims were reviewed for accuracy and entries reviewed. The issue was found in the Claim Voucher Ledger formula string. Formula corrected and new total matched QuickBooks total. Email sent to Commissioners detailing the error and approval was received from 4 commissioners to approve the corrected total.*
    - i. Motion by Commr. A. Thompson, Second by Commr. J. Agnello; Motion Carries 5-0.
  - h. Motion to Pay Station 3 Audited Vouchers: #s 1129 & 1130 totaling \$1,768.70 from Station 3 Construction Fund.
    - i. Motion by Commr. M. Wyse, Second by Commr. J. Agnello; Motion Carries 5-0.
- 6. Communications / Correspondence:**
- a. M&T – Collateral Statements
  - b. RG&E – Rates summary effective 5/1/22 received 10/7/22.
  - c. Verizon – Statement
  - d. Verizon – Notice of refund due
  - e. McNeil – Credit Notice from Delete 2010 Tahoe
  - f. E-ZPass Statement
  - g. Town of Ontario Assessor’s Office – Property exemption; to Commr. Wyse
    - i. Motion to authorize Commr. M. Wyse to sign the Exemption Documents on behalf of the Fire district made by Commr. A. Thompson, Second by Commr. J. Agnello; Motion Carries 5-0.
  - h. Town of Ontario – News Letter
  - i. Floyd – Pump Test Report; to Chief Dundon
  - j. Assoc. of Fire Districts – Fire District Affairs
  - k. Updated Beneficiary form, to Commr. Doyle
  - l. OFC Membership – Updates to members; Resignation – J. Fuller, Removal – D. Griffin, notice of change of residency to out of district – E. Montgomery (action required).
  - m. Amazon/Synchrony Bank – Reminder of business account ending with options going forward attached. This item referred to Comm. C. Breed.
  - n. Solicitations received from: ESRI to Breed, LandPro, Green Bank, Tops, National Fuel Gas (811), NOCO.
- 7. Secretary’s Report:**
- a. Elections for 2022 are on December 13<sup>th</sup>.
  - b. Preparation of election rolls will be Dec 1<sup>st</sup>.
  - c. Legal notice of elections will appear Nov. 13<sup>th</sup>.
  - d. In order to appear on the ballot; notice of intent to be a candidate is due on Nov. 23<sup>rd</sup>.
  - e. Inspection Dinner is Friday December 2<sup>nd</sup>. Invitations have been sent.
  - f. Written notice received from Richard Doyle to be placed on the December 13<sup>th</sup> ballot for the 1-year term for Commissioner.

## UNAPPROVED

### 8. Chairman's Report:

- a. Annual Inspection Dinner is set for December 2, 2022 at Ontario Golf Club
- b. Address Jerry's letter to Board
  - i. A thank you letter will be drafted by the Secretary for the Chairman to sign.
- c. Station 1 Issues:
  - i. Property line issue? Still open
  - ii. Flag pole light needs bolt> Commr. Thompson
  - iii. Downspout clogged- by front door to right> Commr. Thompson
  - iv. Return Seed spreaders> Commr. Thompson
  - v. Bricks in weeds need to be brought back to Station> Commr. Thompson
  - vi. The man door near R-8 has issues> Commr. Thompson
- d. Station 2 Issues:
  - i. Landscape at end of driveway and drainage issue> most likely will go to springtime due to availability of contractors.
  - ii. Compressor issues> Seems to be working
- e. Station 3 Issues:
  - i. Hydrant installation
  - ii. High grass and tree trimming on North and East Side
  - iii. Sign and flag pole> 30'?
  - iv. Coffee table station and set up> Use a base from office
  - v. Radio room set-up
    1. Tim Verschage can install cabinets, question is why prevailing rate 8-hour day for three days is \$2400, he feels that it would take half a day at \$1200 this is for old cabinets. What are we going to do on this issue. Need to address this and get Station 3 functional.
- f. All Stations:
  - i. Need P/M work on painting, carpeting, supplies, overhead door frames and getting ready for winter. > Commr. Thompson

### 9. Committee Reports:

- a. Legal / Commr. R. Doyle: Report on file
- b. Buildings / Commr. A. Thompson: Report on File
  - i. Ice machine needs to be replaced, would like to get a new one, not to exceed \$4k. > Need 3 quotes
  - ii. Sealing 1 & 2 parking lots next year with ART?> Hold until next year
  - iii. Fire alarm station 1 needed new batteries> Chris took care of it.
  - iv. Repairs for station 3 water tank. > contact K. Ramph
  - v. -New chairs for radio room, commissioner's and chiefs' office, have several places to get prices. Just need to confirm number. > Yes, all w/ wheels
- c. Property / Commr. Breed: Report on File
- d. Equipment / Commr. Agnello: Report on File

## UNAPPROVED

- i. T2 to go to Williamson Garage for king pins and thrust bearing inspection.
- e. Finance / Commr. Wyse: No Report

### 10. Action Items:

- a. A Motion was made by Comm. C. Breed and was Seconded by Comm. R. Doyle to replace K. Parks, Ballot Clerk (unavailable) with S. Becker for the Commission Election on December 13, 2022, further, said election personnel shall be paid as previously approved; Motion Carries 5-0.
- b. Discussion of letter from the OFC to approve temporary change in residency of FF E. Montgomery to Williamson, NY was found to have insufficient information.
  - i. The Secretary will send a letter to the Fire Company requesting the FF's domicile address.
- c. Surplus items bid opening
  - i. Small hot water heater
    - 1. High bid \$40.00 K. Willis
  - ii. Gas furnace
    - 1. High bid \$50.00 A. Thompson
  - iii. Gas furnace with A coil
    - 1. High bid \$200.00 A. Thompson
  - iv. Duct work
    - 1. High bid \$100.00 A. Thompson
  - v. Partial Box of soffit material
    - 1. High bid \$100.00 A. Thompson
  - vi. 2- hand dryers
    - 1. High bid \$25.00 A. Thompson

### 11. Unfinished Business:

- a. Station 3 Status update: Final update
  - i. Office Cabinetry> A motion to approve T. Verschage Construction to install the cabinetry in the Radio Room / Office at Station 3 at a cost not to exceed \$2000.00 was offered by Commr. M. Wyse, Second by Commr. J. Agnello; Motion Carries 5-0.
  - ii. Commr. Wyse Report:
    - 1. The siding has been repaired
- b. Moving forward with Station 1 property boundary project. Looking for any documentation.
  - i. Documentation received from Former Commr. Becker. The secretary will scan and give copies to Commr. Thompson. *Scan is done and distributed*
  - ii. Documentation also forwarded to Commr. Wyse & Commr. Doyle 3/10/22.
  - iii. Commr. A. Thompson: the town is now working on it.
  - iv. 11/10/22 no further updates.

UNAPPROVED

- c. One light pole is missing an access cover.
  - i. Capt. Anderson is making a cover.
  - ii. Commr. M. Wyse to investigate.
  - iii. Commr. M. Wyse / Commr. A. Thompson to check with SLS.
  - iv. Commr. M. Wyse has a possible source.
  - v. 10/6/22 - Commr. M. Wyse from the manufacturer.
  - vi. 11/10/22 Commr. M. Wyse Completed

**2. New Business:**

- a. Discussion of property to the north owned by B. Carr. There is a possibility of a donation of the property to the fire district.
- b. Discussion of year-end funds> still have bond payments to make against the current General Fund balance.
- c. Discussion of Station 3 Construction account closeout.
- d. Discussion of reserve funding.

**3. Upcoming Meetings:**

- a. Next Business Meeting will be December 8, 2022 at 7:00pm.
- b. Elections December 13, 2022 from 6:00pm to 9:00pm.
- c. Year-end meeting will be December 29, 2022 at 7:00pm.

**4. Executive Session (if required):**

**5. Motion to Adjourn:**

- a. Made at 9:05pm by Commr. A. Thompson, Second by Commr. C. Breed; Motion Carries 5-0.

Respectfully Submitted,



P. Matt Prinsen, Secretary

Reports attached;

Chief's

Legal / Commr. R. Doyle

Buildings / Commr. A. Thompson

Property / Commr. C. Breed

Apparatus / Commr. J. Agnello

Treasure's Financial Report

# Chief's Report to the District

11/10/2022

- Chief vehicle mileage
  - 2020 is 35050
  - 2018 is 46130
  - 2016 is 65368
- Car 13-3's Chiefs vehicle is still showing as 2010 in Red Alert. I am looking to get this updated so we can input accurate usage for it. *JA*
- Fire Schools for November are 11/14 – Traffic Control, 11/22- Radiological route notification training and 11/28 will be individual skills.
- The Fire Company had 3 fire schools in the month of October with an average attendance of 13
- The Fire Company responded to 27 fire calls for the month of October
- FF Pat Bruton has passed all qualifications for Engine 67. I respectfully request district approval for him as a driver of Engine 67
- The duty crew program as started. This is the first full week of it. There have been no calls yet. I will update the board each month with any activity that the duty crews perform.
- Attached you will find the points usage summary for Altra rental. This gives firefighters another place to use their incentive points. I request the district approve Altra as an additional place.
- John Fuller has resigned from the fire company. He has turned in all equipment that he had.
- Dave Griffin has left the Fire Company. I have everything except his pager and key fob. Once he gets the letter from the Company, I hope to get the rest of the items.
- District rule 54 states to be an active member, a Firefighter must make 26 functions with at least 6 being fire schools and the rest emergency calls for service. I would like the rule to be changed to specify "In person fire schools". I know most of us can agree fire schools mean in person, but I feel it would hold more meaning if it was actually specified that the fire schools must be in person. This goes back to when COVID first started and we did online/zoom trainings. Some people feel that online trainings should count as fire schools. I disagree, because online training does not do nearly as much as in person training. *CB*

**Respectfully submitted,**

**Joshua P. Dundon**

**Fire Chief**



November 8, 2022

Dear Steve,

I have attached a flyer to your proposed request to allow your firemen to use their reward vouchers at Altra Rental & Supply, Inc. As you know we have opened our work boot, safety and apparel store that is full stocked with all you need to keep your team safe, comfortable and looking good.

We are able to direct bill the Ontario Fire District for any voucher and be assured that all funds are spent on personal safety equipment, clothing and personal care.

**The following are the categories we offer for your program:**

- 1. Safety shoes to now include fire and tactical boots**
- 2. Helmets and welding shields**
- 3. Hearing protection**
- 4. Fall protection**
- 5. High visibility rain gear, winter jackets, bibs and pants**
- 6. Hats, liners and neck warmers**
- 7. Slush boots**
- 8. Professional grade flashlights**
- 9. Safety glasses**
- 10. Rescue saws, blades and accessories**
- 11. Flags, cones, caution tape, reflective triangle kits, hazmat road spill kits and tarps**
- 12. Hand tools, crobars and shovels**
- 13. Chain saw chaps and shoes**
- 14. Jump boxes and much more**

Please let me know what ever else you may need. We would like support our local fire company and keep you all safe, comfortable and looking good!

Best regards,

Judy Fishgold

Vice President

Cc: jh, ta, jjp

LEGAL COMMITTEE REPORT

November 10, 2022

McNeill Insurance Company has forwarded to the Ontario Fire Company a draft to replace the Globe which was damaged in the May 2022 `accident. The "Globe" is short hand for the Twin Photobeam Detector with a value of \$295.00.

Respectfully submitted,

Rich Doyle





Matt Prinsen &lt; matt.prinsen@gmail.com &gt;

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**Commissioner report**

1 message

---

**Aron Thompson** < athompson7@rochester.rr.com >  
To: Matt Prinsen < matt.prinsen@gmail.com >

Thu, Nov 10, 2022 at 6:58 PM

## Commissioner report

### Building Report

- List of surplus items at station 3 Bids.
- Cabinets were delivered a few weeks ago, old ones going back after discussion tonight. *VEASAWGB*
- Ice machine needs to be replaced, would like to get a new one, not to exceed \$4k. *NEED 3 QUOTES*
- Sealing 1 & 2 parking lots next year with that company? *ADWD*
- Grading station 2 wait till next year at this rate, several booked out. May still fit in.
- Fire alarm station 1 needed new batteries, chris took care of it.
- Repairs for station 3 water tank. *CALL R. RAMON*
- Got prices to order more gear racks for station 3 and move 1 or 2 to other stations.
- New chairs for radio room, commissioner's and chiefs office, have several places to get prices. Just need to confirm number. *YES, ALL W/ WABEWS*

Aron F. Thompson

# Property Report

11/10/2022

## 1. Tower Project:

- a. JemStar completed the installation of all antennas and Helix cables.
- b. Finger Lakes Communications has completed all connections for Ontario FD radio equipment. They are still working to complete the County's portion of the project.
- c. All UHF portables have been reprogrammed to function with the new repeated-pair configuration.
- d. On 10/27/2022, our UHF equipment went live on the new tower. This has corrected the problem that we were experiencing with out-of-county interference.

**APPARATUS REPORT**

**November 2022**

- T-2 <sup>WEEK 80</sup> ~~will be going~~ to Colden for P/M, all other engines will be done this
  - Month at our Station Done
  - T-2 Repairs and P/M: Exhaust leak very minor
    - Spring hangers ok
    - Minor corrosion
    - Pump Transmission leaks repaired
    - Intercom system and Flowminder old and bad
    - Minor engine oil leak
    - Waterway and rails scoring minor, degreased and
    - Steam cleaned
    - Monitor gauge replaced
    - Driver's seat replacing
    - Pump lights repaired
    - Primer pump replaced
    - Inlet test port replaced
    - Front discharge repaired
    - Tank fill valve repaired
    - Engine hour replaced
- Plus all P/M has been done to meet the standards

Colden and Aerial Testing T-2 is in great shape. If undercoated and a few items addressed the truck could give it another 10 years of service.

- All Trucks are inspected and in good shape for winter months
- Chief's vehicle value: KBB 1GNUKAE0XAR228294 Vin #  
140,000 miles

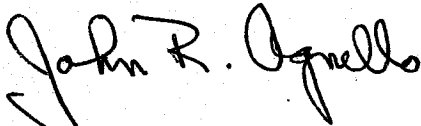
Good condition value— \$5540-7879

Fair condition value— 4996-7227

*DL TO GO TO WILMINGTON FOR BOUND END*

- R-8 rear doors have been adjusted and lift door will be repaired
- Boat motor to go to Marine Shop to be serviced, gear oil to be changed
- Def systems has been repaired and air leak repaired
- Any interest in rear mud flaps, completely across the rear of Trucks  
At a price of 1800.00 each plus shipping and handling. Normal pricing  
Is 2100-2300 per item.

Respectfully Submit,



John R. Agnello

Commissioner Ontario Fire District #1

## Ontario Fire District #1

## Balance Sheet

As of October 31, 2022

	<u>Oct 31, 22</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Checking Acct - Lyons#0006	11,640.07
Restr. Cash - CD - Lyons #0184	2,709.89
Restr. Cash - CD - Lyons #0192	285,532.75
Savings Acct. - Lyons #5396	953,159.55
<b>Total Checking/Savings</b>	<u>1,253,042.26</u>
<b>Other Current Assets</b>	
Due from Capital Fund	380,259.42
<b>Total Other Current Assets</b>	<u>380,259.42</u>
<b>Total Current Assets</b>	<u>1,633,301.68</u>
<b>Other Assets</b>	
Amount to be Provided for Bonds	450,000.00
<b>Total Other Assets</b>	<u>450,000.00</u>
<b>TOTAL ASSETS</b>	<b><u>2,083,301.68</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Long Term Liabilities</b>	
Bond Payable - Station #2	445,342.50
<b>Total Long Term Liabilities</b>	<u>445,342.50</u>
<b>Total Liabilities</b>	445,342.50
<b>Equity</b>	
Fund Equity - Capital Reserve	288,182.61
Fund Equity - Unreserved	
Equity - Not in Spendable Form	397,562.50
<b>Total Fund Equity - Unreserved</b>	<u>397,562.50</u>
Unrestricted Fund Equity	457,924.64
Net Income	494,289.43
<b>Total Equity</b>	<u>1,637,959.18</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>2,083,301.68</u></b>

## Ontario Fire District, Station 3 Construction

## Profit &amp; Loss

11/09/22

## All Transactions

Accrual Basis

	Oct 7, 22
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
H3410.600 - BAN Principal	-2,120,000.00
H3410.700 - BAN Interest	-4,098.67
H5710 - 2021 Serial Bond	2,120,002.03
H5730 - Bond Anticipation Note	2,120,000.00
Other Types of Income	250.00
<b>Total Income</b>	<b>2,116,153.36</b>
<b>Expense</b>	
<b>Facilities H3410.200</b>	
H3410.210 General Contractor	1,140,191.59
H3410.220 Plumbing Contractor	195,105.48
H3410.230 Electrical Contractor	124,269.00
H3410.240 HVAC Contractor	84,124.00
H3410.250 Other Construction	99,931.39
<b>Total Facilities H3410.200</b>	<b>1,643,621.46</b>
<b>H3410.400 Contractual Expense</b>	
H3410.401 Travel	1,514.84
H3410.408 Office Expense	145.09
H3410.410 Project Design	800.00
<b>H3410.420 Const. Management</b>	
H3410.425 Additional Services	31,979.44
H3410.420 Const. Management - Other	98,167.64
<b>Total H3410.420 Const. Management</b>	<b>130,147.08</b>
H3410.460 Financial Services	34,660.60
H3410.470 Legal Services	6,573.62
<b>Total H3410.400 Contractual Expense</b>	<b>173,841.23</b>
<b>Total Expense</b>	<b>1,817,462.69</b>
<b>Net Ordinary Income</b>	<b>298,690.67</b>
<b>Net Income</b>	<b>298,690.67</b>

**Ontario Fire District, Station 3 Construction**  
**Reconciliation Detail**  
**Station 3 Construction Checking, Period Ending 10/31/2022**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						360,214.33
Cleared Balance						360,214.33
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 3 items</b>						
Bill Pmt -Check	12/30/2021	581	Agnello, John		-28.88	-28.88
Bill Pmt -Check	10/07/2022	625	DiPasquale Constru...		-57,009.58	-57,038.46
Bill Pmt -Check	10/07/2022	626	DiPasquale Constru...		-4,385.20	-61,423.66
Total Checks and Payments					-61,423.66	-61,423.66
Total Uncleared Transactions					-61,423.66	-61,423.66
Register Balance as of 10/31/2022					-61,423.66	298,790.67
<b>Ending Balance</b>					<b>-61,423.66</b>	<b>298,790.67</b>

**Ontario Fire District #1**  
**Reconciliation Detail**  
**Checking Acct - Lyons#0006, Period Ending 10/31/2022**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						14,021.98
<b>Cleared Transactions</b>						
<b>Checks and Payments - 27 items</b>						
Bill Pmt -Check	10/07/2022	10506	Kunzer Electric, Inc.	X	-3,199.00	-3,199.00
Bill Pmt -Check	10/07/2022	10519	Witmer Public Safety	X	-1,799.87	-4,998.87
Bill Pmt -Check	10/07/2022	10503	Fire Service Safety ...	X	-1,779.15	-6,778.02
Bill Pmt -Check	10/07/2022	10507	Lafferty	X	-1,351.14	-8,129.16
Bill Pmt -Check	10/07/2022	10499	Cass & Morales	X	-1,062.00	-9,191.16
Bill Pmt -Check	10/07/2022	10509	Ontario Highway	X	-812.81	-10,003.97
Bill Pmt -Check	10/07/2022	10495	AJ Lawn Care	X	-675.00	-10,678.97
Bill Pmt -Check	10/07/2022	10511	Prinsen, P. Matt	X	-647.26	-11,326.23
Bill Pmt -Check	10/07/2022	10518	Vitalsigns	X	-587.22	-11,913.45
Bill Pmt -Check	10/07/2022	10498	Bees & Bugs BE-gO...	X	-525.00	-12,438.45
Bill Pmt -Check	10/07/2022	10497	Anderson, John	X	-500.00	-12,938.45
Bill Pmt -Check	10/07/2022	10508	McNeil & Company	X	-311.39	-13,249.84
Bill Pmt -Check	10/07/2022	10500	Charter Sta 1	X	-277.35	-13,527.19
Bill Pmt -Check	10/07/2022	10502	Finger Lakes Castle	X	-240.65	-13,767.84
Bill Pmt -Check	10/07/2022	10505	K&D Disposal	X	-158.00	-13,925.84
Bill Pmt -Check	10/07/2022	10501	Code 2	X	-94.99	-14,020.83
Bill Pmt -Check	10/07/2022	10510	Ontario Water Utilities	X	-87.50	-14,108.33
Bill Pmt -Check	10/07/2022	10496	Altra Rental	X	-76.91	-14,185.24
Bill Pmt -Check	10/07/2022	10513	Secor	X	-57.33	-14,242.57
Bill Pmt -Check	10/07/2022	10517	Tops Markets, LLC	X	-51.98	-14,294.55
Bill Pmt -Check	10/07/2022	10515	Super Vacuum	X	-40.00	-14,334.55
Bill Pmt -Check	10/07/2022	10504	Haun Welding Supply	X	-35.00	-14,369.55
Bill Pmt -Check	10/07/2022	10516	SYNCB/AMAZON	X	-28.98	-14,398.53
Bill Pmt -Check	10/07/2022	10512	Sabernick	X	-19.99	-14,418.52
Bill Pmt -Check	10/07/2022	10514	Shaver, Bill	X	-17.51	-14,436.03
Bill Pmt -Check	10/20/2022	10523	RG&E	X	-1,603.85	-16,039.88
Bill Pmt -Check	10/20/2022	10522	K&D Disposal	X	-158.00	-16,197.88
Total Checks and Payments					-16,197.88	-16,197.88
<b>Deposits and Credits - 1 item</b>						
Transfer	10/06/2022			X	15,000.00	15,000.00
Total Deposits and Credits					15,000.00	15,000.00
Total Cleared Transactions					-1,197.88	-1,197.88
Cleared Balance					-1,197.88	12,824.10
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 6 items</b>						
Bill Pmt -Check	11/05/2021	10165	Josh Geotz		-86.18	-86.18
Bill Pmt -Check	02/11/2022	10289	Charter Sta 1		-272.29	-358.47
Bill Pmt -Check	09/10/2022	10480	Family Health NP		-430.00	-788.47
Bill Pmt -Check	10/02/2022	10494	Fire Service Women...		-119.00	-907.47
Bill Pmt -Check	10/20/2022	10520	Charter Sta 2		-146.59	-1,054.06
Bill Pmt -Check	10/20/2022	10521	Charter Sta 3		-129.97	-1,184.03
Total Checks and Payments					-1,184.03	-1,184.03
Total Uncleared Transactions					-1,184.03	-1,184.03
Register Balance as of 10/31/2022					-2,381.91	11,640.07
<b>Ending Balance</b>					<b>-2,381.91</b>	<b>11,640.07</b>



Ontario Fire District #1

11/9/2022 9:39 AM

Register: Checking Acct - Lyons#0006

From 10/01/2022 through 10/31/2022

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
10/06/2022			Savings Acct. - Lyons ...	Funds Transfer		X	15,000.00	29,021.98
10/07/2022	10495	AJ Lawn Care	Accounts Payable		675.00	X		28,346.98
10/07/2022	10496	Altra Rental	Accounts Payable	01-913000	76.91	X		28,270.07
10/07/2022	10497	Anderson, John	Accounts Payable	September 202...	500.00	X		27,770.07
10/07/2022	10498	Bees & Bugs BE-gO...	Accounts Payable	Spring 2022 sta...	525.00	X		27,245.07
10/07/2022	10499	Cass & Morales	Accounts Payable	Inv. # 00684	1,062.00	X		26,183.07
10/07/2022	10500	Charter Sta 1	Accounts Payable	202-45787100...	277.35	X		25,905.72
10/07/2022	10501	Code 2	Accounts Payable	4871	94.99	X		25,810.73
10/07/2022	10502	Finger Lakes Castle	Accounts Payable	R100364	240.65	X		25,570.08
10/07/2022	10503	Fire Service Safety T...	Accounts Payable	Invoice # 0921...	1,779.15	X		23,790.93
10/07/2022	10504	Haun Welding Supply	Accounts Payable	276031	35.00	X		23,755.93
10/07/2022	10505	K&D Disposal	Accounts Payable	Inv. 129361	158.00	X		23,597.93
10/07/2022	10506	Kunzer Electric, Inc.	Accounts Payable	Inv. 17252	3,199.00	X		20,398.93
10/07/2022	10507	Lafferty	Accounts Payable	ONTARFD	1,351.14	X		19,047.79
10/07/2022	10508	McNeil & Company	Accounts Payable	Inv. # 1928131...	311.39	X		18,736.40
10/07/2022	10509	Ontario Highway	Accounts Payable	September 202...	812.81	X		17,923.59
10/07/2022	10510	Ontario Water Utilities	Accounts Payable	01-1532-00	87.50	X		17,836.09
10/07/2022	10511	Prinsen, P. Matt	Accounts Payable	Secretary / Tre...	647.26	X		17,188.83
10/07/2022	10512	Sabernick	Accounts Payable	Reimbursement...	19.99	X		17,168.84
10/07/2022	10513	Secor	Accounts Payable	4231	57.33	X		17,111.51

Ontario Fire District #1

11/9/2022 9:39 AM

Register: Checking Acct - Lyons#0006

From 10/01/2022 through 10/31/2022

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
10/07/2022	10514	Shaver, Bill	Accounts Payable	Reimbursement...	17.51	X		17,094.00
10/07/2022	10515	Super Vacuum	Accounts Payable	Inv. 117589 / ...	40.00	X		17,054.00
10/07/2022	10516	SYNCB/AMAZON	Accounts Payable	60457 8781 04...	28.98	X		17,025.02
10/07/2022	10517	Tops Markets, LLC	Accounts Payable	322689	51.98	X		16,973.04
10/07/2022	10518	Vitalsigns	Accounts Payable	Inv. # 18898 / ...	587.22	X		16,385.82
10/07/2022	10519	Witmer Public Safety	Accounts Payable	FIRONT	1,799.87	X		14,585.95
10/20/2022	10522	K&D Disposal	Accounts Payable	Inv. # 130936	158.00	X		14,427.95
10/20/2022	10523	RG&E	Accounts Payable		1,603.85	X		12,824.10
10/02/2022	10494	Fire Service Women ...	Accounts Payable	Resident Traini...	119.00			11,916.63
10/20/2022	10520	Charter Sta 2	Accounts Payable	144156001	146.59			11,770.04
10/20/2022	10521	Charter Sta 3	Accounts Payable	202-14853940...	129.97			11,640.07

**Ontario Fire District #1**  
**Reconciliation Detail**  
**Savings Acct. - Lyons #5396, Period Ending 10/31/2022**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						968,139.26
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Transfer	10/06/2022			X	-15,000.00	-15,000.00
Total Checks and Payments					-15,000.00	-15,000.00
<b>Deposits and Credits - 1 item</b>						
Deposit	10/31/2022			X	20.29	20.29
Total Deposits and Credits					20.29	20.29
Total Cleared Transactions					-14,979.71	-14,979.71
Cleared Balance					-14,979.71	953,159.55
Register Balance as of 10/31/2022					-14,979.71	953,159.55
<b>Ending Balance</b>					<b>-14,979.71</b>	<b>953,159.55</b>

## Ontario Fire District #1 Profit & Loss Budget Performance October 2022

	Oct 22	Budget	Jan - Oct 22	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
Interest Earnings	20.29	0.00	187.04	250.00	250.00
Interest Income - Restricted	6.12		60.03		
PILOT Revenue - Ginna	0.00	0.00	124,780.00	124,488.00	124,488.00
Real Property Tax Assessments	0.00	0.00	668,547.00	668,547.00	668,547.00
Refund of Expenditures	0.00		13,304.46		
Rentals (RG&E)	0.00	0.00	200.00	200.00	200.00
Sale of Assets	0.00		2,214.00		
<b>Total Income</b>	<b>26.41</b>	<b>0.00</b>	<b>809,292.53</b>	<b>793,485.00</b>	<b>793,485.00</b>
<b>Gross Profit</b>	<b>26.41</b>	<b>0.00</b>	<b>809,292.53</b>	<b>793,485.00</b>	<b>793,485.00</b>
<b>Expense</b>					
Association Dues - A-3410.414	0.00	0.00	525.00	800.00	800.00
<b>Contract Services</b>					
Accounting Fees - A-3410.456	0.00	0.00	4,800.00	10,000.00	10,000.00
Grant Writing - A-3410.201	0.00	0.00	0.00	2,500.00	2,500.00
Legal Fees - A-3410.456	0.00		8,881.12		
<b>Total Contract Services</b>	<b>0.00</b>	<b>0.00</b>	<b>13,681.12</b>	<b>12,500.00</b>	<b>12,500.00</b>
Drills, Parades, - A-3410.417	0.00	0.00	2,056.25	2,500.00	2,500.00
Election Inspect. - A-3410.413	0.00	0.00	420.00	420.00	420.00
Equipment Purch - A-3410.200	4,965.16	0.00	62,439.33	82,000.00	82,000.00
<b>Facilities and Equipment</b>					
Bldg Repair/Maint - A-3410.442	2,394.94	0.00	50,657.36	75,000.00	75,000.00
Building Utilities - A-3410.422	1,691.35	0.00	20,460.02	30,000.00	30,000.00
Gasoline, Oil etc - A-3410.421	812.81	0.00	7,899.09	6,000.00	6,000.00
New Trucks - A-3410.445	0.00		0.00		
Repairs -Equipment - A-3410.444	704.13	0.00	20,004.89	35,000.00	35,000.00
<b>Total Facilities and Equipment</b>	<b>5,603.23</b>	<b>0.00</b>	<b>99,021.36</b>	<b>146,000.00</b>	<b>146,000.00</b>
Fire Training - A-3410.470	136.51	0.00	2,000.14	7,500.00	7,500.00
Insurance - A-3410.432	311.39	0.00	81,846.39	68,000.00	68,000.00
Medical - A-3410.441	0.00	0.00	3,985.00	9,000.00	9,000.00
<b>Operations</b>					
Office Supplies - A-3410.418	0.00	0.00	550.68	5,000.00	5,000.00
Postage - A-3410.411	4.70	0.00	375.06	350.00	350.00
Public Notices - A-3410.412	0.00	0.00	206.16	300.00	300.00
Telephone, Telecom - A-3410.420	573.90	0.00	5,796.97	7,000.00	7,000.00
<b>Total Operations</b>	<b>578.60</b>	<b>0.00</b>	<b>6,928.87</b>	<b>12,650.00</b>	<b>12,650.00</b>
Other - A-3410.499	4,261.00	0.00	22,692.91	6,000.00	6,000.00
Payroll - Treasurer A-3410.100	625.00	0.00	5,625.00	7,500.00	7,500.00

**Ontario Fire District #1**  
**Profit & Loss Budget Performance**  
**October 2022**

	Oct 22	Budget	Jan - Oct 22	YTD Budget	Annual Budget
<b>Travel and Meetings</b>					
Convention/Seminar - A-3410.415	0.00	0.00	0.00	4,000.00	4,000.00
Travel - A-3410.416	17.56	0.00	188.76	2,000.00	2,000.00
<b>Total Travel and Meetings</b>	17.56	0.00	188.76	6,000.00	6,000.00
<b>Uniforms - A-3410.419</b>	94.99	0.00	3,649.22	8,000.00	8,000.00
<b>Total Expense</b>	16,593.44	0.00	305,059.35	368,870.00	368,870.00
<b>Net Ordinary Income</b>	-16,567.03	0.00	504,233.18	424,615.00	424,615.00
<b>Other Income/Expense</b>					
<b>Other Expense</b>					
Bond Interest - A-9711.700	0.00	0.00	9,943.75	67,615.00	67,615.00
Bond Redemption - A-9711.600	0.00	0.00	0.00	285,000.00	285,000.00
<b>Total Other Expense</b>	0.00	0.00	9,943.75	352,615.00	352,615.00
<b>Net Other Income</b>	0.00	0.00	-9,943.75	-352,615.00	-352,615.00
<b>Net Income</b>	<b>-16,567.03</b>	<b>0.00</b>	<b>494,289.43</b>	<b>72,000.00</b>	<b>72,000.00</b>

**Ontario Fire District #1**  
**Profit & Loss Budget vs. Actual**  
**January through October 2022**

	Jan - Oct 22	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Interest Earnings	187.04	250.00	-62.96	74.8%
Interest Income - Restricted	60.03			
PILOT Revenue - Ginna	124,780.00	124,488.00	292.00	100.2%
Real Property Tax Assessments	668,547.00	668,547.00	0.00	100.0%
Refund of Expenditures	13,304.46			
Rentals (RG&E)	200.00	200.00	0.00	100.0%
Sale of Assets	2,214.00			
<b>Total Income</b>	<b>809,292.53</b>	<b>793,485.00</b>	<b>15,807.53</b>	<b>102.0%</b>
<b>Gross Profit</b>	<b>809,292.53</b>	<b>793,485.00</b>	<b>15,807.53</b>	<b>102.0%</b>
<b>Expense</b>				
Association Dues - A-3410.414	525.00	800.00	-275.00	65.6%
<b>Contract Services</b>				
Accounting Fees - A-3410.456	4,800.00	10,000.00	-5,200.00	48.0%
Grant Writing - A-3410.201	0.00	2,500.00	-2,500.00	0.0%
Legal Fees - A-3410.456	8,881.12			
<b>Total Contract Services</b>	<b>13,681.12</b>	<b>12,500.00</b>	<b>1,181.12</b>	<b>109.4%</b>
Drills, Parades, - A-3410.417	2,056.25	2,500.00	-443.75	82.3%
Election Inspect. - A-3410.413	420.00	420.00	0.00	100.0%
Equipment Purch - A-3410.200	62,439.33	82,000.00	-19,560.67	76.1%
<b>Facilities and Equipment</b>				
Bldg Repair/Maint - A-3410.442	50,657.36	75,000.00	-24,342.64	67.5%
Building Utilities - A-3410.422	20,460.02	30,000.00	-9,539.98	68.2%
Gasoline, Oil etc - A-3410.421	7,899.09	6,000.00	1,899.09	131.7%
New Trucks - A-3410.445	0.00			
Repairs - Equipment - A-3410.444	20,004.89	35,000.00	-14,995.11	57.2%
<b>Total Facilities and Equipment</b>	<b>99,021.36</b>	<b>146,000.00</b>	<b>-46,978.64</b>	<b>67.8%</b>
Fire Training - A-3410.470	2,000.14	7,500.00	-5,499.86	26.7%
Insurance - A-3410.432	81,846.39	68,000.00	13,846.39	120.4%
Medical - A-3410.441	3,985.00	9,000.00	-5,015.00	44.3%
<b>Operations</b>				
Office Supplies - A-3410.418	550.68	5,000.00	-4,449.32	11.0%
Postage - A-3410.411	375.06	350.00	25.06	107.2%
Public Notices - A-3410.412	206.16	300.00	-93.84	68.7%
Telephone, Telecom - A-3410.420	5,796.97	7,000.00	-1,203.03	82.8%
<b>Total Operations</b>	<b>6,928.87</b>	<b>12,650.00</b>	<b>-5,721.13</b>	<b>54.8%</b>
Other - A-3410.499	22,692.91	6,000.00	16,692.91	378.2%
Payroll - Treasurer A-3410.100	5,625.00	7,500.00	-1,875.00	75.0%

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11/09/22

Accrual Basis

**Ontario Fire District #1**  
**Profit & Loss Budget vs. Actual**  
**January through October 2022**

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	<u>Jan - Oct 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Travel and Meetings</b>				
<b>Convention/Seminar - A-3410.415</b>	0.00	4,000.00	-4,000.00	0.0%
<b>Travel - A-3410.416</b>	188.76	2,000.00	-1,811.24	9.4%
<b>Total Travel and Meetings</b>	188.76	6,000.00	-5,811.24	3.1%
<b>Uniforms - A-3410.419</b>	3,649.22	8,000.00	-4,350.78	45.6%
<b>Total Expense</b>	305,059.35	368,870.00	-63,810.65	82.7%
<b>Net Ordinary Income</b>	504,233.18	424,615.00	79,618.18	118.8%
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
<b>Bond Interest - A-9711.700</b>	9,943.75	67,615.00	-57,671.25	14.7%
<b>Bond Redemption - A-9711.600</b>	0.00	285,000.00	-285,000.00	0.0%
<b>Total Other Expense</b>	9,943.75	352,615.00	-342,671.25	2.8%
<b>Net Other Income</b>	-9,943.75	-352,615.00	342,671.25	2.8%
<b>Net Income</b>	<u>494,289.43</u>	<u>72,000.00</u>	<u>422,289.43</u>	<u>686.5%</u>

9:15 AM

11/09/22

# Ontario Fire District #1 Reconciliation Detail

Restr. Cash - CD - Lyons #0184, Period Ending 10/31/2022

---

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						2,709.83
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	10/31/2022			X	0.06	0.06
Total Deposits and Credits					0.06	0.06
Total Cleared Transactions					0.06	0.06
Cleared Balance					0.06	2,709.89
Register Balance as of 10/31/2022					0.06	2,709.89
<b>Ending Balance</b>					<b>0.06</b>	<b>2,709.89</b>



9:17 AM

11/09/22

# Ontario Fire District #1 Reconciliation Detail

Restr. Cash - CD - Lyons #0192, Period Ending 10/31/2022

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Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						285,526.69
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	10/31/2022			X	6.06	6.06
Total Deposits and Credits					6.06	6.06
Total Cleared Transactions					6.06	6.06
Cleared Balance					6.06	285,532.75
Register Balance as of 10/31/2022					6.06	285,532.75
<b>Ending Balance</b>					<b>6.06</b>	<b>285,532.75</b>

UNAPPROVED

**ONTARIO FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS MEETING  
Minutes  
December 8, 2022**

- 1. Meeting Called to Order at 7:04pm by Chairman J. Agnello**
  - a. Pledge of Allegiance
  - b. Commissioners Present: Commr. J. Agnello, Commr. R. Doyle, Commr. M. Wyse & Commr. C. Breed. Absent: Commr. A. Thompson.
  - c. Chief Officer(s) Present: J. Dundon (13-1)
  - d. OFC Members Present: None
  - e. Public / Salesperson Present: George Mitris
- 2. Public / Salesperson's Comments: None**
  - a. Mr. Mitris introduced himself to the board as a new resident and as curious as to how the fire district works.
- 3. Motion to accept minutes of previous meeting(s) as presented or with corrections as noted.**
  - a. November 10, 2022 Business Meeting.
    - i. Motion to accept minutes above by Commr. M. Wyse, Second by Commr. C. Breed; Motion Carries 4-0.
- 4. Chief's Report: Report on File**
  - a. A request to get a basketball hoop was approved pending a positive opinion from the district insurance carrier.
  - b. There have been issues with M59 having a dead battery. Commr. Wyse will load test the battery and replace if found weak. A motion was presented that if the battery is good then accept the proposal for no more than \$1200.00 from Bodak to install a shore power battery maintainer, this motion was made by Commr. M. Wyse, Second by Commr. R. Doyle; Motion Carries 4-0.
  - c. A motion was made by Commr. C. Breed to allow M73 and/or M78 to go out of county to Strong-Golisano Children's Hospital for "Good Night Lights" Wednesdays until Christmas, Second by Commr. M. Wyse; Motion Carries 4-0.
- 5. Treasurer's Report: Financial Report on File**
  - a. One Invitation returned not forwarded. Return included new address.
    - i. Address updated and resent and later found that the forwarding address was also invalid. Current address has been determined and entered into red alert.
  - b. I received notice from Commr. Wyse and Chief Dundon that the check to Fire Service Women of NYS, Inc. had been stolen. A stop payment was issued on 12/3/22 at 16:27 with a fee of \$36.00.
  - c. RG&E bills: I received a termination notice for Sta 2 due to not receiving an invoice. After a 15-minute phone call they will email a copy. After news reports of billing errors, I

## UNAPPROVED

- have started to audit our RG&E bills. So far, a discrepancy on Station 3 exists and I will be looking into this further.
- d. All surplus equipment from last month bid opening has been paid for and deposited (\$515.00).
  - e. Motion to Accept the Treasurer's Report made by Commr. M. Wyse, Second by Commr. C. Breed; Motion Carries 4-0.
  - f. Motion to approve paid before audited claims: #(s) 7586 - 7587 totaling \$228.20 from General Fund.
    - i. Motion by Commr. C. Breed, Second by Commr. R. Doyle; Motion Carries 4-0.
  - g. Motion to pay audited claims: #s 7588 – 7620 totaling \$358,913.59 from General Fund. Note this amount includes bond principal and interest totaling \$315,063.75.
    - i. Motion by Commr. M. Wyse, Second by Commr. R. Doyle; Motion Carries 4-0.
  - h. Motion to Pay Station 3 Audited Vouchers: #(s) 1131 totaling \$1706.04 from Station 3 Construction Fund.
    - i. Motion by Commr. C. Breed, Second by Commr. R. Doyle; Motion Carries 4-0.

### **Communications / Correspondence:**

- i. M&T – Collateral Statement
- j. Verizon – Statement of 0 balance
- k. E-ZPass Statement, Should the account be replenished in the amount of \$25.00 at year-end? Yes.
- l. McNeil - Cancer Policy notice given to Commr. Doyle
- m. Pinsky Law Group – Fire District Mandated Training
- n. Pinsky Law Group – Fire District Law Manual given to Commr. Doyle
- o. Staples Rewards - \$5.00 expires 12/31 given to Commr. Breed
- p. Mark Butler – Fire District Mandated Training
- q. Harding Enterprises – ACORD & Estimate
- r. M. Mooney – NYS FORM SH-900.1 for 2022
- s. Town of Ontario – RPZ / Backflow device inspection at Sta 3 given to Commr. Thompson
- t. McDonald CPA Firm – Letter of engagement
- u. Association of Fire Districts of the S of NY – Commissioner Training and Scholarship info.
- v. Cavallaro-Neubauer Chevrolet – Detail Invoice of warranty repair on 2020 Tahoe
- w. Solicitations received from: Delaware River Solar.

### **6. Secretary's Report:**

- a. Elections for 2022 are on December 13<sup>th</sup>.
- b. Letters of Candidacy have been received from; Richard Doyle for the 1-year term and John Agnello for the 5-year term.
- c. I received Bond documents from the Depository Trust Co. regarding the 2021 Bond payment. The docs were sent to W. Roland Flatt at 6449 Furnace Rd. via 2-day Fed-Ex delivery on 11/21/22. I received it on Dec 1. This issue has been addressed.
- d. The bond payments will be made via wire transfer. Commr. Wyse is to co-sign the transfer documents.
- e. Postage rates are going up, I have slightly more than 100 stamps on hand, should I get more before rate increase?
  - i. Motion to purchase 200 stamps prior to postage increase made by Commr. M. Wyse, Second by Commr. C. Breed; Motion Carries 4-0.

UNAPPROVED

**7. Chairman's Report: Report on File w/ the Apparatus Report**

- a. Station 3 hydrant status
  - i. Waiting on water dept.
- b. Station 3 Sign & Flag Pole status
  - i. Need update from Commr. Thompson
- c. Station 3 Cabinets and Counter tops
  - i. Cabinets are installed
  - ii. Counter tops> need update from Commr. Thompson
- d. Station 3 Bathroom fans
  - i. Currently off at circuit breaker, need a better solution.
- e. Station 3 supplies
- f. Station 3 needs
  - i. Trees and bushes need to be removed
- g. Station 1 property line status
  - i. Need update from Commr. Thompson
- h. Station 3 floors still have 1 complaint from Lt. Basset, the installing company insists that it is as designed. A no running sign is recommended by Commr. Agnello.
- i. The district will be obtaining and installing t-stat lock boxes for Stations 1 & 3.

**8. Committee Reports:**

- a. Legal / Commr. R. Doyle: Report on file
  - i. I will be working with the Chief on completing the Homeland Security submissions.
  - ii. McNeal now has additional cancer coverage for all firefighters not just interior firefighters. I will present the additional cost once the count of qualified interior firefighters is complete.
- b. Buildings / Commr. A. Thompson: No Report
- c. Property / Commr. Breed: Report on File
  - i. A motion was made by Commr. M. Wyse, Second by Commr. R. Doyle to accept the low bid of \$1620.00 from American Communication Systems for 50 Ni-MH batteries for the Kenwood portables; Motion Carries 4-0.
- d. Apparatus / Commr. Agnello: Report on File
- e. Finance / Commr. Wyse: Report on File
  - i. Station 3 overgrown bushes and trees; Commr. J Agnello has presented a motion to authorize Charlie Harding (ACORD on file) to remove trees and overgrown bushes along with stump removal for a sum not to exceed \$1000.00, Second by Commr. C. Breed; Motion Carries 4-0.

**9. Action Items:**

- a. Motion to authorize Commr. J Agnello to sign McDonald CPA Firm Letter of engagement made by Commr. M. Wyse, Second by Commr. R. Doyle; Motion Carries 4-0.

UNAPPROVED

- b. Approve meeting schedule for 2023 for publication with election results, year-end meeting date and re-org meeting date. The Board of Fire Commissioners will hold their year-end meeting for the Ontario Fire District on December 29, 2022 at 7:00 P.M. at the Ontario Fire Station located at 6160 Walter Cone Drive, Ontario, New York 14519. The Board of Fire Commissioners will hold their Organizational Meeting for 2023 on Thursday January 05, 2023 at 6:30 P.M. with the regular monthly meeting to follow. The regular monthly meetings for 2023 will be held on the first Thursday following the first Monday of each month at 7:00 P.M. All meetings will be held at the Ontario Fire Station located at 6160 Walter Cone Drive, Ontario, New York 14519. *Note that the secretary will not be available the week of 4/6/23.*
  - i. Motion by Commr. C. Breed, Second by Commr. M. Wyse; Motion Carries 4-0.

**10. Unfinished Business:**

- a. Moving forward with Station 1 property boundary project.
  - i. 10/6/22 Commr. A. Thompson: the town is now working on it.
  - ii. 12/8/22 no further updates.
- b. Ice machine needs to be replaced, would like to get a new one, not to exceed \$4k. > Need 3 quotes
  - i. 12/8/22> old machine has been returned to the exempts.
- c. Repairs for station 3 water tank. > contact K. Ramph
  - i. 12/8/22> not LMC, it is Thurston Dudek.
- d. New chairs for radio room, commissioner's and chiefs' office, have several places to get prices. Just need to confirm number. > Yes, all w/ wheels
  - i. 12/8/22> No update
- e. OFC member E. Montgomery> Presentation of facts and pertinent rules & regs. followed by discussion. No action taken at this time.

**2. New Business:**

- a. Resolution to declare 2010 Tahoe as surplus

Resolution 221201;

Be it resolved that pursuant to §176(23) of the Town Law of NYS, the Ontario Fire District, the Town of Ontario, County of Wayne, the State of New York, the Board of Fire Commissioners (Board) of said district does hereby declare the 2010 Chevrolet Tahoe, VIN> 1GNUKAE0XAR228294 to be no longer necessary for the purposes of the fire district and further declares the value to be \$5000.00.

This resolution shall take effect immediately upon its adoption.

Adoption by the following roll call;

Motion made to approve resolution made by Commr. M. Wyse and seconded by Commr. J. Agnello;  
Ayes; Commr. Breed, Commr. Agnello, Commr. Wyse & Commr. Doyle  
Nays; None  
Absent; Commr. Thompson

- b. Installation Dinner

UNAPPROVED

- i. Suggestion of Cobblestone on Main on January 7, 2023. Commr. Agnello to make the arrangements.
- c. The Pres. of OFC has requested a key to the radio closet at 3 to be given to technology committee member J. Basset. Commr. M. Wyse will obtain key.

**3. Upcoming Meetings:**

- a. Elections December 13, 2022 from 6:00pm to 9:00pm.
- b. Year-end meeting will be December 29, 2022 at 7:00pm.
- c. Reorganizational meeting will be January 5, 2023 at 6:30pm.
- d. Next Business meeting is January 5, 2023 following the reorganization meeting.

**4. Executive Session (if required):**

- a. Motion by Commr. M. Wyse for the purpose of specific personnel, Second by Commr. J. Agnello; Motion Carries 4-0.
  - i. Time entered 7:45.
  - ii. Time returned 7:53.

**5. Motion to Adjourn:**

- a. Made at 8:54pm by Commr. M. Wyse, Second by Commr. R. Doyle; Motion Carries 4-0.

Respectfully Submitted,

P. Matt Prinsen, Secretary

Reports attached;

Chief's

Legal / Commr. R. Doyle

Property / Commr. C. Breed

Apparatus / Commr. J. Agnello

Finance / Commr. M. Wyse

Treasure's Financial Report

# Chief's Report

12/8/2022

- **Chief's Vehicles Mileage**
  - 2020 Tahoe -35700
  - 2018 Tahoe -45900
  - 2016 Tahoe – 66116
- In November the fire company responded to 29 calls with an average attendance of 10. We also had our first duty crew call. Everything worked the way it was supposed to, and the call was handled without multiple tone outs.
- In November the fire company had 4 fire schools with an average attendance of 21
- **December Trainings**
  - December 12<sup>th</sup>- Radiological Training for Emergency Workers
  - December 20<sup>th</sup> – Air consumption
- The training division is requesting a purchase of a portable basketball hoop to be used for the air consumption training drills. We have the money in the training budget. This can be used for air consumption, or team building type training events. Are there any concerns from the district for this?
- M59 at station 2 is continuing to have issues with a dead battery. M59 is a vital piece of equipment that we use to tow the boat and gator with. I really do not want to see a delay in response with this equipment. Is there a way we could get shore power hooked up to it, so that it will always be ready to go when needed.
- They are doing the goodnight lights again up at the Golisano Children's Hospital. There are two weeks left. As of right now there has been nothing planned to attend. There has been some talk of maybe attending. I am requesting approval to take M73 or M78 up there if there ends up being interest from the Firefighters.

Respectfully submitted,

Joshua P. Dundon

Fire Chief

December 8, 2022

Legal Committee Report

1. I've been in contact with Tim Graves with the Homeland Security and Emergency Services regarding the annual filings that are required. I am in the process of completing these forms.



# Property Report

12/08/2022

## 1. Tower Project:

- a. I have evaluated the recordings of all Ontario FD incidents since we went live with the new UHF repeated-pair configuration. Portable radio communications are working well.
- b. The County's Quantar radios went live yesterday, now transmitting on VHF Fire Ch 1 and VHF EMS Ch 2.
- c. The GTR8000 radios for transmitting VHF Law Enforcement are still on back order.
- d. The electrician invoice was \$1,999.00 over the original estimate, for the following reasons:
  - i. The original estimate was for a 20 amp circuit. However, the UPS that we received required the installation of a 50 amp circuit instead.
  - ii. Jeff Kunzer spent many hours troubleshooting issues with the UPS. This time was not included in the original estimate.

At their January meeting, the County will need to pass a resolution to increase the reimbursement to cover this cost overrun.

2. Chief Dundon asked for quotes to replace the batteries of all UHF portable radios. American Communication Systems submitted the lowest quote of \$32.40 per battery, for a total cost of \$1,620.00 (this includes shipping).

**APPARATUS REPORT**

**December 2022**

- T-2 seat is on order and will be installed when it comes in
- BR-30 pump to be repaired by Bob Floyd over winter
- Looking in getting quotes from Colden on hard wire plugs for Flood lights
- All Trucks are inspected and in good shape for winter months
- Chief's vehicle value: KBB 1GNUKAE0XAR228294 Vin #

140,000 miles

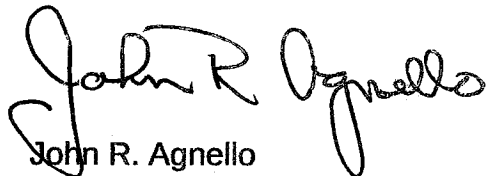
Good condition value-- \$5540-7879

Fair condition value-- 4996-7227

Wallington has no interest in the Chief's vehicle, do you want me to put it on the web sites and what amount.

- Boat motor to go to Marine Shop to be serviced, gear oil to be changed R-8 rear doors have been adjusted and lift door will be repaired
- Any interest in rear mud flaps, completely across the rear of Trucks At a price of 1800.00 each plus shipping and handling. Normal pricing is 2100-2300 per item.

Respectfully Submit,



John R. Agnello

Commissioner Ontario Fire District #1

## Ontario Fire District #1 Finance Report

December 8, 2022

1. I want to commend Matt on how quickly he addressed the check issue from the NYS Academy when I notified him that our check had been stolen and some of the checks that we stolen had been washed. He quickly put a stop payment in place.
  - a. Also, of note in a conversation with Matt, he informed me that he purposely purchases a type of check with safeguards built into the checks to prevent them from being able to be washed and cashed.
2. I met with Charlie Harding about the trees and badly overgrown bushes that have turned into trees at station #3. He has given us a quote of \$1,000 to remove everything and grind the stumps. I checked with one other person and his verbal quote was substantially more. I told Charlie to put it on his schedule pending the outcome of tonight's meeting. It will be the last week of December before he can get to it. This does meet our procurement policy requirements.

Respectfully submitted,

*Mark A. Wyse*

Mark A. Wyse

Commissioner

## Ontario Fire District #1

## Balance Sheet

As of November 30, 2022

12/07/22

Accrual Basis

	Nov 30, 22
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Checking Acct - Lyons#0006	9,591.16
Restr. Cash - CD - Lyons #0184	2,709.95
Restr. Cash - CD - Lyons #0192	285,538.62
Savings Acct. - Lyons #5396	938,647.43
<b>Total Checking/Savings</b>	1,236,487.16
<b>Other Current Assets</b>	
Due from Capital Fund	380,259.42
<b>Total Other Current Assets</b>	380,259.42
<b>Total Current Assets</b>	1,616,746.58
<b>Other Assets</b>	
Amount to be Provided for Bonds	450,000.00
<b>Total Other Assets</b>	450,000.00
<b>TOTAL ASSETS</b>	<b>2,066,746.58</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Long Term Liabilities</b>	
Bond Payable - Station #2	445,342.50
<b>Total Long Term Liabilities</b>	445,342.50
<b>Total Liabilities</b>	445,342.50
<b>Equity</b>	
Fund Equity - Capital Reserve	288,182.61
Fund Equity - Unreserved	
Equity - Not in Spendable Form	397,562.50
<b>Total Fund Equity - Unreserved</b>	397,562.50
Unrestricted Fund Equity	457,924.64
Net Income	477,734.33
<b>Total Equity</b>	1,621,404.08
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>2,066,746.58</b>

1:16 PM

12/07/22

Accrual Basis

# Ontario Fire District, Station 3 Construction

## Profit & Loss

All Transactions

---

	Nov 14, 22
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
H3410.600 - BAN Principal	-2,120,000.00
H3410.700 - BAN Interest	-4,098.67
H5710 - 2021 Serial Bond	2,120,002.03
H5730 - Bond Anticipation Note	2,120,000.00
Other Types of Income	250.00
<b>Total Income</b>	<b>2,116,153.36</b>
<b>Expense</b>	
<b>Facilities H3410.200</b>	
H3410.210 General Contractor	1,140,191.59
H3410.220 Plumbing Contractor	195,105.48
H3410.230 Electrical Contractor	124,269.00
H3410.240 HVAC Contractor	84,124.00
H3410.250 Other Construction	101,606.39
<b>Total Facilities H3410.200</b>	<b>1,645,296.46</b>
<b>H3410.400 Contractual Expense</b>	
H3410.401 Travel	1,514.84
H3410.408 Office Expense	145.09
H3410.410 Project Design	800.00
<b>H3410.420 Const. Management</b>	
H3410.425 Additional Services	31,979.44
H3410.420 Const. Management - Other	98,260.64
<b>Total H3410.420 Const. Management</b>	<b>130,240.08</b>
H3410.460 Financial Services	34,660.60
H3410.470 Legal Services	6,573.62
<b>Total H3410.400 Contractual Expense</b>	<b>173,934.23</b>
<b>Other Types of Expenses</b>	<b>0.00</b>
<b>Total Expense</b>	<b>1,819,230.69</b>
<b>Net Ordinary Income</b>	<b>296,922.67</b>
<b>Net Income</b>	<b>296,922.67</b>

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1:14 PM

12/07/22

**Ontario Fire District, Station 3 Construction**  
**Reconciliation Detail**  
**Station 3 Construction Checking, Period Ending 11/30/2022**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						360,214.33
<b>Cleared Transactions</b>						
<b>Checks and Payments - 3 items</b>						
Bill Pmt -Check	10/07/2022	625	DiPasquale Constru...	X	-57,009.58	-57,009.58
Bill Pmt -Check	10/07/2022	626	DiPasquale Constru...	X	-4,385.20	-61,394.78
Bill Pmt -Check	11/14/2022	628	MRB	X	-93.00	-61,487.78
Total Checks and Payments					-61,487.78	-61,487.78
<b>Deposits and Credits - 1 item</b>						
Check	11/14/2022	627	Miss print	X	0.00	0.00
Total Deposits and Credits					0.00	0.00
Total Cleared Transactions					-61,487.78	-61,487.78
Cleared Balance					-61,487.78	298,726.55
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 2 items</b>						
Bill Pmt -Check	12/30/2021	581	Agnello, John		-28.88	-28.88
Bill Pmt -Check	11/14/2022	629	Uline		-1,675.00	-1,703.88
Total Checks and Payments					-1,703.88	-1,703.88
Total Uncleared Transactions					-1,703.88	-1,703.88
Register Balance as of 11/30/2022					-63,191.66	297,022.67
<b>Ending Balance</b>					<b>-63,191.66</b>	<b>297,022.67</b>

**Ontario Fire District #1**  
**Reconciliation Detail**  
**Checking Acct - Lyons#0006, Period Ending 11/30/2022**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						12,824.10
<b>Cleared Transactions</b>						
<b>Checks and Payments - 29 items</b>						
Bill Pmt -Check	09/10/2022	10480	Family Health NP	X	-430.00	-430.00
Bill Pmt -Check	10/20/2022	10520	Charter Sta 2	X	-146.59	-576.59
Bill Pmt -Check	10/20/2022	10521	Charter Sta 3	X	-129.97	-706.56
Bill Pmt -Check	11/12/2022	10532	Churchville Fire Equi...	X	-4,215.56	-4,922.12
Bill Pmt -Check	11/12/2022	10549	Witmer Public Safety	X	-2,039.00	-6,961.12
Bill Pmt -Check	11/12/2022	10537	Floyd Truck Mainten...	X	-1,885.80	-8,846.92
Bill Pmt -Check	11/12/2022	10540	Licciardi Radio Servi...	X	-1,200.00	-10,046.92
Bill Pmt -Check	11/12/2022	10544	RG&E	X	-1,118.02	-11,164.94
Bill Pmt -Check	11/12/2022	10530	Chamberlain Septic	X	-833.00	-11,997.94
Bill Pmt -Check	11/12/2022	10533	Code 2	X	-767.35	-12,765.29
Bill Pmt -Check	11/12/2022	10547	United Uniform	X	-735.00	-13,500.29
Bill Pmt -Check	11/12/2022	10543	Prinsen, P. Matt	X	-637.19	-14,137.48
Bill Pmt -Check	11/12/2022	10527	Anderson, John	X	-500.00	-14,637.48
Bill Pmt -Check	11/12/2022	10535	Family Health NP	X	-500.00	-15,137.48
Bill Pmt -Check	11/12/2022	10526	Altra Rental	X	-463.44	-15,600.92
Bill Pmt -Check	11/12/2022	10529	Canaan Fire Protecti...	X	-330.00	-15,930.92
Bill Pmt -Check	11/12/2022	10525	Air Vacuum Corpora...	X	-295.00	-16,225.92
Bill Pmt -Check	11/12/2022	10531	Charter Sta 1	X	-277.35	-16,503.27
Bill Pmt -Check	11/12/2022	10528	C&D Automotive	X	-241.04	-16,744.31
Bill Pmt -Check	11/12/2022	10542	NYS Association of ...	X	-200.00	-16,944.31
Bill Pmt -Check	11/12/2022	10538	Grainger	X	-197.16	-17,141.47
Bill Pmt -Check	11/12/2022	10536	Finger Lakes Castle	X	-171.50	-17,312.97
Bill Pmt -Check	11/12/2022	10541	Lowe's	X	-59.78	-17,372.75
Bill Pmt -Check	11/12/2022	10534	Crown Electric	X	-53.00	-17,425.75
Bill Pmt -Check	11/12/2022	10524	Advance Auto Parts	X	-28.94	-17,454.69
Bill Pmt -Check	11/12/2022	10548	Williamson Automoti...	X	-20.00	-17,474.69
Bill Pmt -Check	11/12/2022	10546	Times of WC	X	-19.13	-17,493.82
Bill Pmt -Check	11/12/2022	10539	Haun Welding Supply	X	-19.08	-17,512.90
Bill Pmt -Check	11/12/2022	10545	Secor	X	-14.37	-17,527.27
Total Checks and Payments					-17,527.27	-17,527.27
<b>Deposits and Credits - 1 item</b>						
Transfer	11/09/2022			X	15,000.00	15,000.00
Total Deposits and Credits					15,000.00	15,000.00
Total Cleared Transactions					-2,527.27	-2,527.27
Cleared Balance					-2,527.27	10,296.83
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 5 items</b>						
Bill Pmt -Check	11/05/2021	10165	Josh Geotz		-86.18	-86.18
Bill Pmt -Check	02/11/2022	10289	Charter Sta 1		-272.29	-358.47
Bill Pmt -Check	10/02/2022	10494	Fire Service Women...		-119.00	-477.47
Bill Pmt -Check	11/21/2022	10550	Charter Sta 2		-128.23	-605.70
Bill Pmt -Check	11/21/2022	10551	Charter Sta 3		-99.97	-705.67
Total Checks and Payments					-705.67	-705.67
Total Uncleared Transactions					-705.67	-705.67
Register Balance as of 11/30/2022					-3,232.94	9,591.16
<b>New Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Bill Pmt -Check	12/02/2022	10552	Pub 235 on the Green		-2,714.40	-2,714.40
Total Checks and Payments					-2,714.40	-2,714.40
Total New Transactions					-2,714.40	-2,714.40
<b>Ending Balance</b>					<b>-5,947.34</b>	<b>6,876.76</b>

Ontario Fire District #1

12/7/2022 12:51 PM

Register: Checking Acct - Lyons#0006

From 11/01/2022 through 11/30/2022

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
11/09/2022			Savings Acct. - Lyons ...	Funds Transfer		X	15,000.00	27,117.54
11/12/2022	10524	Advance Auto Parts	Accounts Payable	0654 692441	28.94	X		27,088.60
11/12/2022	10525	Air Vacuum Corpora...	Accounts Payable	Invoice #15370...	295.00	X		26,793.60
11/12/2022	10526	Altra Rental	Accounts Payable	01-913000	463.44	X		26,330.16
11/12/2022	10527	Anderson, John	Accounts Payable	October 2022 ...	500.00	X		25,830.16
11/12/2022	10528	C&D Automotive	Accounts Payable	Invoice #33185...	241.04	X		25,589.12
11/12/2022	10529	Canaan Fire Protection	Accounts Payable	Invoice # 10116	330.00	X		25,259.12
11/12/2022	10530	Chamberlain Septic	Accounts Payable		833.00	X		24,426.12
11/12/2022	10531	Charter Sta 1	Accounts Payable	202-45787100...	277.35	X		24,148.77
11/12/2022	10532	Churchville Fire Equ...	Accounts Payable	ONT300	4,215.56	X		19,933.21
11/12/2022	10533	Code 2	Accounts Payable	4871	767.35	X		19,165.86
11/12/2022	10534	Crown Electric	Accounts Payable	2661	53.00	X		19,112.86
11/12/2022	10535	Family Health NP	Accounts Payable	Invoice #1122	500.00	X		18,612.86
11/12/2022	10536	Finger Lakes Castle	Accounts Payable	R100364	171.50	X		18,441.36
11/12/2022	10537	Floyd Truck Mainten...	Accounts Payable		1,885.80	X		16,555.56
11/12/2022	10538	Grainger	Accounts Payable	847886645	197.16	X		16,358.40
11/12/2022	10539	Haun Welding Supply	Accounts Payable	276031	19.08	X		16,339.32
11/12/2022	10540	Licciardi Radio Servi...	Accounts Payable	ONFIR	1,200.00	X		15,139.32
11/12/2022	10541	Lowe's	Accounts Payable	9800 527682 3	59.78	X		15,079.54
11/12/2022	10542	NYS Association of ...	Accounts Payable	14740 / 20232 ...	200.00	X		14,879.54



Ontario Fire District #1

12/7/2022 12:51 PM

Register: Checking Acct - Lyons#0006

From 11/01/2022 through 11/30/2022

Sorted by: Cleared status

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
11/12/2022	10543	Prinsen, P. Matt	Accounts Payable	Secretary / Tre...	637.19	X		14,242.35
11/12/2022	10544	RG&E	Accounts Payable		1,118.02	X		13,124.33
11/12/2022	10545	Secor	Accounts Payable	4231	14.37	X		13,109.96
11/12/2022	10546	Times of WC	Accounts Payable	Inv. # 54638 / ...	19.13	X		13,090.83
11/12/2022	10547	United Uniform	Accounts Payable	3014964	735.00	X		12,355.83
11/12/2022	10548	Williamson Automot...	Accounts Payable	Inv. # 2022-45...	20.00	X		12,335.83
11/12/2022	10549	Witmer Public Safety	Accounts Payable	2916 (FIRONT)	2,039.00	X		10,296.83
11/21/2022	10550	Charter Sta 2	Accounts Payable	144156001	128.23			9,691.13
11/21/2022	10551	Charter Sta 3	Accounts Payable	202-14853940...	99.97			9,591.16

**Ontario Fire District #1**  
**Reconciliation Detail**  
**Savings Acct. - Lyons #5396, Period Ending 11/30/2022**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						953,159.55
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Transfer	11/09/2022			X	-15,000.00	-15,000.00
Total Checks and Payments					-15,000.00	-15,000.00
<b>Deposits and Credits - 2 items</b>						
Deposit	11/14/2022			X	468.52	468.52
Deposit	11/30/2022			X	19.36	487.88
Total Deposits and Credits					487.88	487.88
Total Cleared Transactions					-14,512.12	-14,512.12
Cleared Balance					-14,512.12	938,647.43
Register Balance as of 11/30/2022					-14,512.12	938,647.43
<b>New Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	12/07/2022				515.00	515.00
Total Deposits and Credits					515.00	515.00
Total New Transactions					515.00	515.00
<b>Ending Balance</b>					<b>-13,997.12</b>	<b>939,162.43</b>

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12/07/22

Accrual Basis

**Ontario Fire District #1**  
**Profit & Loss Budget Performance**  
**November 2022**

	Nov 22	Budget	Jan - Nov 22	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
Interest Earnings	19.36	0.00	206.40	250.00	250.00
Interest Income - Restricted	5.93		65.96		
PILOT Revenue - Ginna	0.00	0.00	124,780.00	124,488.00	124,488.00
Real Property Tax Assessments	0.00	0.00	668,547.00	668,547.00	668,547.00
Refund of Expenditures	468.52		13,772.98		
Rentals (RG&E)	0.00	0.00	200.00	200.00	200.00
Sale of Assets	0.00		2,214.00		
<b>Total Income</b>	493.81	0.00	809,786.34	793,485.00	793,485.00
<b>Gross Profit</b>	493.81	0.00	809,786.34	793,485.00	793,485.00
<b>Expense</b>					
Association Dues - A-3410.414	200.00	0.00	725.00	800.00	800.00
<b>Contract Services</b>					
Accounting Fees - A-3410.456	0.00	0.00	4,800.00	10,000.00	10,000.00
Grant Writing - A-3410.201	0.00	0.00	0.00	2,500.00	2,500.00
Legal Fees - A-3410.456	0.00		8,881.12		
<b>Total Contract Services</b>	0.00	0.00	13,681.12	12,500.00	12,500.00
Drills, Parades, - A-3410.417	0.00	0.00	2,056.25	2,500.00	2,500.00
Election Inspect. - A-3410.413	0.00	0.00	420.00	420.00	420.00
Equipment Purch - A-3410.200	8,134.24	0.00	70,573.57	82,000.00	82,000.00
<b>Facilities and Equipment</b>					
Bldg Repair/Maint - A-3410.442	2,285.59	0.00	52,942.95	75,000.00	75,000.00
Building Utilities - A-3410.422	1,118.02	0.00	21,578.04	30,000.00	30,000.00
Gasoline, Oil etc - A-3410.421	0.00	0.00	7,899.09	6,000.00	6,000.00
New Trucks - A-3410.445	0.00		0.00		
Repairs -Equipment - A-3410.444	2,146.84	0.00	22,151.73	35,000.00	35,000.00
<b>Total Facilities and Equipment</b>	5,550.45	0.00	104,571.81	146,000.00	146,000.00
Fire Training - A-3410.470	0.00	0.00	2,000.14	7,500.00	7,500.00
Insurance - A-3410.432	0.00	0.00	81,846.39	68,000.00	68,000.00
Medical - A-3410.441	500.00	0.00	4,485.00	9,000.00	9,000.00
<b>Operations</b>					
Office Supplies - A-3410.418	0.00	0.00	550.68	5,000.00	5,000.00
Postage - A-3410.411	0.00	0.00	375.06	350.00	350.00
Public Notices - A-3410.412	19.13	0.00	225.29	300.00	300.00
Telephone, Telecom - A-3410.420	505.55	0.00	6,302.52	7,000.00	7,000.00
<b>Total Operations</b>	524.68	0.00	7,453.55	12,650.00	12,650.00
Other - A-3410.499	0.00	0.00	22,692.91	6,000.00	6,000.00
Payroll - Treasurer A-3410.100	625.00	0.00	6,250.00	7,500.00	7,500.00

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Accrual Basis

**Ontario Fire District #1**  
**Profit & Loss Budget Performance**  
**November 2022**

	Nov 22	Budget	Jan - Nov 22	YTD Budget	Annual Budget
<b>Travel and Meetings</b>					
Convention/Seminar - A-3410.415	0.00	0.00	0.00	4,000.00	4,000.00
Travel - A-3410.416	12.19	0.00	200.95	2,000.00	2,000.00
<b>Total Travel and Meetings</b>	12.19	0.00	200.95	6,000.00	6,000.00
<b>Uniforms - A-3410.419</b>	1,502.35	0.00	5,151.57	8,000.00	8,000.00
<b>Total Expense</b>	17,048.91	0.00	322,108.26	368,870.00	368,870.00
<b>Net Ordinary Income</b>	-16,555.10	0.00	487,678.08	424,615.00	424,615.00
<b>Other Income/Expense</b>					
<b>Other Expense</b>					
Bond Interest - A-9711.700	0.00	0.00	9,943.75	67,615.00	67,615.00
Bond Redemption - A-9711.600	0.00	0.00	0.00	285,000.00	285,000.00
<b>Total Other Expense</b>	0.00	0.00	9,943.75	352,615.00	352,615.00
<b>Net Other Income</b>	0.00	0.00	-9,943.75	-352,615.00	-352,615.00
<b>Net Income</b>	<b>-16,555.10</b>	<b>0.00</b>	<b>477,734.33</b>	<b>72,000.00</b>	<b>72,000.00</b>

**Ontario Fire District #1**  
**Profit & Loss Budget vs. Actual**  
 January through November 2022

	Jan - Nov 22	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Interest Earnings	206.40	250.00	-43.60	82.6%
Interest Income - Restricted	65.96			
PILOT Revenue - Ginna	124,780.00	124,488.00	292.00	100.2%
Real Property Tax Assessments	668,547.00	668,547.00	0.00	100.0%
Refund of Expenditures	13,772.98			
Rentals (RG&E)	200.00	200.00	0.00	100.0%
Sale of Assets	2,214.00			
<b>Total Income</b>	<b>809,786.34</b>	<b>793,485.00</b>	<b>16,301.34</b>	<b>102.1%</b>
<b>Gross Profit</b>	<b>809,786.34</b>	<b>793,485.00</b>	<b>16,301.34</b>	<b>102.1%</b>
<b>Expense</b>				
Association Dues - A-3410.414	725.00	800.00	-75.00	90.6%
<b>Contract Services</b>				
Accounting Fees - A-3410.456	4,800.00	10,000.00	-5,200.00	48.0%
Grant Writing - A-3410.201	0.00	2,500.00	-2,500.00	0.0%
Legal Fees - A-3410.456	8,881.12			
<b>Total Contract Services</b>	<b>13,681.12</b>	<b>12,500.00</b>	<b>1,181.12</b>	<b>109.4%</b>
Drills, Parades, - A-3410.417	2,056.25	2,500.00	-443.75	82.3%
Election Inspect. - A-3410.413	420.00	420.00	0.00	100.0%
Equipment Purch - A-3410.200	70,573.57	82,000.00	-11,426.43	86.1%
<b>Facilities and Equipment</b>				
Bldg Repair/Maint - A-3410.442	52,942.95	75,000.00	-22,057.05	70.6%
Building Utilities - A-3410.422	21,578.04	30,000.00	-8,421.96	71.9%
Gasoline, Oil etc - A-3410.421	7,899.09	6,000.00	1,899.09	131.7%
New Trucks - A-3410.445	0.00			
Repairs -Equipment - A-3410.444	22,151.73	35,000.00	-12,848.27	63.3%
<b>Total Facilities and Equipment</b>	<b>104,571.81</b>	<b>146,000.00</b>	<b>-41,428.19</b>	<b>71.6%</b>
Fire Training - A-3410.470	2,000.14	7,500.00	-5,499.86	26.7%
Insurance - A-3410.432	81,846.39	68,000.00	13,846.39	120.4%
Medical - A-3410.441	4,485.00	9,000.00	-4,515.00	49.8%
<b>Operations</b>				
Office Supplies - A-3410.418	550.68	5,000.00	-4,449.32	11.0%
Postage - A-3410.411	375.06	350.00	25.06	107.2%
Public Notices - A-3410.412	225.29	300.00	-74.71	75.1%
Telephone, Telecom - A-3410.420	6,302.52	7,000.00	-697.48	90.0%
<b>Total Operations</b>	<b>7,453.55</b>	<b>12,650.00</b>	<b>-5,196.45</b>	<b>58.9%</b>
Other - A-3410.499	22,692.91	6,000.00	16,692.91	378.2%
Payroll - Treasurer A-3410.100	6,250.00	7,500.00	-1,250.00	83.3%

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Accrual Basis

**Ontario Fire District #1**  
**Profit & Loss Budget vs. Actual**  
**January through November 2022**

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	<u>Jan - Nov 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Travel and Meetings</b>				
<b>Convention/Seminar - A-3410.415</b>	0.00	4,000.00	-4,000.00	0.0%
<b>Travel - A-3410.416</b>	200.95	2,000.00	-1,799.05	10.0%
<b>Total Travel and Meetings</b>	200.95	6,000.00	-5,799.05	3.3%
<b>Uniforms - A-3410.419</b>	5,151.57	8,000.00	-2,848.43	64.4%
<b>Total Expense</b>	322,108.26	368,870.00	-46,761.74	87.3%
<b>Net Ordinary Income</b>	487,678.08	424,615.00	63,063.08	114.9%
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
<b>Bond Interest - A-9711.700</b>	9,943.75	67,615.00	-57,671.25	14.7%
<b>Bond Redemption - A-9711.600</b>	0.00	285,000.00	-285,000.00	0.0%
<b>Total Other Expense</b>	9,943.75	352,615.00	-342,671.25	2.8%
<b>Net Other Income</b>	-9,943.75	-352,615.00	342,671.25	2.8%
<b>Net Income</b>	<b>477,734.33</b>	<b>72,000.00</b>	<b>405,734.33</b>	<b>663.5%</b>

**Ontario Fire District #1**  
**Reconciliation Detail**  
 Restr. Cash - CD - Lyons #0184, Period Ending 11/30/2022

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						2,709.89
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	11/30/2022			X	0.06	0.06
Total Deposits and Credits					0.06	0.06
Total Cleared Transactions					0.06	0.06
Cleared Balance					0.06	2,709.95
Register Balance as of 11/30/2022					0.06	2,709.95
<b>Ending Balance</b>					<b>0.06</b>	<b>2,709.95</b>

**Ontario Fire District #1**  
**Reconciliation Detail**  
 Restr. Cash - CD - Lyons #0192, Period Ending 11/30/2022

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						285,532.75
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	11/30/2022			X	5.87	5.87
Total Deposits and Credits					5.87	5.87
Total Cleared Transactions					5.87	5.87
Cleared Balance					5.87	285,538.62
Register Balance as of 11/30/2022					5.87	285,538.62
<b>Ending Balance</b>					<b>5.87</b>	<b>285,538.62</b>



Accepted  
January 5, 2023

**ONTARIO FIRE DISTRICT NO. 1  
BOARD OF FIRE COMMISSIONERS MEETING**

**Minutes  
December 29, 2022  
Year-End Meeting**

- 1. Meeting Called to Order at** by
  - a. Pledge of Allegiance
  - b. Commissioners Present: Commr. R. Doyle, Commr. C. Breed & Commr. J. Agnello & Commr. A. Thompson. Excused: Commr. M. Wyse.
  - c. Chief Officer(s) Present: None
  - d. OFC Members Present: None
  - e. Public / Salesperson Present: None
  
- 2. Approval of Chief Officers for 2023:**
  - a. Joshua Dundon as Chief, Stephen Trottier as 1<sup>st</sup> Assistant Chief & John Anderson as 2<sup>nd</sup> Assistant Chief.
    - i. Motion to approve the 2023 Chief Officers for the Ontario Fire Company made by Commr. C. Breed, Second by Commr. R. Doyle, Motion Carries 4-0.
  
- 3. Public / Salesperson's Comments:** None
  
- 4. Treasurer's Report:**
  - a. The 2012 bond payment was apparently not supposed to go through Cede & Co. It appears that originally it did and LNB withdrew the bond from the normal system in order to handle it in house. The original bond paper work was used by BPD to prepare the bond & interest payments due and they did not have a record of the LNB withdrawal from the bond payment system. BPD is requesting a refund from Cede & Co. and will we be paying the bond in January.
  - b. Still no November invoice from RG&E for Sta 2. 3 requests have been made.
  - c. Motion to approve Paid Before Audited Vouchers: #s 7622 – 7625 & 7635 for \$2,136.34 from General Fund.
    - i. Motion by Commr. R. Doyle, Second by Commr. C. Breed, Motion Carries 4-0.
  - d. Motion to Pay Audited Vouchers: #s 7626 – 7634 & 7636 - 7645 for \$11,863.40 from General Fund.
    - i. Motion by Commr. C. Breed, Second by Commr. A. Thompson, Motion Carries 4-0.
  - e. Motion to Pay Station 3 Audited Vouchers: #s 1132 & 1133 totaling \$3,578.65 from Station 3 Construction Fund.
    - i. Motion made by Commr. R. Doyle, Second by Commr. A. Thompson; Motion Carries 4-0.
  
- 5. Communications / Correspondence:** None
  
- 6. Secretary's Report:** None
  
- 7. Action Items:**
  - a. Budget balancing transfers below;

Accepted  
January 5, 2023

- i. Motion to make transfers as listed in the budget adjustments spreadsheet
  - 1. Made by Commr. C. Breed, Second by Commr. A. Thompson; Motion Carries 4-0.

8. **Committee Reports:** None

9. **Unfinished Business:**

- a. Installation of officers
  - i. January 14<sup>th</sup>, 2023 at JoJo's Bistro on Main St., Webster at 6:00pm.

10. **New Business:** None

11. **Upcoming Meetings:**

- a. 2022 Organizational Meeting, January 5, 2023 at 6:30pm.
- b. Next Regular Meeting, January 5, 2023 at following organizational meeting (7:00pm).

13. **Motion to Adjourn**

- a. at 7:20 by Commr. A. Thompson, Second by Commr. C. Breed; Motion Carries 4-0.

Respectfully Submitted,

P. Matt Prinsen, Secretary